

PERSONNEL COMMITTEE MEETING  
Monday, May 14, 2018 – 6:00 p.m.  
Police Department ~ 933 Michigan Avenue

PRESENT: Chairwoman McComb; Alderpersons Jennings, Dugan, Nebel, Oberstadt

OTHERS

PRESENT: Mayor Wiza; C/T Ladick; Attorney Beveridge; Clerk Moe; Alderperson(s) Shorr, Morrow, Slowinski, Kneebone, Phillips, Johnson; Director(s) Lemke, Beduhn, Schrader; Chief Finn; Chief Skibba; AC Zenner; Superintendent of Streets Laidlaw; Alan Hovorka ~ SPJ; Joe Bachman ~ PC Gazette; Brandi Makuski ~ SP Metro wire; Human Resource Manager Jakusz

Chairwoman McComb called the meeting to order.

1. **Presentation from Ascension Staff relating to the City's Wellness Program.**  
Traci Tauferner, LAT, CSCS, PES and Seth Kuhn, MHA, LAT, CSCS gave a presentation on the City's Wellness Program.

2. **Request to promote employee at the Central Transportation (Transit) Division, per City Administrative Policy 2.06.**  
Reference was made to the cover memo submitted by Director Lemke that was included in the packet.

Alderperson Jennings asked if this promotion would cause the Travel Trainer position to be vacant. It was indicated that yes, the Travel Trainer position would be vacant as a result of the promotion.

Alderperson Oberstadt moved to approve the request for promotion per City Administrative Policy 2.06; second by Alderson Nebel. Ayes all, nays none. Motion carried.

3. **Amendment to Administrative Policy 2.04 – Authorization for new Positions.**  
Human Resource Manager Jakusz indicated that the policy hadn't been updated since 1993 and doesn't address the addition of hours to an already-existing position. The policy provides the framework of supporting

materials that are provided to the Council members when a new position is requested.

She thanked Council President Johnson for sharing a policy she currently works with.

Chairwoman McComb stated that she likes the policy re-draft.

Aldersperson Nebel moved to approve the amendment to Administrative Policy 2.04; second by Aldersperson Dugan. Ayes all, nays none. Motion carried.

4. Adjournment – 6:32 p.m.