

**CITY OF STEVENS POINT
POLICE AND FIRE COMMISSION
TUESDAY, JUNE 5, 2018
Stevens Point Fire Department
1701 Franklin Street**

1. **Roll Call:** Commissioners Kirschling, Ostrowski and Wescott
Commissioners Carlson and Moore, excused

Also Present: Police Chief Skibba, Fire Chief Finn, Assistant Chief Rottier, Alderperson Mary Kneebone, Joseph Clark, Tanner Lepinski, Brandi Makuski - Point/Plover Metro Wire; Joe Bachman - Stevens Point City Times

2. **People to be heard an announcements**

Due to the Fourth of July holiday, the commission will hold its July meeting on July 10th.

3. **Approval of Minutes**

Commissioner Wescott moved, seconded by Commissioner Ostrowski, to approve the minutes of the May 1, 2018 meeting.

Ayes, all; nays, none. Motion carried.

4. **Confirmation of Bills**

Commissioner Ostrowski moved, seconded by Commissioner Kirschling, to approve the confirmation of the May 2018 bills.

Ayes, all; nays, none. Motion carried.

5. **Donation of Prodeco Tech Stride 500 bike from Bruce Beaman**

Commissioner Wescott moved, seconded by Commissioner Kirschling to accept the donation of a Prodeco Tech Stride 500 bike from Bruce Beaman to be used for bike patrol.

Ayes, all; nays, none. Motion carried.

6. **Approval of Fire Department eligibility list (May 2018)**

Commissioner Ostrowski moved, seconded by Commissioner Kirschling, to approve the Fire Department eligibility list as presented.

Ayes, all; nays, none. Motion carried.

7. **Body Cam presentation**

Assistant Chief Rottier presented the commission with an update on how body cameras are currently being used by the Department. It is the Department's goal to have all officers equipped with body cams by the end of the year.

8. **Request to add one sworn police officer (2019)**

The department is seeking federal funding for a grant to add a police officer to the department roster for 2019 but will not know the outcome until late fall. The additional officer would be assigned to the Detective Bureau, specifically as a drug officer.

Regardless of whether or not the funding is secured, the commission acknowledges the need to add an officer to the Department and recognizes the last time an officer was added to the Department was in the late 1990's (COPS grant).

Commissioner Wescott moved, seconded by Commissioner Kirschling, to support Chief Skibba's request of adding an officer to the department and to advance the request to the proper committees to be heard at future meetings (Finance and Personnel).

Ayes, all; nays, none. Motion carried.

9. Building Update - Police Department

The Chief distributed a Pre-Bid Preliminary Budget Analysis written by Bray Architects. Chief Skibba has the approval from council to continue working with Bray to finish out some of the immediate needs of the Department. Phase One immediate needs are:

Front garage addition	\$1,700,000.00
Central Building Renovation:	
• Processing/Reports (\$250,000.00)	
• Patrol Offices (\$130,000.00)	
• Evidence/Storage (\$140,000.00)	\$520,000.00
Unisex Showers / Changing Room	\$70,000.00
Investigations Offices	\$120,000.00
Phase I Subtotal	\$2,410,000.00

The Chief will request \$2,500,000.00 (this amount includes replacement of the roof) for the 2019 capital budget to complete Phase I.

10. Police Chief's Report

Chief Skibba reported:

May:

Notes of Interest:

- While training in Indiana, Officer Lee observed a crash involving a person on a moped. Officer Lee attempted life saving measures and the use of his defibrillator. The person did not survive their injuries, however Officer Lee's actions are a testament to the care and professionalism Officer Lee demonstrates on a daily basis.
- While working at SPASH graduation, Auxiliary Officers Strasser and Smith observed suspicious activity in the SPASH parking lot that led to the apprehension of a suspect who committed multiple thefts from vehicles.
- Assisted Portage County Sheriff's Office with drowning recovery in the Wisconsin River.
- 92 mental health related incidents (1 subject ran in front of squad, attempting suicide and one officer sustained minor injuries while taking a suicidal subject into custody).

