

**City of Stevens Point  
Airport Commission  
Monday, March 12, 2018  
12:30 P.M.**

**MINUTES**

**PRESENT:** Paul Adamski, Mae Nachman, Carl Rasmussen, Ray Schmidt and Anna Haines.

**ALSO PRESENT:** Joel Lemke, Mary Klesmith, Rob Molski, Chris Lefebvre, Eric Southworth, and Jenny Schmeiser

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## **I. ADMINISTRATION**

### **1. Approval of minutes of the February 12, 2018 meeting.**

**Motion made** by Ray Schmidt, seconded by Anna Haines to approve the minutes of the February 12, 2018 Airport Commission meeting.

*Ayes all. Nays none. Motion carried.*

## **II. ACCOUNTING**

### **2. Discussion and possible action on approval of department claims.**

#### **AIRPORT**

Paul Adamski presented the statement of claims for the Airport for February. The balance as of February 1, 2018 was \$215,734.65. The bank deposits recorded in February 2018 were \$23,375.51. Checks issued in February 2018 numbered 1780 through 1787 were in the amount of \$26,459.66. The net balance on hand February 28, 2018 was \$212,650.50.

**Motion made** by Anna Haines, seconded by Carl Rasmussen to approve the department claims for the month of February 2018 as audited and read.

*Ayes all. Nays none. Motion carried.*

### **3. Discussion and memo to Finance Committee regarding the reallocation of Airport CIP fund for 2018.**

Joel discussed ways to better use capital money for 2018.

## **III. AIRPORT MANAGERS REPORT**

### **4. Written report provided.**

The monthly report for February was reviewed by the Commission.

### **5. Verbal report.**

*The next Airport Commission meeting will be on Monday, April 9, 2018 immediately following the Board of Water & Sewerage Commission meeting.*

**IV. ADJOURNMENT**

**Motion made** by Ray Schmidt to adjourn the meeting.

*Ayes all. Nays none. Motion carried.*

MEETING ADJOURNED

1:15pm

AIRPORT COMMISSION

A handwritten signature in cursive script, appearing to read "Carl Rasmussen".

CARL RASMUSSEN, SECRETARY