

Board of Water and Sewage Commissioners

Monday, June 14th, 2010

12:00 P.M.

MINUTES

PRESENT: Eugene Tubbs, Jim Cooper, Mae Nachman and Carl Rasmussen.

ALSO PRESENT: Kim Halverson, Brenda Thomas, Gary Kuplic, Eric Niffenegger, Rob Molski, Jaime Zdroik, and Angel Gebeau of AECOM.

EXCUSED ABSENCE: Paul Adamski

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I. ADMINISTRATION

1. Approval of minutes of the May 10th, 2010 meeting.

Motion made by Jim Cooper, seconded by Mae Nachman to approve the minutes of the May 10th, 2010 Water & Sewage Commission meeting.

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

2. Consideration of claims for the Water and Sewage Treatment Utilities.

Eugene Tubbs presented the statement of claims for the Water Utility for May. The balance as of May 1st, 2010 was \$1,252,860.19; the bank deposits recorded in May 2010 were \$637,035.26. Checks issued since the May 10th, 2010 meeting numbered 44037 through 44082 were in the amount of \$518,979.32. Checks numbered 44083 through 44111 for \$415,937.95 were presented for action on June 14th, 2010. The net balance on hand June 14th, 2010 was \$954,978.18.

Motion made by Mae Nachman, seconded by Jim Cooper to approve the Water Utility claims for the month of May 2010 as audited and read.

Ayes all. Nays none. Motion carried.

Eugene Tubbs also presented the statement of claims for the Sewage Treatment Utility for May. The balance as of May 1st, 2010 was \$3,235,190.07; the bank deposits recorded in May 2010 were \$2,180,833.81. Checks issued since the May 10th, 2010 meeting numbered 27558 through 27587 were in the amount of \$214,272.86. Checks numbered 27588 through 27606 for \$154,654.30 were presented for action on June 14th, 2010. The net balance on hand June 14th, 2010 was \$5,047,096.72.

Motion made by Jim Cooper, seconded by Mae Nachman to approve the Sewage Utility claims for the month of May 2010 as audited and read.

Ayes all. Nays none. Motion carried.

III. WATER OPERATIONS

3. Report on water distribution operations.

Gary Kuplic stated the water mains, water services, sewer main and sewer laterals have been installed on Water Street between Francis St. and the railroad tracks. They are currently installing storm sewers. All of the pressure tests have gone well and they are in the process of doing the bacteria testing. The Water Street Project is running on schedule.

The water operations report was distributed and reviewed.

A total of 262 valves have been operated in 2010.

4. Report on water supply operations.

Our pumpage in May was 209,785,000 gallons, an increase of 21,180,000 gallons of water from May 2009.

5. Report on 2010 Leak Detection Survey.

There were 22 leaks found. All the leaks have been repaired already except for two. The leak detection survey is always completed after hydrant flushing so he can find any hydrants that weren't closed completely.

6. Report on 2010 D.N.R. Inspection Report.

Kim stated she was somewhat disappointed with the two deficiencies listed in the annual waterworks inspection.

The private well abandonment ordinance is listed as a deficiency for the Water Department when it is the responsibility of the City's plumbing inspector to make sure all unused, unsafe or noncomplying private wells be abandoned.

The second deficiency listed is s. NR 811.40(2) (e) Wis. Admn. Code that is not in effect until August 1st, 2010 which states all peristaltic feed pumps be equipped with anti-siphon devices. The only pump like this that we have is in the process of being replaced.

Those were the only two deficiencies found out of the inspection of all the Water Department facilities and locations.

IV. SEWAGE TREATMENT OPERATIONS

7. **Discussion and action on 2009 Compliance Maintenance Annual Report & Resolution.**

Kim stated the Wastewater Treatment Plant received A's on all sections of the Compliance Maintenance Annual Report once again. This is the highest score and means there are no D.N.R. compliance issues.

Motion made by Jim Cooper, seconded by Mae Nachman to approve the 2009 Compliance Maintenance Annual Report and Resolution.

Ayes all. Nays none. Motion carried.

8. **Report on Collection System Maintenance.**

The collection system crew worked on cleaning and televising the storm main on Patch St. which took a long time to clean because there was 12 to 15 inches of sand in the storm main.

The sewer report for the month of May was reviewed by the Commission.

9. **Report on sewage treatment operations.**

Eric stated the plant is running well.

B.O.D. (4.69 ppm), Phosphorus (1.010 ppm) and Suspended Solid (6.14 ppm) limits were met for the month of May 2010.

V. PERSONNEL

10. **Announcement of retirements for Mel Bembenek and Doug Jezeski.**

Doug Jezeski's last day is July 12th. Doug has been an employee with the City for 34 years, two with the Wastewater Department.

Mel Bembenek's last day will be June 25th. Mel has been an employee for 39 years.

The Commission congratulated both Doug and Mel and wished them well and wanted to thank them for their long, dedicated service.

The next Water & Sewage Commission meeting will be on Monday, July 12th, 2010 at noon.

VI. ADJOURNMENT

Motion made by Mae Nachman to adjourn the meeting.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED
12:20pm

BOARD OF WATER AND SEWAGE COMMISSIONERS

EUGENE TUBBS, SECRETARY