



Police and Fire Commission

City of Stevens Point
1515 Strongs Avenue
Stevens Point WI 54481

July 28, 2010
8:02 a.m.

- 1. Roll Call:** Commissioners Rice, Schleihs, Taylor and Wescott
Commissioner Nuck, excused

Also

Present: Administrative Director Jeff Morris; Fire Chief John Zinda; Police Chief Kevin Ruder; Brian, Stevens Point Journal; Matthew Brown, Portage County Gazette

- 2. People to be heard and announcements**

None.

Hearing no objection agenda items were rearranged for convenience.

- 3. Discussion, with possible action, approval of Fire Department eligibility list**

Chief Zinda generated a recommended list of qualified entry-level candidates for the commission's approval. Nine names have been submitted in writing for recommendation to be placed on the 2010/2011 eligibility list.

Commissioner Wescott moved, seconded by Commissioner Schleihs, to approve the list as presented.

Ayes, all; nays, none. Motion carried.

- 4. Fire Chief's report**

Chief Zinda reported:

- Assistant Chief Kujawa and Chief Zinda are, prior to his retirement, re-prioritizing the duties and tasks that need to be accomplished. This may include postponements and delays for some goals of the Department.
- The Chief's next report will be more comprehensive and include an update on impact that the current management staff shortage has had on the Department. The chief will be out of the office and unavailable August 5th through August 17th. Assistant Chief Kujawa will be acting as Chief in Chief Zinda's absence.
- Assistant Chief Finn will be out of the office recovering from health related issues. Return date is unknown at this time.

Commissioner Taylor moved, seconded by Commissioner Schleih, to approve the Fire Chief's report.

Ayes, all; nays, none. Motion carried.

5. Discussion, with possible action, IAFF Local 484 participation in 2010 Muscular Dystrophy Association Fundraiser

Commissioner Taylor moved, seconded by Commissioner Wescott, to approve IAFF Local 484's request to participate in the Muscular Dystrophy Association's *Fill the Boot* fundraiser with the condition that employee participation is allowed only during off duty hours. Since participation will be during off duty hours employees are not to wear their duty uniform.

Ayes, all; nays, none. Motion carried.

6. Approval of Minutes

Commissioner Rice moved, seconded by Commissioner Schleih, to approve the minutes of the July 20, 2010 meeting.

Ayes, all; nays, none. Motion carried.

7. Discussion, with possible action, Administrative Director's position description in light of pending retirement

Discussion was held about re-filling the position and changing the duties description. Input will be sought from the Mayor and Council Liaison. A revised position description will be presented at the September meeting for possible action at the October meeting.

8. Police Chief's Report

Chief Ruder reported:

- On July 19th the Department conducted an all-supervisor's meeting to discuss the Department strategic direction plan. The meeting reviewed the Department mission, long-term objectives, and established Department strategies. The group also discussed future strategies and innovative policing tactics toward problem solving. Supervisors will be presenting the strategic direction plan to their respective work groups. Minutes of the meeting will be available to everyone in the Department. The strategic direction/mission and long-term objectives chart will be framed and placed in three locations within the Department.
- Preliminary proposals for the capital and working budget for 2011 are being drafted and presented to the Treasurer for review.

Commissioner Wescott moved, seconded by Commissioner Rice, to approve the Police Chief's report.

Ayes, all; nays none. Motion carried.

9. Administrative Director's report

No report.

10. Adjourn into closed session pursuant to Wis. Stats Section 19.85 (1) (c) for an update on the Fire Chief Candidates status for advancement in the selection process

Commissioner Wescott moved, seconded by Commissioner Taylor, to adjourn into closed session.

Ayes, all; nays, none. Motion carried.

11. Reconvene into open session for possible action

Commissioner Rice moved, seconded by Commissioner Taylor, to reconvene into open session.

Ayes, all; nays, none. Motion carried.

Commissioner Schleihs moved, seconded by Commissioner Taylor, to continue the search for a Fire Chief candidate more suited to the Commission's direction for the Stevens Point Fire Department. Work will continue with McGrath in the selection process.

Ayes, all; nays, none. Motion carried.

12. Adjournment

The meeting adjourned at 10:07 a.m.