

**City of Stevens Point
Airport Commission
Monday, January 8, 2018
12:30 P.M.**

MINUTES

PRESENT : Mae Nachman, Carl Rasmussen, Ray Schmidt and Anna Haines.

ALSO PRESENT : Joel Lemke, Jason Draheim, Rob Molski, Mary Klesmith, Chris Lefebvre, Eric Southworth, and Jaime Zdroik

EXCUSED ABSENCE: Paul Adamski

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I. ADMINISTRATION

1. Approval of minutes of the December 11 , 2017 meeting .

Motion made by Ray Schmidt, seconded by Anna Haines to approve the minutes of the December 11, 2017 Airport Commission meeting.

Ayes all. Nays none. Motion carried.

2. Election of Officers.

Motion made by Anna Haines, seconded by Mae Nachman to retain Paul Adamski as President and Carl Rasmussen as Secretary of the Airport Commission.

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

3. Discussion and possible action on approval of department claims.

AIRPORT

Carl Rasmussen presented the statement of claims for the Airport for December. The balance as of December 1, 2017 was \$250,761.71. The bank deposits recorded in December 2017 were \$24,217.46. Checks issued in December 2017 numbered 1757 through 1762 were in the amount of \$19,032.44. The net balance on hand December 31, 2017 was \$255,946.73.

Motion made by Ray Schmidt, seconded by Mae Nachman to approve the department claims for the month of December 2017 as audited and read.

Ayes all. Nays none. Motion carried.

III. AIRPORT MANAGERS REPORT

4. Written report provided .

The monthly report for December was reviewed by the Commission.

5. Verbal report .

The Storm crew did the annual maintenance on the MB5 snow removal machine. Started planning and regulatory filing for the 2018 Stevens Point Air Show all is going well. We gained approval for military involvement as well.

Joel stated they will be having a meeting on Tuesday on engineering and architectural needs for the SPIRIT building and hangar complex.

The next Airport Commission meeting will be on Monday, February 12, 2018 immediately following the Board of Water & Sewerage Commission meeting.

IV. ADJOURNMENT

Motion made by Mae Nachman to adjourn the meeting.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED

12:44pm

AIRPORT COMMISSION

A handwritten signature in cursive script, appearing to read "Carl Rasmussen".

CARL RASMUSSEN, SECRETARY