

CITY OF STEVENS POINT
POLICE AND FIRE COMMISSION
TUESDAY, MARCH 6, - 4:00 P.M.
Stevens Point Police Department
933 Michigan Avenue

1. **Roll Call:** Commissioners Carlson, Kirschling, Moore, Ostrowski and Wescott

Also Present: Police Chief Skibba, Fire Chief Finn, Alderperson Mary Kneebone, Assistant Chief Joe Gemza, Sgt. Bob Kussow, Officer Kristi Ahrens, Amber Osowski, Lynn Schulist, Brandi Makuski - Point/Plover Metro Wire

2. **People to be heard an announcements**

None.

3. **Approval of Minutes**

Commissioner Wescott moved, seconded by Commissioner Kirschling, to approve the minutes of the February 6, 2018 meeting.

Ayes, all; nays, none. Motion carried.

4. **Confirmation of Bills**

Commissioner Wescott moved, seconded by Commissioner Kirschling, to approve the confirmation of the February 2018 bills.

Ayes, all; nays, none. Motion carried.

5. **Police Department Crisis Intervention officer presentation**

Officer Ahrens gave a PowerPoint presentation regarding the Crisis Intervention officer position and the role this position has played in the department and community since its inception in October of 2014.

6. **Discussion regarding EMS expansion**

Chief Finn reported that Plover's ambulance will be in service effective April 2nd. Stevens Point's last day in Plover will be March 31, 2018.

Assistant Chief Gemza is meeting with Plover's ambulance service director on March 7th to establish response areas.

President Wescott requested a copy of the operational plan once it is finalized.

7. **Discussion regarding EMS Mutual Aid Agreements**

The Fire Department has mutual aid agreements with many neighboring municipalities. Under the new state operating for renewal of licenses the FD has to make sure mutual aid agreements

are current. Some of these agreements are more than five years old so the state is recommending all mutual aid agreements be revamped. The FD would like to bring all existing mutual aid agreements to the April meeting for signature.

8. Discussion regarding Emergency Management reorganization

Amber Osowski, EMS Coordinator for Portage County, reported that EM and EMS will be completely separate and put into their own division under Chief Deputy Kontos. There are plans to hire an EM Coordinator and there will be a Deputy EM Coordinator as well.

9. Fire Chief's Report/EMS Report

Chief Finn reported:

- Explorer post fund raiser
- Rescue of person from vehicle fire
- Keyless entry system being installed
- Missing person search with Airboat and Ice Rescue crew on Wisconsin River
- Metro Fire calls (3)
- Structure fires (3)
- Vehicle fires (1)
- Brush, grass, wildland fires (0)
- Cooking fire contained (0)
- Overheated cooking (1)
- Other fires (0)
- Rescue/EMS calls (56)
- False alarm responses (10)
- Hazardous materials responses (2)
- Other responses (8)
- Total responses: (81)
- Training: EMS Driver training; MABAS; Mapping and Routes to incidents; Ropes and rappelling; SCBA Air consumption drill. Total training hours: 66
- Fire inspections: Certificate of occupancy (1); general fire inspection (59); General/liquor license inspection (65); re-inspection (0); sprinkler system (0); tent inspection (0). Total inspections: 125
- Public Activities: Hands only CPR; Cub Scout Merit Badge (First Aid). Number of Attendees: 72

Hands Only CPR : Provided Hands Only CPR classes in the month of February, about 100 teachers and staff were taught hands only CPR and AED familiarization during PJ Jacobs's in-service day.

Partnerships:

- Renewed clinical site agreement with Mid-State Technical College for Protective and Human Services students.
- Stevens Point Fire Department's partnership with UWSP continues with our participating in STEM (science, technology, engineering, and mathematics) Exploration Day. For our participation, we taught "Hands Only CPR" to students and had a booth where we answered a wide range of questions. The conference is catered to 7th and 8th graders and allows for students to engage in hands-on workshops and learn the many career paths available with an education in STEM.

Rescue Task Force (active shooter) : The training team for the annual Rescue Task Force is busy preparing for our upcoming annual training with all law enforcement. The training dates are April 5, 6, 11 and 12.

Commissioner Wescott moved, seconded by Commissioner Ostrowski to accept the Fire Chief's Report for February, Ayes, all; nays, none. Motion carried.

10. Request for out of state travel for Officer Jeremiah Ballew and Officer Austin Lee to attend training in Indiana (K9 handler)

Commissioner Wescott moved, seconded by Commissioner Ostrowski, to approve out of state travel for Officer Jeremiah Ballew and Officer Austin Lee to attend K9 training in Indiana.

Ayes, all; nays, none. Motion carried.

11. Request for approval for pay for Officer Shawn Fritsch 's meals (Wausau Police Officer assisting with K9 selection in Indiana)

Commissioner Carlson moved, seconded by Kirschling, to approve advance payment for Officer Fritsch's meals for April 2 and 3, 2018. Chief Skibba will work out the details of the payment type (petty cash or credit card) with Comptroller Ladick.

Ayes, all; nays, none. Motion carried.

12. Request for out of state travel - Fire Department (FDIC training in Indianapolis)

Commissioner Wescott moved, seconded by Commissioner Kirschling, to approve up to four personnel to attend the Fire Department Instructor Conference (FDIC) in Indianapolis, Indiana in April 2018.

Ayes, all; nays, none. Motion carried.

13. Police Chief 's Report

Chief Skibba reported:

Auxiliary Unit:

- 24 events, 221 volunteer hours in 2018

February:

- 8 weapon involved incidents (4 gun related, 1 suicide, 1 armed robbery, 2 threats to others)
- 119 mental health related incidents (3 involved knives, 8 emergency detentions)

Projects:

- Relocation to 933 Michigan Avenue (ongoing meetings with Bray Architect Firm)
- K9: fundraising; training
- Staffing: Records personnel opening; Officer Koback in Step 2 Field Training

Events:

- February - Auxiliary assisting at college and high school sporting events
- 3rd - 4th - Model Railroad Show, assisted by Auxiliary
- 5th - Workplace violence presentation Heartland Hospice
- 17th - SPASH winter formal, assisted by PSL and auxiliary (5)
- 26th - Read Across America, Officers Ahrens, Gerndt, Skibba at Madison Elementary School
- 26th - Off campus housing presentation

March:

Events:

- March - Auxiliary assisting at college and high school sporting events
- 3rd - Point Bock Run
- 6th - RTF meeting (Rescue Task Force)

Public safety training scheduled later this spring

Note of interest:

- Attempted suicide by train (recognition to train crew)
- Car fire with entrapment (recognition to UPS driver, fire and police)

Commissioner Moore moved, seconded by Commissioner Carlson, to accept the Police Chief's report for February 2018.

Ayes, all; nays, none. Motion carried.

14. Adjournment

The meeting adjourned at 5:00 p.m.