

**City of Stevens Point  
Airport Commission  
Monday, March 11, 2019  
12:30 P.M.**

**MINUTES**

**PRESENT:** Paul Adamski, Carl Rasmussen, Anna Haines and Ray Schmidt.

**ALSO PRESENT:** Joel Lemke, Jason Draheim, Rob Molski, Mary Klesmith, Chris Lefebvre, Eric Southworth, Marion Flood - resident and Jenny Schmeiser

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## **I. ADMINISTRATION**

### **1. Approval of minutes of the February 11, 2019 meeting.**

**Motion made** by Ray Schmidt, seconded by Carl Rasmussen to approve the minutes of the February 11, 2019 Airport Commission meeting.

*Ayes all. Nays none. Motion carried.*

## **II. ACCOUNTING**

### **2. Discussion and possible action on approval of department claims.**

#### **AIRPORT**

Paul Adamski presented the statement of claims for the February. The balance as of February 1, 2019 was \$297,980.89. The bank deposits recorded in February 2019 were \$11,013.32. Checks issued in February 2019 numbered 1963 through 1979 were in the amount of \$27,981.21. The net balance on hand February 28, 2019 was \$281,013.00.

**Motion made** by Anna Haines, seconded by Carl Rasmussen to approve the department claims for the month February as audited and read.

*Ayes all. Nays none. Motion carried.*

### **3. Discussion and possible action on HVAC improvement at the Community Hangar.**

Jason stated that this is primarily regarding the hangar heating source. Unfortunately the GEO loop that was installed years ago is not staying warm enough resulting in little heat being produced after mid December. We are wanting to add a boiler to make up for the remaining three months of the winter.

**Motion made** by Ray Schmidt, seconded by Carl Rasmussen to approve HVAC improvement at the Community Hangar.

*Ayes all. Nays none. Motion carried.*

## **III. AIRPORT MANAGERS REPORT**

### **4. Written report provided.**

Nothing discussed.

5. **Verbal report.**

*The next Airport Commission meeting will be on Monday, April 8, 2019 immediately following the Board of Water & Sewerage Commission meeting.*

**IV. ADJOURNMENT**

**Motion made** by Ray Schmidt to adjourn the meeting.

*Ayes all. Nays none. Motion carried.*

MEETING ADJOURNED  
12:39pm

AIRPORT COMMISSION

A handwritten signature in cursive script, appearing to read 'Carl Rasmussen', written in black ink.

CARL RASMUSSEN, SECRETARY