

**CITY OF STEVENS POINT
POLICE AND FIRE COMMISSION**

TUESDAY, AUGUST 7, 2018

Stevens Point Police Department
933 Michigan Avenue

1. **Roll Call:** Commissioners Carlson, Moore, Ostrowski and Wescott
Commissioner Kirschling, excused

Also Present: Police Chief Skibba, Fire Chief Finn, Assistant Chief Zenner, J.B. Moody, Assistant Chief Gemza, Mike Long, Ben Schultz, Victor Kedrowski, Ron Heibler, Bob Kussow, Alderperson Kneebone, Jordan Nissen, Mayor Wiza, Chris Wiza, Comptroller Corey Ladick, Brandi Makuski - Point/Plover Metro Wire; Joe Bachman – Stevens Point City Times

2. **Fire Department promotions:**

Chief Finn confirmed the following promotions effective August 7, 2018:

- Ron Heibler is promoted to the rank of Captain.
- Victor Kedrowski is promoted to the rank of Lieutenant.
- Ben Schultz is promoted to the rank of Motor Pump Operator.

3. **Promotion of Mike Long to Police Corporal**

Chief Skibba confirmed the following promotion effective August 7, 2018:

- Mike Long is promoted to the rank of Corporal.

4. **Approval of Minutes**

Commissioner Carlson moved, seconded by Commissioner Ostrowski, to approve the minutes of the July 10, 2018 meeting.

Ayes, all; nays, none. Motion carried.

5. **Confirmation of Bills**

Commissioner Ostrowski moved, seconded by Commissioner Wescott, to approve the confirmation of the July 2018 bills.

Ayes, all; nays, none. Motion carried.

6. **Probationary Police Officer Josh Hilgart to regular status**

Commissioner Wescott moved, seconded by Commissioner Carlson to approve Officer Josh Hilgart to regular status upon the successful completion of his probationary period.

Ayes, all; nays, none. Motion carried.

7. Police Chief's Report

Chief Skibba reported:

July:

Notes of Interest:

- Overnight parking ordinance
 - Permits can now be purchased, allowing for overnight parking
 - Enforcement will be assessed to determine if any enforcement changes are needed
- 8 weapon involved incidents
 - 6 gun related (2 armed robbery related and 2 argument related)
- 84 mental health related incidents
 - 4 emergency detentions
 - 1 gun involved
 - 2 knife involved
 - 1 attempted drowning

Projects:

- Building update: Consideration of capital request for 2019 expenditure
- Staff assignments:
 - Crisis Intervention Officer Ahrens temporarily reassigned to Patrol (July through August)
 - Operations Sergeant Spath to be temporarily reassigned to Patrol (September through October)
 - Officer Clark in Step 2 of the Field Training program
 - Officer Lepinski in Step 1 of the Field Training program
 - Officer Rogers in Step 1 of the Field Training program

Auxiliary Unit:

- 53 Events, 681 volunteer hours in 2018

Activity/Events:

July:

- 1st – Riverfront Rendezvous
- 4th – Parade, Auxiliary assisted
- 14th – YMCA Duathlon, Auxiliary assisted
- 20th – Upward Bound Tours of PD and K9 unit
- 28th – Annual Auxiliary brat fry fundraiser at Trig's
- 30th – Active Shooter training at CN railroad office

August:

- Auxiliary assisting at college and high school sporting events
- 3rd – Guns & Hoses race, Auxiliary assisting
- 3rd – Movie in the Park, Public Safety Day
- 4th – Aim for a Cure Run, Auxiliary assisting
- 4th – Bike for Boy and Girls Club, Auxiliary assisting
- 11th – Taste of the Town, Auxiliary assisting

Commissioner Wescott moved, seconded by Commissioner Ostrowski, to accept the Police Chief's report for July, 2018.

Ayes, all; nays, none. Motion carried.

