

REPORT OF THE SPECIAL HISTORIC PRESERVATION / DESIGN REVIEW COMMISSION

January 3, 2018 – 4:00 PM

County-City Building, City Conference Room
1515 Strongs Avenue, Stevens Point, WI 54481

PRESENT: Chairperson Beveridge, Alderperson Jennings, Commissioner Scripps, Commissioner Debauche, and Commissioner Woehr.

ALSO PRESENT: Associate Planner Kearns.

INDEX:

1. Roll Call

Discussion and possible action on the following:

2. Clark Street – Main Street Historic District National Register of Historic Places Nomination project consultant response review and selection.
3. Adjourn.

1. Roll Call.

Present: Beveridge, Jennings, Scripps, Debauche, Woehr

Excused: Siebert, Baldischwiler

Discussion and possible action on the following:

2. Clark Street – Main Street Historic District National Register of Historic Places Nomination project consultant response review and selection.

Associate Planner Kearns briefly explained that a request for proposals was released in early December for the Clark Street – Main Street Historic District National Register of Historic Places Nomination project with responses being due by December 22, 2017. A total of five responses had been received and evaluated, with staff recommending the selection of Timothy F. Heggland due to his experience and success with the nomination process, familiarity with the Stevens Point area, and the overall lower cost.

Commissioner Woehr asked if funding had been set aside for the nomination, to which Associate Planner Kearns confirmed that the Finance Committee had approved funding of \$10,000 for the nomination, with \$4,000 to be refunded as part of the CLG grant.

Alderperson Jennings thanked staff for reviewing the proposals and putting together a recommendation for the commission to consider.

Chairperson Beveridge asked how Mr. Heggland had been chosen to author the 2011 Intensive Architectural / Historical Survey, to which Associate Planner Kearns stated that he was uncertain as it was prior to his employment with the City.

Comments and concerns were stated for each proposal. Commissioners had several comments as described below:

1. Commonwealth Heritage Group
 - a. 30 years of experience.
 - b. Out of six nominations, only 2 were successful.

2. Legacy Architecture
 - a. Costly at \$12,000 and \$520/hr for additional meetings
 - b. No specifics regarding successful nominations.
 - c. Timeframe going into 2019.
3. Cultural Resource Management, University of Wisconsin – Milwaukee
 - a. Under budget at \$8,216
 - b. Proposal not well done, had typos & timeline outdated.
4. The Lakota Group
 - a. Costly at \$20,000.
 - b. No mention of successful nominations.
5. Timothy F. Heggland.
 - a. 175 successful nominations
 - b. 40 years' experience.
 - c. Willing to attend extra meetings at no additional cost
 - d. Not to exceed \$9,000.

Commissioner Debauche asked whether there was a timeline included with Mr. Heggland's proposal, to which staff confirmed that his deliverable was set on/before August 2018.

Commissioner Scripps noted that she had received a positive reference regarding Mr. Heggland.

Motion by Commissioner Scripps to approve the selection of Mr. Timothy F. Heggland's proposal for the Clark Street – Main Street Historic District National Register of Historic Places Nomination project; seconded by Commissioner Woehr.

Motion Carried 5-0.

3. Adjourn.

Meeting adjourned at 4:13 PM.