

**CITY OF STEVENS POINT**  
**POLICE AND FIRE COMMISSION**  
TUESDAY, MAY 1, 2018  
Stevens Point Police Department  
933 Michigan Avenue

1. **Roll Call:** Commissioners Carlson, Kirschling, Moore, Ostrowski and Wescott

**Also Present:** Police Chief Skibba, Fire Chief Finn, Alderperson Mary Kneebone, Assistant Chief Joe Gemza, Assistant Chief Jodi Baganz, Sergeant Greg Bean, Tracy Aldrich, Corporal Ben Uitenbroek, Sheriff Mike Lukas, Assistant Chief Mike Rottier, Mayor Wiza, Chris Wiza, Officer Justin Klein, Officer Kristi Ahrens, Brandi Makuski - Point/Plover Metro Wire; Joe Bachman - Stevens Point City Times, Karen and Randy DeWitt, Mark Deaver, Daniel Kontos, Cassandra DeWitt, Thomas DeWitt, Deanie Buckley, Ashley Grisham, Kathy Budsberg, Cindy Minervini, Frank Minervini, Rob Bartlett, Quinn Warner, Mark Kitowski, Matt Zander, Dayton Budsberg, Ben Schultz, Kevin Modrzewski, Brandon Nagorski

2. **Election of Commission President, Secretary and appointment of liaisons**

Commissioner Ostrowski moved, seconded by Commissioner Carlson to elect Gary Wescott as President.

Ayes, all; nays, none. Motion carried.

Commissioner Wescott moved, seconded by Commissioner Moore, to elect Bob Ostrowski as Secretary.

Ayes, all; nays, none. Motion carried.

President Wescott made the following appointments which are effective immediately:

- Ron Carlson is appointed as liaison to the Police Department
- Joe Kirschling is appointed as liaison to the Fire Department
- Jerry Moore is appointed commissioner at large for special assignments

3. **People to be heard an announcements**

None.

4. **Fire Department presentation of awards by Chief Finn**

Chief Finn recognized several people who saved a life on February 26, 2018 after an individual was trapped in a burning vehicle following a single vehicle accident near Rocky Run and Little Chicago Road in the Town of Carson.

A list of individuals who received awards and/or honors:

- Frank Minervini - Medal of Bravery
- Dayton Budsberg - Lifesaving Medal
- Tracy Aldrich - Meritorious Service Medal

- Greg Bean - Civilian Lifesaving Award
- Tom Dewitt - Civilian lifesaving Award
- Kevin Modrzewski - Civilian Commendation
- Brandon Nagorski - Civilian Commendation
- Ben Uitenbroek - Civilian Commendation

Commissioner President Wescott made the following statement regarding Firefighter Frank Minervini and Dayton Budsberg's heroic lifesaving attempt: On your arrival your crew would encounter a male patient who was trapped in a vehicle that was on fire. During this event, you entered the burning vehicle, disentangled the driver, and placed yourself in the position of jeopardy. Your actions and total disregard for personal safety were principle factors of saving the life of a person in imminent danger. For your actions above and beyond the call of duty, you are hereby awarded the Medal of Bravery. On behalf of the Stevens Point Fire Department and the citizens of Portage County, I would like to personally commend you for your actions that day. Your dedication and selfless acts clearly demonstrate your commitment to carry out the Stevens Point Fire Department's proud reputation of excellence.

**5. Police Department presentation of awards by Chief Skibba**

Chief Martin Skibba presented Sergeant Greg Bean with a Meritorious Award and Corporal Ben Uitenbroek with a written commendation for their actions on February 26, 2018 following a single car accident in the Town of Carson. Sgt. Bean and Cpl. Uitenbroek both grabbed fire extinguishers from their squad cars to help keep the flames at bay while firefighters extricated the driver following a one vehicle accident that occurred in the Town of Carson on February 26<sup>th</sup>.

**6. EMS Mutual Aid Agreements for signature**

The State is asking the Fire Department to update their operational plan. Part of the operational plan is Mutual Aid Agreements. The contract with Portage County has a list of specific ambulance services the Fire Department needs to have Mutual Aid Agreements with, along with Plover and Amherst. Once signed, the Agreements will be submitted to the State. These agreements have been reviewed by the City Attorney.

Commissioner Carlson moved, seconded by Commissioner Kirschling, to authorize President Wescott to sign the Mutual Aid Agreements.

Ayes, all; nays, none. Motion carried.

**7. Police Sergeant and Police Corporal Promotions**

Commissioner Carlson moved, seconded by Commissioner Kirschling to approve the promotion of Jeremy Mueller to Sergeant and Justin Klein to Corporal effective May 2, 2018.

Ayes, all; nays, none. Motion carried.

