

**City of Stevens Point**  
**Board of Water and Sewerage Commissioners**  
**Monday, March 11, 2019**  
**12:00 P.M.**

**MINUTES**

**PRESENT:** Paul Adamski, Carl Rasmussen, Anna Haines and Ray Schmidt

**ALSO PRESENT:** Joel Lemke, Eric Southworth, Chris Lefebvre, Rob Molski, Jason Draheim, Marion Flood - resident and Jenny Schmeiser

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## **ADMINISTRATION**

### **1. Approval of minutes of the February 11, 2019 meeting.**

**Motion made** by Carl Rasmussen, seconded by Ray Schmidt to approve the minutes of the February 11, 2019 Water & Sewerage Commission meeting.

*Ayes all. Nays none. Motion carried.*

## **II. ACCOUNTING**

### **2. Discussion and possible action on approval of department claims.**

#### **WATER DEPARTMENT**

Paul Adamski presented the statement of claims for the Water Utility for February. The balance as of February 1, 2019 was \$2,425,087.02; the bank deposits recorded in February 2019 were \$623,035.96. Checks issued February 2019 numbered 52990 through 53061 were in the amount of \$569,675.71. The net balance on hand February 28, 2019 was \$2,478,447.27.

#### **WASTEWATER DEPARTMENT**

Paul Adamski presented the statement of claims for the Sewage Treatment Utility for February. The balance as of February 1, 2019 was \$7,427,154.87; the bank deposits recorded in February 2019 were \$2,513,278.30. Checks issued February 2019 numbered 33617 through 33683 were in the amount of \$2,526,981.86. The net balance on hand February 28, 2019 was \$7,413,451.31.

#### **STORMWATER DEPARTMENT**

Paul Adamski presented the statement of claims for the Stormwater Utility for February. The balance as of February 1, 2019 was \$1,000,521.26. The bank deposits recorded in February 2019 were \$90,255.90. Checks issued February 2019 numbered 2385 through 2413 were in the amount of \$141,588.04. The net balance on hand February 28, 2019 was \$949,189.12.

**Motion made** by Ray Schmidt seconded by Carl Rasmussen to approve the department claims for February 2019 as audited and read.

*Ayes all. Nays none. Motion carried.*

3. **Discussion and possible action on awarding the 2019 Fiber Optic Cable Extension Project #19-11 to Elexco of Seymour, Wisconsin in the amount not to exceed \$1,329,365.50.**

Joel stated that in 2009 the city as a whole installed 13 miles of conduit and fiber. This is to allow us to have just one phone and internet service. There has been interest from other Community Anchor Institutions to connect. One being the Stevens Point School District. They currently have an RFP out there for leasing of dark fiber. We got permission to put together a bid, which opened last week to get the fiber connected to their buildings.

**Motion made** by Ray Schmidt seconded by Carl Rasmussen to approve the 2019 Fiber Optic Cable Extension #19-11 to Elexco of Seymore WI in an amount not to exceed \$1,329,365.50 contingent upon being the successful RFP respondent to the School District.

*Ayes all. Nays none. Motion carried*

### III. **WATER OPERATIONS**

4. **Report on water distribution & water supply operations.**

Eric stated that everything has been going good. With all the snow this past month a lot of time has been spent digging out fire hydrants.

Our pumpage in February was 135,573,000 gallons, an increase of 2,704,000 gallons of water from February 2018.

The water operation report was distributed and reviewed for the month of February.

### IV. **SEWAGE TREATMENT OPERATIONS**

5. **Report on Collection System Maintenance.**

Rob stated it's been too cold for televising & flushing so they have been helping the storm water crew clean out catch basins.

Becky & Colton went to NASCO training for televising.

A report for the month of February was provided to the Commission.

6. **Report on sewage treatment operations.**

Chris said all permit requirements were met for February. We produced 93% of own electricity in February. Our gas meter is still not reading so we do not know how much gas we are using.

The west side lift station project is complete which consisted of pumps and pipes being replaced. Also redid the control system at the site. New backup power generator went in as well.

B.O.D. (4 average ppm), Phosphorus (.308 average ppm) and Suspended Solid (5.92 average ppm) limits were met for the month of February 2019.

## **V. STORMWATER/CAN OPERATIONS**

### **7. Report on Stormwater/CAN operations.**

The stormwater operations report for February was reviewed by the Commission.

### **8. Discuss and possible action on Stormwater Maintenance Agreement for new Utility Garage.**

No action taken

## **VI. DIRECTOR'S REPORT**

### **7. Verbal report & update on current projects.**

Joel said that there was a press release that went out this past week to invite everyone for the ribbon cutting on March 19, 2019 for the new Utility Garage.

*The next Water & Sewerage Commission meeting will be on Monday, April 8, 2019 at noon.*

## **VII. ADJOURNMENT**

**Motion made** by Ray Schmidt to adjourn the meeting.

*Ayes all. Nays none. Motion carried.*

MEETING ADJOURNED

12:29 pm

BOARD OF WATER AND SEWERAGE COMMISSIONERS

A handwritten signature in black ink, appearing to read "Carl Rasmussen". The signature is written in a cursive style with a large initial "C" and "R".

CARL RASMUSSEN, SECRETARY