

Board of Water and Sewage Commissioners
Monday, October 11th, 2010
12:00 P.M.

MINUTES

PRESENT: Paul Adamski, Eugene Tubbs, Jim Cooper, and Carl Rasmussen.

ALSO PRESENT: Kim Halverson, Eric Niffenegger, Rob Molski, Gary Kuplic, and Jaime Zdroik.

EXCUSED ABSENCE: Mae Nachman

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I. ADMINISTRATION

1. Approval of minutes of the September 13th, 2010 meeting.

Motion made by Eugene Tubbs, seconded by Jim Cooper to approve the minutes of the September 13th, 2010 Water & Sewage Commission meeting.

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

2. Consideration of claims for the Water and Sewage Treatment Utilities.

Paul Adamski presented the statement of claims for the Water Utility for September. The balance as of September 1st, 2010 was \$1,859,529.47; the bank deposits recorded in September 2010 were (*Not available at this time*). Checks issued since the September 13th, 2010 meeting numbered 44335 through 44388 were in the amount of \$463,821.94. Checks numbered 44389 through 44407 for \$53,788.90 were presented for action on October 11th, 2010. The net balance on hand October 11th, 2010 was (*Not available at this time*).

Motion made by Jim Cooper, seconded by Eugene Tubbs to approve the Water Utility claims for the month of September 2010 as audited and read.

Ayes all. Nays none. Motion carried.

Paul Adamski also presented the statement of claims for the Sewage Treatment Utility for September. The balance as of September 1st, 2010 was \$5,041,897.52; the bank deposits recorded in September 2010 were \$281,441.20. Checks issued since the September 13th, 2010 meeting numbered 27777 through 27817 were in the amount of \$303,515.21. Checks numbered 27818 through 27830 for \$110,708.42 were presented for action on October 11th, 2010. The net balance on hand October 11th, 2010 was \$4,818,752.43.

Motion made by Carl Rasmussen, seconded by Jim Cooper to approve the Sewage Utility claims for the month of September 2010 as audited and read.

Ayes all. Nays none. Motion carried.

Kim stated the booster station was drawn down for inspection on Thursday and we

would like to get it back up and running but the cathodic protection inside is damaged. It would cost \$7,000 to repair it or \$9,000 to put a brand new system in. Kim recommends having a completely new system installed for \$9,000. The Commissioners agreed with Kim.

3. **Discussion and action on electric connection installation for Administration Building emergency generator.**

Eric explained this would be for the transfer switch that would be installed in the basement. The portable generator would be placed next to the building and then plugged in but before power could be supplied to the building there needs to be a transfer switch installed.

This is the most cost efficient way to provide the building with emergency power.

Kim stated in an emergency situation, we would need this building to have power because it holds the server and computers for our distribution maps etc.

Motion made by Jim Cooper, seconded by Carl Rasmussen to approve the quote from Dakota Electric for the electric connection installation for the Administration Building emergency generator in the amount of \$8,695.00.

Ayes all. Nays none. Motion carried.

III. **WATER OPERATIONS**

4. **Report on water distribution operations.**

Rob stated the underground portion of the Water St. Project is completed. The state is responsible for the curb and gutter. Paving should start October 25th.

The project in Whitetail Subdivision was started last week and should be completed sometime the middle of next week.

Gary stated the homes on Water St. are now off temporary hook-up.

The water operations report was distributed and reviewed.

A total of 424 valves have been operated in 2010.

5. **Report on water supply operations.**

Our pumpage in September was 170,455,000 gallons, a decrease of 42,228,000 gallons of water from September 2009.

IV. **SEWAGE TREATMENT OPERATIONS**

6. **Report on Collection System Maintenance.**

Rob stated during heavy rain customers were experiencing sewer backups so they diverted water from the 8" lines that couldn't handle the excess water. Once we started doing this, water levels in basements went down.

Kim stated there is a meeting being held on Wednesday with the Village of Park Ridge to discuss the bill sent to them for maintenance of the sewer mains in Park Ridge.

The sewer report for the month of September was reviewed by the Commission.

7. **Report on sewage treatment operations.**

Eric stated the plant is running well. Suspended solids and B.O.D. levels were higher this month due to the flooding.

B.O.D. (4.07ppm), Phosphorus (0.67 ppm) and Suspended Solid (4.66 ppm) limits were met for the month of September 2010.

The next Water & Sewage Commission meeting will be on Monday, November 8th, 2010 at noon.

VI. ADJOURNMENT

Motion made by Eugene Tubbs to adjourn the meeting.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED

12:17pm

BOARD OF WATER AND SEWAGE COMMISSIONERS

EUGENE TUBBS, SECRETARY