

PERSONNEL COMMITTEE MEETING  
Monday, February 8, 2010 – 6:03 p.m.  
Lincoln Center – 1519 Water Street

Present: Chairperson Molski; Alderpersons Moore, Brooks, M. Stroik, Walther

Also

Present: Mayor Halverson; C/T Schlice; City Attorney Molepske; Clerk Moe; Alderpersons R. Stroik, Mallison, Slowinski, Trzebiatowski; Directors Morris, Halverson, Morrissey, Schrader, Lemke; Lt. Kudronowicz; Assessor Siebers; Matt Guidry; Hans Schmid; Sue Hall Susie Eberhard; Barb Jacob; Mary McComb; Reid Rocheleau; Carl Rasmussen; Bob Woehr, Bob Tomlinson, Dave Suchon; Gene Kemmeter ~ Portage County Gazette; Human Resource Manager Jakusz

Chairperson Molski called the meeting to order.

1. Notice of Intent ~ employee seeking public office

Chairperson Molski referred to the memo from Mel Bembenek that was included in the packet. Human Resource Manager Jakusz stated that per City Administrative Policy 1.10, the appropriate action would be to accept the employee's notice and place it on file.

Alderman Moore moved to accept the employee's notice and place it on file; Alderman Brooks seconded. Ayes all, nays none. Motion carried.

2. Request for Out of State Travel ~ Fire Department

Chairperson Molski referred to the memo in the packet from Interim Chief Zinda requesting approval for Assistant Chief Finn to attend the Fire Department Instructors Conference from April 19 – 24, 2010 in Indianapolis, Indiana. Interim Chief Zinda indicated in his memo that the Fire Department has budgeted for this training.

Chairperson Molski moved to approve this request for out of state travel, Alderman Walther seconded. Ayes all, nays none. Motion carried.

3. Update on placement of Transit Division within City Organization

Mayor Halverson stated that this item was included on the agenda per the request of Alderman Walther. He then called on Director Lemke who is now overseeing the Transit Division.

Director Lemke indicated that he has met with the Transit Manager and that the two of them will be meeting again tomorrow to develop cooperative staffing between divisions to allow for appropriate coverage in the Transit Office.

Alderman Walther stated that Transit was formerly under the Community Development Director and that in 2003 or 2004 he and former Mayor Wescott decided to have the Transit Manager report to the Mayor.

He stated that about a year ago, Mayor Halverson felt a better fit for Transit would be under Public works. He added that although the Transit Commission was not comfortable with that move, they decided to wait until the completion of the TDP (Transit Development Plan) and review their findings. The TDP recommendations did support the move of Transit into the Department of Public Works.

Human Resource Manager Jakusz indicated that there is no family relationship between Transit Manager Susan Lemke and Director of Public Works Joel Lemke so nepotism is not an issue.

4. Adjournment – 6:07 p.m.