



## Police and Fire Commission

City of Stevens Point  
1515 Strongs Avenue  
Stevens Point WI 54481

September 7, 2010  
4:32 p.m.

1. **Roll Call:** Commissioners Nuck, Rice, Schleihs Taylor and Wescott

**Also**

**Present:**

Administrative Director Jeff Morris; Mayor Andrew Halverson; Police Chief Kevin Ruder, Fire Chief John Zinda, Assistant Chief Tracey Kujawa; Plover Fire Chief Tim Kluck, Village of Whiting Fire Chief Dan Kontos; Stevens Point Journal Representative; Fire Department personnel on shift attended when not responding to calls

2. **People to be heard and announcements**

A brief discussion was held regarding Fire Department overtime issues.

Director Morris suggested the commission meet every other Tuesday due to the large volume of issues pending.

3. **Adjourn into closed session (approximately 4:35 p.m.) pursuant to Wis. Stats. Section 19.85 (1) (c) for a probationary firefighter/paramedic interview**

Commissioner Schleihs moved, seconded by Commissioner Nuck, to adjourn into closed session.

Ayes, all; nays, none. Motion carried.

4. **Reconvene into open session (approximately 5:00 p.m.) for possible action**

Commissioner Nuck moved, seconded by Commissioner Rice, to reconvene into open session.

Ayes, all; nays, none. Motion carried.

Commissioner Nuck moved, seconded By Commissioner Taylor, to approve Jason Pettis to regular status upon the successful completion of his probationary period.

Ayes, all; nays, none. Motion carried.

**5. Possible action to fill vacancy due to resignation of Firefighter/Paramedic Rick Anderson.**

Commissioner Rice moved, seconded by Commissioner Nuck, to authorize Chief Zinda to make a conditional offer of employment to the next Firefighter/Paramedic on the eligibility list.

Ayes, all; nays, none. Motion carried.

**6. Consent Items:**

Commissioner Wescott moved, seconded by Commissioner Nuck, to approve the following consent agenda items:

- Approval of Minutes – August 13, 2010 and August 23, 2010
- Confirmation of Bills
- Fire Chief's Report
- EMS Report
- Police Chief's Report
- Administrative Director's Report

Ayes, all; nays, none. Motion carried.

**7. Automatic Aid Presentation**

Plover Fire Chief Tim Kluck and Whiting Fire Chief Dan Kontos discussed the current Metropolitan Portage County Fire Protection District Automatic Aid Agreement for fire protection and other emergency services that exists between the two Departments. The agreement provides automatic assistance for fires and other emergency incidents. Metro Fire began September 1, 2008.

They reported the following benefits to having the Metro Fire District:

- Increased efficiency.
- Improved effectiveness.
- Enhanced or expanded services.
- Reduced costs.
- Cost avoidance.
- Coordination of regional planning.
- Elimination of artificial boundaries.
- Standardization of services and programs.
- Potential reduced Insurance Service Office rating for department.

The Commission was appreciative of the information shared by Chiefs Kluck and Kontos. The Commission will discuss the possibility of joining the Metro Fire District at a later commission meeting.

**8. Discussion, with possible action, job description of Director of Emergency Management Support Services/Police and Fire Commission Staff Liaison and organizational structure chart**

Commissioner Wescott moved, seconded by Commissioner Nuck, to accept the concept of the job description of Director of Emergency Management Support Services/Police and Fire Commission Staff Liaison and to make minor changes to the description as discussed.

Ayes, all; nays, none. Motion carried.

**9. Adjournment**

The meeting adjourned at 6:47 p.m.