



Police and Fire Commission

City of Stevens Point
1515 Strongs Avenue
Stevens Point WI 54481

May 4, 2010
4:31 p.m.

1. **Roll Call:** Commissioners Nuck, Rice, Schleihs, Taylor and Wescott

Also

Present:

Administrative Director Jeff Morris; Fire Chief John Zinda, Police Chief Kevin Ruder; Mayor Andrew Halverson; Alderperson Randy Stroik, Alderperson Mary Stroik; Portage County Executive Patty Dreier; Reid Rocheleau; Fire Department personnel: Vic Kedrowski, Art Dahms, Jodi Baganz, Dennis Zvara

2. **People to be heard and announcements**

Reid Rocheleau asked for clarification regarding last month's discussion as to why police officers are present at meetings at various locations within the city.

3. **Discussion regarding Fire Department grievance – appointment to Interim Lieutenant**

The union believes the continuing appointment of JB Moody as Interim Lieutenant violates the collective bargaining agreement between Local 484 and the City of Stevens Point. The Union believes the articles violated are:

Article 4-Seniority and Promotions; Section E-Acting Assignments; and Article 21-Existing Rights

The Union's resolution to this violation is fill the current vacancy as per the 2007/2008 contract with acting positions until the promotional process can be established, which is customary during any contract hiatus period.

Chief Zinda presented information in support of his denial of the grievance.

4. **Adjourn into closed session (approx 5:00 p.m.) pursuant to Wis. Stats sects. 19.85 (1) (c) and (e) for the following:**

A. **Probationary Firefighter/Paramedic interview**

B. **Discussion: Fire Department grievance – appointment to interim lieutenant**

Commissioner Wescott moved, seconded by Commissioner Taylor, to adjourn into closed session.

Ayes: Nuck, Rice, Schleihs, Taylor and Wescott

Nays: None. Motion carried.

5. Reconvene into open session (approximately 5:45 p.m.) for possible action.

Commissioner Wescott moved, seconded by Commissioner Taylor, to reconvene into open session for possible action.

Ayes: Nuck, Rice, Schleihs, Taylor and Wescott
Nays: None. Motion carried.

President Schleihs moved, seconded by Commissioner Nuck, to sustain Fire Chief Zinda's denial of the grievance.

Ayes: Nuck, Rice, Schleihs, Taylor and Wescott
Nays: None. Motion carried.

Commissioner Taylor moved, seconded by Commissioner Wescott, to approve Firefighter/Paramedic Casey Bielen to regular status upon the successful completion of his probationary period.

Ayes: Nuck, Rice, Schleihs, Taylor and Wescott
Nays: None. Motion carried.

6. Approval of Minutes

Commissioner Nuck moved, seconded by Commissioner Rice, to approve the minutes of the April 6, 2010 minutes with a few minor changes as noted by Commissioner Rice.

Ayes, all; nays, none. Motion carried.

7. Confirmation of Bills

Commissioner Rice moved, seconded by Commissioner Wescott to accept the confirmation of the Police Department bills for April 2010.

Ayes, all; nays, none. Motion carried.

Commissioner Taylor moved, seconded by Commissioner Nuck, to accept the confirmation of the Fire Department bills for April 2010.

Ayes, all; nays, none. Motion carried.

8. Commission Appointments

Commissioner Wescott moved, seconded by Commissioner Taylor, to appoint Commissioner Dave Schleihs as President and Commissioner Maury Rice as secretary.

Ayes, all; nays, none. Motion carried.

9. Update on Fire Chief Recruitment Process

April 23rd was the deadline for applications. Twenty-three applications were received. The candidates were independently ranked by three principles of McGrath Consulting to reach a consensus ranking. The results were combined to create a consensus scoring of the resumes. A questionnaire will be sent to the top tier which consists of approximately 12 candidates. The candidates have until May 19th to return the questionnaire to McGrath. Upon review of the questionnaires a group of the top candidates will be interviewed by members of the Commission.

10. Review of Chapters 3, 5 and 6 of City Ordinances

Commissioner Rice moved, seconded by Commissioner Wescott, to form a committee consisting of Administrative Director Morris, City Attorney Louis Molepske and Commissioner Maury Rice to review the draft edits of Chapters 3, 5 and 6 of the City Ordinances prepared by Administrative Director Morris, Police Chief Ruder and Fire Chief Zinda. Upon review of the edits the Committee will forward their recommended changes to the Commission for possible action.

