

PERSONNEL COMMITTEE MEETING
Monday, July 9, 2018 – 7:16 p.m.
Police Department ~ 933 Michigan Avenue

PRESENT: Chairperson McComb; Alderpersons Oberstadt, Jennings, Dugan

EXCUSED: Nebel

OTHERS

PRESENT: Mayor Wiza; City Attorney Beveridge, C/T Ladick; Clerk Moe; Alderperson(s) Phillips, Kneebone, Morrow, Shorr, Johnson; Director(s) Ostrowski, Beduhn, Lemke, Schrader; Chief Finn; Assistant Chief Zenner; Superintendent of Streets Laidlaw; Tricia Church; Laura Lauer, Nichol Jakson; Angela Schenk, Trevor Roark; Brandi Makuski SP Metro Wire; Human Resource Manager Jakusz

Chairperson McComb called the meeting to order.

1. Modifications to Central Transportation's Drug and Alcohol Testing Policy. HR Manager Jakusz stated that she had received notification from the DOT with updates to the drug and alcohol testing policy used for Central Transportation employees. She added that she also updated the language in the policy from "Transit" to "Central Transportation" to reflect the recent name change.

Chairperson McComb suggested the following edits to the policy: on P. 14 (should be "equal chances" not "equal changes") and P. 22 in the bolded paragraph, remove the second "assessment".

Chairperson McComb moved to approve the modifications to Central Transportation's drug and alcohol testing policy, Alderperson Dugan seconded. Ayes all, nay none. Motion carried.

2. Modifications to the City's DOT Drug and Alcohol testing policy. HR Manager Jakusz stated that this policy covers employees in the Streets, Parks and Utility departments. She added that not as much guidance is provided for this policy as is for the Central Transportation Policy, so she worked with Jean Cole who is the Employment Practices Liability Specialist and HR Manger for Cities and Villages Mutual Insurance Company to update the policy.

Alderperson Oberstadt suggested an edit to P. 3 of the policy to re-number the items after #4 is removed.

Aldersperson Oberstadt moved to approve the modifications to the DOT Drug and Alcohol Testing policy, Aldersperson Jennings seconded. Ayes all, nays none. Motion carried.

3. Request for overlap of current Assistant Chief and newly appointed Assistant Chief, Fire Department
Chief Finn stated that the overlap in employment will allow for continuity as current Assistance Chief Baganz steps down and newly appointed Assistant Chief Moody begins his new role. He added that his current budget has funding for this.

Aldersperson Jennings moved to approve the request; Aldersperson Oberstadt seconded. Ayes all, nays none. Motion carried.

The meeting adjourned at 7:26 p.m.