8. Review, with possible action, 2019 capital budget requests – Police and Fire

Police Department capital budget requests for 2019 are as follows:

- Re-roof south half of building, \$150,000.00
- Building Phase 1, \$2,400,000.00
- Computer hardware CJIS related, \$124,300.00
- Investigative equipment, \$7,500.00
- Traffic enforcement equipment, \$17,000.00
- Gas masks, \$15,000.00
- Snow blower, \$1,200.00

Fire Department capital budget requests for 2019 are as follows:

- Paging system, \$115,000.00
- Epoxy Truck Bay Floor, \$62,000.00
- Compressor and Reels, \$10,000.00
- Retracting hose reel, \$2,500.00
- Technical Rescue, \$36,000.00
- Lapel Mics (replace), \$6,000.00
- LDH, \$8,000.00
- Fire Equipment, \$10,000.00
- Bunker gear, \$20,000.00

Commissioner Wescott moved, seconded by Commissioner Carlson to advance the 2019 capital budget requests from the Police management team and Fire management team as prioritized. Commissioner Wescott also moved, seconded by Commissioner Carlson, to endorse funding the Phase I building project for the Police Department in the amount of \$2,400,000.00 at the earliest feasible time. If it is not possible for the city to fund this remodeling project in 2019, the commission encourages that it be funded at the earliest possible favorable funding date that can be determined by the Finance Committee and Mayor.

Ayes, all; nays, none. Motion carried.

9. Resignation of FF/Paramedic Kelly Heise effective August 27, 2018

Chief Finn reported that FF/Paramedic Kelly Heise resigned effective August 27, 2018.

10. Fire Chief's Report/EMS Report

Chief Finn reported:

- SPFD participated in the three day celebration of Riverfront Rendezvous
- New hire: SPFD hired FF/Paramedic Devin Nikodem in the month of July
- Educational Forum: We hosted a forum with the Northcentral Area Health Education Group through Mid-State Technical College. The group consisted of high school teachers from Wisconsin. Discussed topics and had hands-on skills lab about how to operate within the system's protocols, and the capabilities of today's paramedics.
- Metro Fire calls (2)
- Structure fires (0)
- Vehicle fires (0)
- Brush, grass, wildland fires (1)
- Cooking fire contained (0)
- Overheated cooking (0)
- Other fires (6)
- Rescue/EMS calls (50)
- False alarm responses (14)
- Hazardous materials responses (9)
- Other responses (9)
- Total responses: (91)
- Training: Protocol review; farm training; drafting, hand lines, relay pumping & master streams; foam, inducting, pro-pak use; ropes training; aerial ladder training. Total training hours: 18.00
- Fire inspections: Certificate of occupancy (2); general fire inspection (149); General/liquor license inspection (0); re-inspection (9); sprinkler system (2); tent inspection (0). Total inspections: 162
- Public Activities: UWSP Athletic Trainers Airway training; Friendly Firefighters & Station Tour. Number of Attendees: 37

Commissioner Wescott moved, seconded by Commissioner Carlson to accept the Fire Chief's Report for July, 2018.

Ayes, all; nays, none. Motion carried

11. Memorandum of Understanding regarding fire investigations (between Police and Fire)

The purpose of the Memorandum of Understanding is to establish an interagency agreement between the Police Department and Fire Department on the level and duration of response and commitment, investigative methodology, financial and technical support and other matters critical to the success of the mission to reduce arson.

President Wescott asked that the agreement be brought back to the commission after it is signed by both chiefs so that it becomes a part of the official PFC minutes.

12. **Adjourn into closed session [approximately 4:45 p.m.) pursuant to Wisconsin Statute Section 19.85 (1) (c) [considering employment, promotion, compensation or performance evaluation data of any public employee of which the governmental body has jurisdiction or exercises responsibility] for a police officer applicant interview.**

Commissioner Carlson moved, seconded by Commissioner Moore to adjourn into closed session.

Ayes, all; nays, none. Motion carried.

13. **Reconvene into open session for possible action**

Commissioner Wescott moved, seconded by Commissioner Moore, to reconvene into open session.

Ayes, all; nays, none. Motion carried.

Commissioner Wescott moved, seconded by Commissioner Carlson to make a conditional offer of employment to Jordan Nissen upon the successful completion of all hiring protocols and testing.

Ayes, all; nays, none. Motion carried.

14. **Adjournment**

The meeting adjourned at 5:21 p.m.