

CITY OF STEVENS POINT
POLICE AND FIRE COMMISSION
TUESDAY, FEBRUARY 5, 2019
Stevens Point Police Department
933 Michigan Avenue

1. **Roll Call:** Commissioners Carlson, Kirschling, Moore, Ostrowski and Wescott

Also Present: Police Chief Skibba, Fire Chief Finn, Assistant Chief Moody, Sgt. Greg Bean, Officer Kristi Ahrens, Alderperson Kneebone, Brandi - SP Metro Wire; Joe - Stevens point City Times

2. **President's Report**

President Wescott asked the Commissioners to review the PFC Administrative Procedures that were distributed at the meeting and to be prepared to discuss changes suggested by the City Attorney. Please contact Lee Ann with any changes. This will be an agenda item at the March meeting.

3. **Approval of Minutes**

Commissioner Carlson moved, seconded by Commissioner Moore, to approve the minutes of the January 8, 2019 meeting.

Ayes, all; nays, none. Motion carried.

4. **Confirmation of Bills**

Commissioner Wescott moved, seconded by Commissioner Ostrowski, to approve the confirmation of the January 2019 bills.

Ayes, all; nays, none. Motion carried.

5. **Promotion of Kristi Ahrens to Police Corporal**

Kristi Ahrens is promoted to Corporal effective February 6, 2019.

6. **Fire Chief's Report**

Chief Finn reported:

Hands only CPR/First Aid: We taught hands only CPR / First Aid classes at UWSP. Lt. Ramon taught two separate classes. The surveys that were submitted by the students continue to be positive with our current format.

Training: Kathleen Giblin, who is the Health Promotion Coordinator with the Aging & Disability Resource Center of Portage County, along with MPO Ben Schultz, trained staff and talked about falls prevention program we participate in.

The Department trained on our new extraction tools we received from our grant. If you have a few minutes stop by and we will show them to you.

Paramedic Refresher: Paramedic Refresher continues to keep all of us busy throughout the month. The refresher will be held through the middle of March.

Significant Events:

- Inspection Computer Program advanced user training in-house
- New SPFD Public Hazard/Complaint Form process implemented
- Burning Ordinance Violation process implemented for cooperation with the City Inspection Department
- Two members working on their 28 pre-classes for ATF Advanced Origin and Cause Class
- Fire Marshal to attend NFPA Inspector 1 Pro-Board Class and test scheduled for April
- Extrication Training completed with all three crews as of the 13th of February and the new equipment is already on the apparatuses and being used by trained individuals
- Metro Fire calls (0)
- Structure fires (0)
- Vehicle fires (3)
- Brush, grass, wildland fires (0)
- Cooking fire contained (0)
- Overheated cooking (0)
- Other fires (7)
- Rescue (5)
- EMS assist calls (45)
- False alarm responses (22)
- Hazardous materials responses (9)
- Other responses (4)
- Total fire losses (\$14,000)
- Total Property saved (\$0)
- Total responses (95)
- Training: NFPA 1710 Turnout drills; radio communications; vehicle extrication; ice water training. Total training hours: 49
- Fire inspections: Certificate of occupancy (4), Fire Alarm inspections (1), general fire inspection (26), General/liquor license inspection (48), Re-inspection (6), Sprinkler system (1), tent inspection (0). Total inspections: 86

Commissioner Wescott moved, seconded by Commissioner Carlson to accept the Fire Chief's Report for January, 2019.

Ayes, all; nays, none. Motion carried.

7. Police Chief's Report

Chief Skibba reported:

Note of Interest:

- Department investigated meth overdose death of 1 adult male (3 adults involved, 1 child (4 years old) involved)

January:

- 3 weapon involved incidents (1 gun related, 2 knife related)
- 69 mental health related incidents (6 emergency detentions, 1 knife related)

Projects:

- Building update: Capital building project submitted for state approval.
- Training: Hosting Defense and Arrest Tactics training for Mid-State Technical College recruit class.

Presentations:

- WSTA Conference, drug presentation
- UWSP, 2 drug presentations

Staffing:

- Assignments:
 - Sergeant Williams moved to Administrative Bureau Supervisor.
 - Corporal Brooks moved to the Investigation Bureau supervisory staff.
 - Officer Ahrens recommended for promotion to Corporal, moved to Patrol.
 - Officer Radsek assigned to Crisis Intervention position
 - Hiring process initiated to fill the vacancy.

Auxiliary Unit:

- 7 events, 62 volunteer hours in 2019

Activity/Events:

January:

- Auxiliary to assist at college and high school sporting events
- 27th - Walk for Life March

February:

- Auxiliary to assist at college and high school sporting events
- 2nd - 3rd - Model Railroad show
- 16th, SPASH winter formal

Commissioner Wescott moved, seconded by Commissioner Ostrowski to accept the Police Chief's Report for January, 2019.

Ayes, all; nays, none. Motion carried.

8. **Adjourn into closed session (approximately 4: 35 p.m.) pursuant to Wisconsin Statute Section 19.85 (1) (e) [deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session] for an update on EMS ambulance contract negotiations and pursuant to Wisconsin Statute Section 19.85 (1) (c) [considering employment, promotion, compensation or performance evaluation data of any public employee of which the governmental body has jurisdiction of exercises responsibility] for a Firefighter/Paramedic applicant interview .**

Commissioner Wescott moved, seconded by Commissioner Ostrowski to adjourn into closed session.

Ayes, all; nays, none. Motion carried.

9. **Reconvene into open session for possible action**

Commissioner Kirchling moved, seconded by Commissioner Moore, to reconvene into open session.

Ayes, all; nays, none. Motion carried.

Commissioner Wescott moved, seconded by Commissioner Carlson to extend a conditional offer of employment to Cody Volm upon the successful completion of all hiring protocols and testing.

Ayes, all; nays, none. Motion carried.

10. Adjournment

The meeting adjourned at 5:05 p.m.