Projects:

- Building update: May 23rd, continued work on final SPPD design and layout (seeking funds in June for architectural, engineering, geo-tech, survey and permit costs, developing project costs for capital request in July and projected construction in 2019)
- Staff Assignments: Officer Koback is on solo patrol, new auxiliary officers, request to fill night time Community Service Officer position
- Hiring process: Projected hiring date for June PFC
- K9: deployed, fundraising

Activity/Events:

May:

- May - Auxiliary assisting at college and high school sporting events
- 2nd, Take a Step 5K, Auxiliary assisted
- 9th, Jefferson School bicycle safety presentation by Officer Beach
- 12th, Cultural Festival, Auxiliary assisted
- 15th, Joint tactical training with Portage County Sheriff's Office and Plover
- 18th, School Crossing Cadet trip, assisted by Sgt. Zblewski
- 19th, Russell Gymnastics Color Run, assisted by Auxiliary
- 26th, SPASH project graduation, assisted by Auxiliary

June:

- 2nd, Cops-N-Bobbers, Auxiliary and officers assisting
- 2nd, Walk Wisconsin, Auxiliary assisting
- 3rd, Fly-In air show, Auxiliary assisting
- 7th/9th, Special Olympics Games held at UWSP, Auxiliary and officers assisting
- 30th/July 1st, Riverfront Rendezvous

Auxiliary Unit:

- 41 events, 470 volunteer hours in 2018

Commissioner Ostrowski moved, seconded by Commissioner Kirschling, to accept the Police Chief's report for May, 2018.

Ayes, all; nays, none. Motion carried.

11. Call appreciation donation

Longtime resident Lois Weinberger passed away in May of 2018. In lieu of flowers it was her wish to have donations made to Stevens Point EMT services. Chief Finn has received \$405.00 worth of donations thus far. The Chief was asked to keep track of any future donations and report those donations to the commission at the December meeting.

Commissioner Wescott moved, seconded by Commissioner Kirschling, to accept the donations made in the amount of \$405.00 and asked the chief to bring future donations to the commission at the December meeting.

Ayes, all; nays, none. Motion carried.

12. Fire Chief's Report/EMS Report

Fire Chief's Report/EMS Report

Chief Finn reported:

- Preconstruction meeting and plan for new fire engine
- Hose testing of all hire hose
- New gear dryer installed
- Spirit 2 recognition
- Metro Fire calls (3)
- Structure fires (4)
- Vehicle fires (2)
- Brush, grass, wildland fires (3)
- Cooking fire contained (0)
- Overheated cooking (2)
- Other fires (1)
- Rescue/EMS calls (62)

- False alarm responses (16)
- Hazardous materials responses (4)
- Other responses (15)
- Total responses: (108)
- Training: Rope Rescue; Suicide Prevention; Building Size-Up Total training hours: 42
- Fire inspections: Certificate of occupancy (2); general fire inspection (271); General/liquor license inspection (7); re-inspection (85); sprinkler system (0); tent inspection (1). Total inspections: 366
- Public Activities: Lincoln Center Fire drill; Boys and Girls Club summery safety, Rope rescue with explorers. Number of Attendees: 52

Commissioner Wescott moved, seconded by Commissioner Ostrowski to accept the Fire Chief's Report for May, 2018.

Ayes, all; nays, none. Motion carried

- 13. Adjourn into closed session [approximately 4:50 p.m.] pursuant to Wisconsin Statute Section 19.85 (1) (c) [considering employment, promotion, compensation or performance evaluation data of any public employee of which the governmental body has jurisdiction or exercises responsibility] for two police officer applicant interviews.**

Commissioner Ostrowski moved, seconded by Commissioner Kirschling to adjourn into closed session.

Ayes, all; nays, none. Motion carried.

- 14. Reconvene into open session for possible action**

Commissioner Kirschling moved, seconded by Commissioner Ostrowski, to reconvene into open session.

Ayes, all; nays, none. Motion carried.

Commissioner Wescott moved, seconded by Commissioner Kirschling to make a conditional offer of employment to Tanner Lepinski upon the successful completion of all hiring protocols and testing. Tanner's start date would be June 20th.

Ayes, all; nays, none. Motion carried.

Commissioner Wescott moved, seconded by Commissioner Ostrowski to make a conditional offer of employment to Joseph Clark upon the successful completion of all hiring protocols and testing. Joseph's start date would be June 20th.

Ayes, all; nays, none. Motion carried.

- 15. Adjournment**

The meeting adjourned at 5:30 p.m.