

**BOARD OF PUBLIC WORKS MEETING**  
**Monday, August 9, 2010**  
**Lincoln Center – 1519 Water Street, Stevens Point, WI 54481**

**MINUTES**

**PRESENT:** Chairman Mayor Andrew Halverson, Comptroller/Treasurer (C/T) John Schlice, Director Joel Lemke and Tricia Church; Alderpersons: Tom Mallison(1<sup>st</sup>), Michael O’Meara(3<sup>rd</sup>), Roger Trzebiatowski(7<sup>th</sup>) and Randal Stroik(9<sup>th</sup>)

**EXCUSED:** Brian Brooks(10<sup>th</sup>)

**ALSO**

**PRESENT:** **DIRECTORS:** Tom Schrader, Kim Halverson and Michael Ostrowski.  
**CITY STAFF MEMBERS:** Attorney Louis Molepske, Clerk John Moe and Police Chief Kevin Ruder.  
**ALDERPERSONS:** Joanne Suomi(2<sup>nd</sup>), Mike Wiza(4<sup>th</sup>), Jeremy Slowinski(6<sup>th</sup>), Marge Molski(8<sup>th</sup>), and Jerry Moore(11<sup>th</sup>).  
**OTHERS PRESENT:** Matthew Brown - Gazette, Barb Jacob – Depot Street

*Mayor Halverson called the Board of Public Works meeting to order on August 12, 2010 at 7:11 PM. The meeting was held at The Lincoln Center Conference Room, 1519 Water Street, Stevens Point, WI 54481.*

**1. Consideration and possible action to accept the Parking Meter Report for July, 2010 and place it on file (attachment)**

There was no discussion regarding the July, 2010 Parking Meter Report.

*C/T Schlice moved to accept the July, 2010 Parking Meter Report and place it on file; seconded by Alderperson Trzebiatowski.*

*Ayes all; nays none; motion carried.*

**2. Airport Manager’s Report (attachment)**

Mayor Halverson commented on the amount of fuel sales and aircraft activity at the airport this last month as part of the EAA Convention.

*Alderperson Trzebiatowski moved to accept the Airport Manager’s Report and place it on file; seconded by Alderperson O’Meara.*

*Ayes all; nays none; motion carried.*

**3. Consideration and possible action to award the Whitetail Subdivision Phase III Project (attachment was handed out at meeting)**

Director Lemke mentioned that Kruczek Construction is the construction crew that is currently working on the Water Street Project. We estimated this project quite a bit higher and are very happy with their bid.

*Aldersperson O'Meara moved that we give authorization to proceed to award the contract to Kruczek Construction of Green Bay, WI in the amount of \$271,000.00; seconded by Aldersperson Stroik.*

*Ayes all; nays none; motion carried.*

#### **4. Consideration and possible action for the Whitetail Subdivision Phase III Utility Easements for the Wisconsin Public Service (attachment)**

Director Lemke explained the reasoning behind this easement. This has already been platted but Wisconsin Public Service is now requiring this so we are going back on it.

Aldersperson O'Meara said he should grant them an easement for electric and natural gas distribution specifically since that is what they are in the business to do but he does not like the idea of giving them a blanket utility easement.

Aldersperson Wiza believes that by granting them this blanket easement it appears that we would be allowing them to put in any utilities they want. That may give them an advantage because hypothetically we are giving them a generic blanket easement and when another utility company comes along, Wisconsin Public Service would be able to sell a sub easement for however much money.

Director Lemke commented that by granting them a blanket easement, we are doing exactly the opposite. This is the first time this has come up if you look at Phase II of Whitetail, it was on the subdivision plat when it was approved and was not an exhibit as this is and was not specific to WPS. Wisconsin Public Service is the first to require it when a new subdivision is put in.

Aldersperson O'Meara explained the difference between an easement and having a permit to occupy the right-of-way is that if the utility is in the easement and we say we want to widen the road or change the grade, the utility company gets to ask us for compensation for having them moved. If we give them a permit to occupy the right-of-way, we can order them to move their utilities and they have to comply.

Aldersperson Wiza is concerned granting this blanket easement will potentially cause a problem in the future with Public Service being able to hold this easement over another utility company and us not having any say in that.

Attorney Molepske stated that him and Director Lemke take a look at this and clarify the language on this easement to incorporate natural gas and electric distribution only.

Aldersperson Trzebiatowski made a motion to approve the ten (10) foot easement for natural gas and electric distribution for Wisconsin Public Service; seconded by O'Meara.

*Ayes all; nays none; motion carried.*

**5. Consideration and possible action to purchase a Case 580 Super M+ Tractor Backhoe from Miller-Bradford & Risberg, Inc. in the amount of \$72,450.00 (attachment)**

*Aldersperson O'Meara moved; seconded by Aldersperson Trzebiatowski to approve the purchase of the Case Super M+ Tractor Backhoe from Miller-Bradford & Risberg, Inc. in the amount of \$72,450.00.*

*Ayes all; nays none; motion carried.*

**6. Consideration and possible action on pursuing property in the Portage County Business Park for the placement of the proposed transit facility (attachment)**

Director Lemke pointed out that this is very preliminary and little more than just a sketch on a sheet. He went on to explain the ideas behind the concept site plans.

Mayor Halverson explained that the main thing we are looking for is a decision on direction to secure these parcels for the use of the new transit facility and then circle back around once we have a design to go through the Plan Commission for the elements on layout.

Aldersperson Trzebiatowski stated that he agrees that the proposed location is a very good area being central to a lot of different potentials.

Aldersperson Trzebiatowski questioned what the motion is for? Mayor Halverson stated that we are looking to move forward and start the purchasing process with Portage County to secure the land.

*Aldersperson O'Meara also supports this location and made a motion to move forward to authorize the City to proceed with the acquisition of this land on a schedule that makes sense based on the grant and funding; seconded by Aldersperson Trzebiatowski.*

*Ayes all; nays none; motion carried.*

**7. Consideration and possible action for 2010 bow hunting at the airport location (attachment)**

Director Lemke explained that this is the same as past years with a slightly revised map with a little less area.

*Aldersperson Stroilk moved; seconded by Aldersperson Mallison to accept the revised map for 2010 bow hunting at the airport.*

Aldersperson Wiza asked if people are required to notify the city when they are hunting on the land or only when they take a deer. The answer is both. He then requested photo copies of the map be distributed to all the area sporting goods stores where a license can be purchased.

*Ayes all; nays none; motion carried.*

**8. Discussion and update on right-of-way occupancy issues.**

Director Lemke stated that we are proposing a zero cost to issue a right-of-way occupancy license and proposing to issue them to everyone where we know we have occupancy currently that don't have a license and then future issues as they arise. Next month we plan on having a formal proposal before you.

Aldersperson Mallison appreciates that we are looking at doing this with a zero cost.

**9. Director's Report (attachment)**

*Aldersperson O'Meara moved; seconded by Aldersperson Mallison to accept the report and place it on file*

Aldersperson O'Meara thanked Director Lemke for getting the crash report in his Directors Report for Main Street.

*Ayes all; nays none; motion carried.*

**10. ADJOURNMENT: Mayor Halverson adjourned the August 9, 2010 Board of Public Works meeting at 7:48 P.M.**