CAP Services
Transforming People and Communities

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March 2, 2010

Stevens Point Public Protection Committee
301 Bliss Avenue
Stevens Point, WI 54481

RE: CAP Services' **Take a Step 5K** run/walk for Family Crisis Center

CAP Services requests approval for the 8th annual Take A Step 5K run/walk fundraiser for the Family Crisis Center. The event will take place on Tuesday, July 20th at 6:00 pm at the UWSP Allen Center on Illinois Ave. The route will remain the same, traveling Illinois Ave north to Maria Drive, Maria Drive east to Michigan Ave and then north on Michigan Ave through North Point Drive to the turn-around just before DuBay Ave with the return on the same route.

CAP Services is requesting:

- road closing of Illinois Avenue from Maria Drive to the UWSP Parking Lot Q for the duration of the event-4pm to 7pm.
-no parking along Illinois Avenue from Maria Drive to Lot Q.
-no parking on Maria Drive from Illinois Avenue to Michigan Avenue.
-the use of traffic cones on Maria Drive and Michigan Avenue to designate route.
-use of part of the roadway for the race route.

The event is a collaborative effort between the National Wellness Conference and CAP Services. A sufficient number of volunteers are recruited to assist participants along the course. The Stevens Point Police Department provides volunteers with reflective vests to be worn during the event. This is the 8th annual "Take a Step 5K" and we are estimating the number of participants to be approximately 500. We believe this event is manageable with the number of volunteers we are recruiting.

The Family Crisis Center provides shelter and advocacy services to victims of domestic and sexual assault. The theme for the event is "Take a Step 5K". We believe that communities working together can take a step to help end family violence.

Sincerely,

Mary Patoka
CAP Services CEO/President

United Way