

**BOARD OF PUBLIC WORKS MEETING**  
**Monday, June 14, 2010**  
**Lincoln Center – 1519 Water Street, Stevens Point, WI 54481**

**MINUTES**

**PRESENT:** Chairman Mayor Andrew Halverson, Comptroller/Treasurer (C/T) John Schlice, Director Joel Lemke and Tricia Church; Alderpersons: Tom Mallison(1<sup>st</sup>), Michael O’Meara(3<sup>rd</sup>), Roger Trzebiatowski(7<sup>th</sup>), Randal Stroik(9<sup>th</sup>) and Brian Brooks(10<sup>th</sup>).

**ALSO**

**PRESENT:** **DIRECTORS:** Tom Schrader, Kim Halverson and Michael Morrissey.  
**CITY STAFF MEMBERS:** Attorney Louis Molepske, Clerk John Moe, Assessor Jim Siebers, Airport Manager Joe Wheeler, Mayoral Assistant Kelley Pazdernik, and Police Chief Kevin Ruder.

**ALDERPERSONS:** Joanne Suomi(2<sup>nd</sup>), Mike Wiza(4<sup>th</sup>), Mary Stroik(5<sup>th</sup>), Jeremy Slowinski(6<sup>th</sup>), Marge Molski(8<sup>th</sup>), and Jerry Moore(11<sup>th</sup>).

**OTHERS PRESENT:** Matthew Brown, Gene Kemmeter – Portage County Gazette, Don and Randy Woyak for Blue Top, Barb Jacob – 1616 Depot Street, Reid Rocheleau – 416 Cedar Street in Whiting, Mary Ann Laszewski – 9<sup>th</sup> District, Jeremy Baublitz – 2600 Bush Court, Feorgia Lutz – Town of Hull, William Jajewski – Town of Hull.

*Mayor Halverson called the meeting of the Board of Public Works to order on June 14, 2010 at 6:05 PM. The meeting was held at The Lincoln Center Conference Room, 1519 Water Street, Stevens Point, WI 54481.*

**1. Consideration and possible action to accept the Parking Meter Report for May, 2010 and place it on file (attachment)**

There was no discussion regarding the May, 2010 Parking Meter Report.

*C/T Schlice moved; seconded by Alderperson Mallison to accept the May, 2010 Parking Meter Report and place it on file.*

*Ayes all; nays none; motion carried.*

**2. Airport Manager’s Report (attachment)**

Mayor Halverson added the nice job he and members of the Department of Public Works as well as all the sponsors and volunteers of the Pilots Association did. The Airshow was a wonderful success for all.

*Alderperson Stroik moved approval; seconded by Alderperson Trzebiatowski to accept the May, 2010 Parking Meter Report and place it on file.*

*Ayes all; nays none; motion carried.*

**3. Consideration and possible action to accept the 2010-11 Sidewalk Repair/Replacement Project (attachment)**

Director Lemke added that this is our annual program and he would answer any questions if anyone had any.

*Aldersperson O'Meara moved approval; seconded by Aldersperson Brooks to accept the 2010-11 Sidewalk Repair/Replacement Project.*

Aldersperson Mallison added when we start doing the sidewalks if we could make sure there are no channels on either side as it is a tripping hazard.

*Ayes all; nays none; motion carried.*

**4. Consideration and possible action on naming the Patch Street Trail "Heartland Trail" (attachment)**

Director Lemke recommended a review time of two consecutive months.

*Aldersperson Trzebiatowski moved to approval the name change for the Heartland Trail bike path and to accept the review time of two consecutive months; seconded by Aldersperson Mallison.*

*Ayes all; nays none; motion carried.*

**5. Consideration and possible action on the Revocable Occupancy License for the Blue Top Enterprises LLC and the Blue Top LLC located at 3425 Church Street (attachment)**

Director Lemke explained that this is just a basic recognition that a portion of the Blue Top parking lot is overlapping into the right-of-way and through the license we recognize it and they recognize it.

Aldersperson Trzebiatowski questioned how it occurred to begin with? Director Lemke explained that this is a very old right-of-way line and he does not have a reason for it but it's been in use that way for years.

Aldersperson O'Meara expressed his concern regarding not having anything in the license agreement about maintaining the wheel stops. Mayor Halverson said that that is ultimately what we are trying to fix as safely as we can but also being as accommodating as we can to a situation that has existed for decades. Aldersperson O'Meara explained the reasoning is because when they want to renew each year those wheel stops should be looked at and if they are bad, we have the option to not renew the license until they fix them.