**8. Probationary Officer Ashley Hansen and Officer Melvin Plummer to regular status**

Commissioner Moore moved, seconded by Commissioner Kirschling to approve Officer Ashley Hansen and Officer Melvin Plummer to regular status upon the successful completion of their probationary periods.

Ayes, all; nays, none. Motion carried.

**9. Approval of Minutes**

Commissioner Moore moved, seconded by Commissioner Carlson, to approve the minutes of the April 10, 2018 meeting.

Ayes, all; nays, none. Motion carried.

**10. Confirmation of Bills**

Commissioner Ostrowski moved, seconded by Commissioner Moore, to approve the confirmation of the April 2018 bills.

Ayes, all; nays, none. Motion carried.

**11. Fire Chief's Report/EMS Report**

Chief Finn reported:

- Teen Leadership presentation by crew. Twenty-six students participated in mini "Citizens Academy".
- Captain Moody, Lieutenant Briggs, Firefighter Howard and Firefighter Zander are attending the Fire Department instructors' conference in Indianapolis.
- Hydro test of all breathing air cylinders completed (5 or 10 year rotation).
- Mutual Aid Box Alarm and METRO response planning completed.
- Metro Fire calls (3)
- Structure fires (4)
- Vehicle fires (1)
- Brush, grass, wildland fires (2)
- Cooking fire contained (1)
- Overheated cooking (6)
- Other fires (1)
- Rescue/EMS calls (64)
- False alarm responses (9)
- Hazardous materials responses (12)
- Other responses (12)
- Total responses: (112)
- Training: Rescue Task Force; Protocol Review; FDIC. Total training hours: 209
- Fire inspections: Certificate of occupancy (4); general fire inspection (166); General/liquor license inspection (5); re-inspection (11); sprinkler system (4); tent inspection (0). Total inspections: 190
- Public Activities: CPR, Teen leadership, Greek Life First Aid. Number of Attendees: 75

Commissioner Wescott moved, seconded by Commissioner Carlson to accept the Fire Chief's Report for April, 2018.

Ayes, all; nays, none. Motion carried.

**12. Police Chief's Report**

Chief Skibba reported:

**April:**

**Note of Interest:**

- Rescue Task Force training (over 200 public safety participants)
- Department of Natural Resources, State Patrol, Department of Transportation, Training and Standards and Division of Law Enforcement Service have utilized our facility for multiple days of training

- 56 Mental health related incidents (2 emergency detentions)

**Projects:**

- Building update: April 18, continued work on final SPPPD design and layout (developing project costs for capital request and projected construction in 2019)
- 2017 Annual Report (to be published in May)
- Staff: Sergeant Kussow assigned to Investigation Bureau; Sergeant Spath assigned to Operations Sergeant
- Hiring process: Officer Koback in Step 3 Field Training. Projected hiring date for June PFC.
- K9: deployment on or about May 28; training (handlers attending Standardized Field Sobriety Testing); fundraising
- MSTC education campaign (billboards)

**Activity/Events:**

- April - Auxiliary assisting at college and high school sporting events
- 3<sup>rd</sup> - Officers Ballew and Lee, with assistance from Wausau PD, selected K9s
- 4<sup>th</sup> - 12<sup>th</sup> - RTF (Rescue Task Force) training with multiple Public Safety agencies
- 9<sup>th</sup> - Division of Law Enforcement Services listening session
- 13<sup>th</sup> - Trivia parade, assisted by Auxiliary
- 21<sup>st</sup> - Run for Live, assisted by Auxiliary
- 24<sup>th</sup> - Multi Jurisdictional Communicable Diseases table top
- 28<sup>th</sup> - Reeders Ruck Run, assisted by Auxiliary
- 28<sup>th</sup> - Child Seat Recycling
- 28<sup>th</sup> - SPASH MORP, assisted by officers and auxiliary

**Auxiliary Unit:**

- 33 events, 349 volunteer hours in 2018

**May:**

**Activity/Events:**

- May - Auxiliary assisting at college and high school sporting events
- 2<sup>nd</sup> - Take a Step 5K , assisted by Auxiliary
- 12<sup>th</sup> - Cultural Festival, assisted by Auxiliary
- 12<sup>th</sup> - Safety Fair, assisted by Auxiliary
- 15<sup>th</sup> - Joint tactical training with Portage County Sheriff's Office and Plover
- 19<sup>th</sup> - Russell Gymnastics Color Run, assisted by Auxiliary

Commissioner Wescott moved, seconded by Commissioner Kirschling, to accept the Police Chief's report for April, 2018.

Ayes, all; nays, none. Motion carried.

**13. Adjournment**

The meeting adjourned at 4:38 p.m.