

**City of Stevens Point  
Airport Commission  
Monday, August 13, 2018  
12:30 P.M.**

**MINUTES**

**PRESENT :** Mae Nachman, Anna Haines, and Ray Schmidt.

**ALSO PRESENT :** Joel Lemke, Mary Klesmith, Rob Molski, Eric Southworth, and Jaime Zdroik

**Excused Absence:** Paul Adamski and Carl Rasmussen

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## **I. ADMINISTRATION**

### **1. Approval of minutes of the July 9, 2018 meeting .**

**Motion made** by Ray Schmidt, seconded by Anna Haines to approve the minutes of the July 9, 2018 Airport Commission meeting.

Ayes all. Nays none. Motion carried.

## **II. ACCOUNTING**

### **2. Discussion and possible action on approval of department claims.**

#### **AIRPORT**

Mae Nachman presented the statement of claims for the July. The balance as of July 1, 2018 was \$305,758.15. The bank deposits recorded in July 2018 were \$41,972.63. Checks issued in July 2018 numbered 1854 through 1865 were in the amount of \$76,509.61. The net balance on hand July 31, 2018 was \$271,221.17.

**Motion made** by Ray Schmidt, seconded by Anna Haines to approve the department claims for the month July as audited and read.

Ayes all. Nays none. Motion carried.

## **III. AIRPORT MANAGERS REPORT**

### **3. Written report provided .**

The monthly report for July was reviewed by the Commission.

### **4. Verbal report .**

Jason stated it was a pretty standard month other than EAA. They did have record fuel sales for the month of July due to some strategic marketing/fuel pricing prior to the event so we were primary stop for most going to EAA.

The demolition of the VOR building is in progress.

Ray asked where the aircraft movement logs are located. Jason stated he has them in stored in his office.

**The next Airport Commission meeting will be on Monday, September 10, 2018 immediately following the Board of Water & Sewerage Commission**

meeting.

#### IV. ADJOURNMENT

**Motion made** by Ray Schmidt to adjourn the meeting.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED

1:17pm

AIRPORT COMMISSION

A handwritten signature in cursive script, appearing to read "Carl Rasmussen".

CARL RASMUSSEN, SECRETARY