April 1, 2010

TO: Mayor Halverson & Personnel Committee

FROM: Director of Public Works – Joel Lemke

RE: Request to fill vacancy of: Traffic/Signs Leadperson

We have recently received notice by Ken Kuzynski of his upcoming retirement in July of this year. I am requesting approval to begin the process of filling this vacancy to avoid a large vacancy period in this position.

Sincerely,

Joel Lemke
Director of Public Works