

**Board of Water and Sewage Commissioners**  
**Monday, February 8<sup>th</sup>, 2010**  
**12:00 P.M.**

**MINUTES**

***PRESENT:*** Eugene Tubbs, Jim Cooper, Mae Nachman and Carl Rasmussen.

***ALSO PRESENT:*** Kim Halverson, Brenda Thomas, Rob Molski, Gary Kuplic, Eric Niffenegger, Jaime Zdroik, and Angel Gebeau of AECOM.

***EXCUSED ABSENCE:*** Paul Adamski

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## I. ADMINISTRATION

### 1. Approval of minutes of the January 11<sup>th</sup>, 2010 meeting.

Motion made by Mae Nachman, seconded by Jim Cooper to approve the minutes of the January 11<sup>th</sup>, 2010 Water & Sewage Commission meeting.

Ayes all. Nays none. Motion carried.

## II. ACCOUNTING

### 2. Consideration of claims for the Water and Sewage Treatment Utilities.

Eugene Tubbs presented the statement of claims for the Water Utility for January. The balance as of January 1st, 2010 was \$1,544,909.85; the bank deposits recorded in January 2010 were \$933,259.46. Checks issued since the January 11<sup>th</sup>, 2010 meeting numbered 43737 through 43808 were in the amount of \$903,473.71. Checks numbered 43780 through 43806 for \$33,512.07 were presented for action on February 8th, 2010. The net balance on hand February 8th, 2010 was \$1,541,183.53.

Motion made by Carl Rasmussen, seconded by Jim Cooper to approve the Water Utility claims for the month of January 2010 as audited and read.

Ayes all. Nays none. Motion carried.

Eugene Tubbs also presented the statement of claims for the Sewage Treatment Utility for January. The balance as of January 1st, 2010 was \$1,789,298.97; the bank deposits recorded in January 2010 were \$436,975.29. Checks issued since the January 11<sup>th</sup>, 2010 meeting numbered 27319 through 27372 were in the amount of \$48,579.52. Checks numbered 27349 through 27371 for \$30,353.52 were presented for action on February 8<sup>th</sup>, 2010. The net balance on hand February 8<sup>th</sup>, 2010 was \$2,147,341.22.

Motion made by Mae Nachman, seconded by Carl Rasmussen to approve the Sewage Utility claims for the month of January 2010 as audited and read.

Ayes all. Nays none. Motion carried.

### 3. Discussion and action on amendment to Donohue Engineering services agreement for the Methane/NG Fueled Generation Project.

Kim stated when Donohue was initially chosen as the engineer for this project it was mentioned at that time we would be coming back to the Commission with additional items that should be included in the agreement. The original services agreement has been modified to include converting the

existing septage receiving tank to a high strength waste receiving station and to provide stand-by power to the water tower.

Eric Niffenegger stated these changes would allow us to ultimately generate more electricity.

Motion made by Mae Nachman, seconded by Jim Cooper to approve the amendment to Donohue Engineering services agreement for the Methane/NG Fueled Generation Project in the amount of \$12,490.00.

Ayes all. Nays none. Motion carried.

### III. **WATER OPERATIONS**

#### 4. **Report on water distribution operations.**

Kim stated Terra Engineering has finished changing out the couplings on the lining project and the new couplings passed the first pressure test that was from Cleveland Avenue west to the edge of the cemetery. Another pressure test will be completed today on Patch Street from Cleveland Avenue to the East end of the project which is about 4,000 feet.

Kim stated the generator and controls have been delivered for the lift stations and hopefully the lift station projects we be completed in May.

The water operations report was distributed and reviewed.

A total of 74 valves have been operated in 2010.

#### 5. **Report on water supply operations.**

Our pumpage in January was 148,551,000 gallons, a decrease of 5,112,000 gallons of water from January 2009.

### IV. **SEWAGE TREATMENT OPERATIONS**

#### 6. **Report on Collection System Maintenance.**

Rob stated everything is going well. The crew will be focusing more on televising, cutting and jetting this year.

Another blockage occurred at the Eagle Point subdivision. The study has been completed and they are waiting on the final documents. Kim stated they are looking into more solutions for access points on our end.

The sewer report for the month of January was reviewed by the Commission.

7. **Report on sewage treatment operations.**

Eric stated the plant is running well.

B.O.D. (3.06 ppm), Phosphorus (0.76 ppm) and Suspended Solid (4.15 ppm) limits were met for the month of January 2010.

*The next Water & Sewage Commission meeting will be on Monday, March 8<sup>th</sup>, 2010 at noon.*

V. **ADJOURNMENT**

Motion made by Jim Cooper to adjourn the meeting.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED

12:10pm

BOARD OF WATER AND SEWAGE COMMISSIONERS

EUGENE TUBBS, SECRETARY