*Aldersperson O'Meara moved to amend the Revocable Occupancy License to include the maintenance of the wheel stops such that vehicles do not encroach onto the sidewalk; seconded by Aldersperson Brooks.*

Aldersperson Brooks questioned if we are going to be looking into other Revocable Occupancy Licenses? There seems to be a real inconsistency with who is required to have one. Director Lemke explained that as far as the review of others, there has been a lot of internal discussed but

not a lot of action on other properties that have been identified or making sure the list of licenses we are holding are checked and kept up to date to see if the encroachments are still the same. It is still an outstanding issue that we need to have more conversation about.

Mayor Halverson explained that this one is definitely an obvious one with the length and size. He feels we do need to look at this and either issue licenses for all of them or not allow for it at all.

Barb Jacobs, 1616 Depot Street commented that if we don't know if we are going to charge everyone or only certain people. She feels that before we have any signatures put onto this license we as a City should decide what we are going to do. Mayor Halverson commented that the only thing about this one is the size and scope of this one vs. the others which are much more minimal.

Don Woyak, partner at The Blue Top explained that the City Inspector was over and when we got the deck the board asked that we put in curb stops and they have never had curb stops for the 50 years and it has never been a problem. We built the deck in two months with no problems and put the curb stops in at the cost of almost \$1000.00. The City Inspector was there a couple weeks ago and said they should be 2 feet from the sidewalk. Then our banker called us on Friday and asked what we were doing to lose our license. We had no information that anything was going on.

Randy Woyak, owner at The Blue Top said that the process that we are talking about now was never acted upon if he remembers right. The only way we found out about this was through our banker at 4:00 Friday and then he came to City Hall at 4:15 and John Moe was still here. Mayor Halverson interrupted to clarify that he was never contacted by the City Attorney or the Department of Public Works about the Occupancy License. Mayor Halverson said if he was unaware of the fact that we were dealing with a license for your business to occupy the right-of-way and not involved at all then there is no way we should be acting on this at all.

*Aldersperson O'Meara moved to postpone till next month; seconded by Aldersperson Brooks.*

*Ayes all; nays none; motion carried.*

## **6. Discussion and possible action on the posting of 25 mph speed signs on DuBay Avenue.**

Director Lemke explained that Aldersperson Moore requested this. Aldersperson Moore took the podium to further explain that he has had numerous complaints that there has been some excessive speeding on DuBay Avenue between Reserve Street and Second Street North. There is a lot of pedestrian traffic along that stretch.

Director Lemke explained the reason for this item being on the Agenda as discussion is because the way it is interpreted between the Police Department and Public Works that this stretch is already 25 mph so we would like to post it the way it is interpreted already. In our Ordinance, we list all our 35 mph zones and this avenue is not one of them. We feel that because of the density of the housing along DuBay in that area, it would be more appropriate to post it as a 25 mph zone. Also, there is a portion of that road that is in the Town of Hull and it was discussed with them and they have no objection to it being consistent straight through.

*Aldersperson Mallison moved approval of the 25 mph speed signs; seconded by Aldersperson Stroik.*

*Ayes all; nays none; motion carried.*

**7. Consideration and possible action on the installation of a YMCA driveway on Division Street in conjunction with the Franklin Street one-way activity**

Mayor Halverson explained that this needs to be put into place with the changing of one-way going west in order to get a true and accurate snap shot of the traffic movements through that whole area.

Aldersperson O'Meara commented that the City should put this driveway in for the convenience of The City to improve our traffic. O'Meara feels it is a good idea.

Aldersperson Stroik questioned how we are going to control the right turn only? Director Lemke explained that the construction of that driveway would direct people to go out southbound.

*Aldersperson Mallison moved approval of the installation of the YMCA driveway on Division Street; seconded by Aldersperson Brooks.*

*Ayes all; nays none; motion carried.*

**8. Director's Report (attachment)**

Director Lemke added that there are a couple Sidewalk Café License applications that we are processing.

Aldersperson Trzebiatowski questioned how the Frontage Avenue Project on the north side is doing? Director Lemke explained that we are still working with the folks at McDonald's about rebuilding their restaurant and acquire more land. The A& W plans, as far as we know, are on hold corporate wide. We are waiting on this project so we can do it right the first time.

*Aldersperson Stroilk moved to accept the report and place it on file; seconded by C/T Schlice.*

*Ayes all; nays none; motion carried.*

**9. ADJOURNMENT:** Mayor Halverson adjourned the June 14, 2010 Board of Public Works meeting at 6:35 P.M.