Ayes, all; nays, none. Motion carried.

11. Fire Chief's Report

Chief Zinda reported:

- Assistant Chief Finn is scheduling additional training for the Department's newly developed arson investigation unit. The Fire Department is working closely with the Police Department to ensure that this new initiative will bring an enhanced investigation capability to the City that did not exist in the past. The chief would like to encourage a "team concept" and have a multi agency joint Fire Investigation Unit that would include personnel from Fire, Police, State Department of Criminal Investigation, State Marshal's Office and the ATF.
- The Department will be sending members of the SPFD Arson Unit to the International Association of Arson Investigator's Conference that is being held in Stevens Point.
- FEMA Assistance to Firefighters Grant: The Stevens Point Fire Department was awarded \$53,100 for Assistance to Firefighters grant that the Chief wrote in May of 2009. The City will provide another 10%, or \$5,900, that is required to complete the project. The funds will be used to replace the existing 14-year-old Eagle Self Contained Breathing Apparatus air compressor, purchase a quantitative fit test machine for the SCBA masks and purchase a SCBA Posichek test bench system to allow the Department to flow test their own SCBA annually and, after repair, buy their own level two technicians. The project will guarantee a reliable air supply and eliminate long periods of time that the SCBA are out of service when the Department now has to send them to a service center for repair and testing. The new equipment will bring the Department into 100% compliance with current National Fire Protection Association Standards including: NFPA 1901 Chapter 24 Containment, NFPA 1500 Chapter 7 Protective Clothing and Equipment, and NFPA 1901 Chapter 24 Air Systems.

Commissioner Wescott moved, seconded by Commissioner Taylor, to accept the Fire Chief's report for April, 2010.

Ayes, all; nays, none. Motion carried.

12. Police Chief's Report

Chief Ruder reported:

- On May 5th the Department police school liaisons and principals from the Junior High and Senior High schools will meet to discuss the PSL program. Topics to be addressed include the reduction of one PSL and school placement of the liaisons.
- The second Citizen Academy will conclude on Tuesday, May 18th with a graduation ceremony. Commissioners are welcomed to attend and meet the graduates of the second academy.
- The Department continues to work with city staff and members of the 32nd Brigade of Wisconsin to plan the homecoming gathering scheduled for June 19th. The event will begin at 12:00 p.m. with a parade beginning on Second Street North and ending in Piffner Pioneer Park. The event will conclude around 6:00 p.m.

Commissioner Rice moved, seconded by Commissioner Nuck, to accept the Police Chief's report for April 2010.

Ayes, all; nays, none. Motion carried.

13. Administrative Director's Report

Director Morris reported:

- The City and IAFF Local 484 are working with the State to exchange final offers prior to the actual interest arbitration hearing. Another grievance was received from local 484 related to JB Moody's appointment as an acting lieutenant.
- The Division/Franklin intersection changes were brought to Council in April after the consultants' quotes for studies came in at well over \$40,000. The Council accepted the idea of improved markings, a review of the lighting, and making Franklin one-way westbound from Division to Prentice.
- The effort to study joining the Plover-Whiting metro fire agreement is proceeding.
- IT work for April has included hiring of Corinne Neeb as an independent contractor funded from the operating budget to finalize the mapping and pre-plan software installation in all Fire and Police emergency vehicles. She is working with IT Manager and Assistant Fire Chief – EMS to coordinate the development and installation. IT Manager has completed development of the new police data report that was included in the packet.
- IT Manager and the Director are working with Joel Lemke to install the City IT network into the Portage County Emergency Operation center. This will allow all city personnel, when notified of a critical incident, to go to the center with their desktop computer and phone, plug into the appropriate connections, and have full access to all of their data as if they were at their regular city work station.

- The next project is to develop a plan for hardening the city IT system using the new fiber network to interconnect all city buildings and to create a virtual server and data back-up plan. Woodland Computing Group is putting the finishing touches on the fire module for a CAD system.
- The Director is working with several metro fire chiefs to solicit input relative to what the fire service would like in the way of enhanced dispatch service.

Commissioner Wescott moved, seconded by Commissioner Taylor, to accept the Administrative Director's report for April, 2010.

Ayes, all; nays, none. Motion carried.

14. Adjournment

The meeting adjourned at 6:23 p.m.