

City of Stevens Point Meeting Minutes

Finance Committee

Monday, May 11, 2009, 7:06 p.m.

Lincoln Center, 1519 Water St.

Present: Alderpersons Moore, Molski, Walther, Stroik and Mallison

Also Present: C/T Schlice; Mayor Halverson; City Attorney Molepske; Clerk Moe; Directors Popoff, Gardner, Schrader, Halverson; Assessor Siebers; Transit Manager Lemke; Police Chief Ruder; Fire Chief Zinda; Ald. Wiza, Slowinski, Trzebiatowski, Brooks, O'Meara; Airport Manager Wheeler; Deputy C/T Freeberg; Kelley Pazdernik; Gene Kemmeter; David Glodowski; Bob Woehr; Eric Schroeckenthaler

Index of these Minutes:

Discussion and possible action on the following:

1. Assessor's Report.
2. Consideration of Claim - Abby Stroik.
3. Consideration of Funding Frontage Road Project - Engineering.
4. Consideration of Funding Equipment - Airport.
5. Consideration of Funding Building Maintenance Projects - Public Works.
6. Designation of Portage County Gazette as Official Newspaper.
7. Resolution Declaring Official Intent - Projects 9-09 & 10-09.
8. Public Facilities Block Grant Applications.
9. Authorized Representatives to file Applications for Financial Assistance.
10. Consideration of Award for TDP (Transportation Development Plan) Contract.
11. Approval of Payment of Claims.
12. Adjournment.

1. ASSESSOR'S REPORT. March-April Report | Residential Sales Analysis | Sales History Chart

Motion made by Ald. Stroik, seconded by Ald. Molski to accept the report of the Assessor and place it on file.

Ayes: All Nays: None Motion carried.

2. CONSIDERATION OF CLAIM - ABBY STROIK. Stroik Claim | C/T's Notes

C/T Schlice stated the insurance company denied the claim and recommendation is to also deny the claim. This process permits her to file an action in court if she wishes to proceed.

Motion made by Ald. Mallison, seconded by Ald. Walther to deny the claim for Abby Stroik.

Ayes: All Nays: None Motion carried.

3. CONSIDERATION OF FUNDING FRONTAGE ROAD PROJECT - ENGINEERING. Frontage Road Memo | C/T's Notes

C/T Schlice stated this was passed by the Board of Public Works and the recommendation is that funding comes from the TIF District.

Motion made by Ald. Stroik, seconded by Ald. Moore to approve the Frontage Road Project with funding to come from the TIF District.

Ayes: All Nays: None Motion carried.

4. CONSIDERATION OF FUNDING EQUIPMENT - AIRPORT. Equipment Purchase Request | C/T's Notes

C/T Schlice stated typically when we sell equipment, the money goes into an account that can help us when the budget estimate is lower than the actual price. However, in this case, there is a need at the Airport and we have the ability to flip-flop the funds for a piece of equipment that can handle our snow removal at the Airport. Since this is something different from our normal policy, it needs to be approved by Finance as an exception to the rule.

Ald. Molski asked if the Airport personnel would be taking care of the plowing themselves now.

Mayor Halverson stated that DPW was given a truck from the Water Department that could handle a plow and since the Airport could use a plow vehicle to do some of the light plowing, a situation has presented itself where we could use funds from the sale of truck to fund the purchase of the plow. We have been approached by a salvage dealer who wants to purchase the old orange five yard dump truck that was used for the McDill weeds. Since the cost of selling the truck and purchasing a plow is roughly the same, we would like to use the funds from the dump truck to purchase the plow.

Ald. Moore stated the bottom line is we are getting enough money by selling the old dump truck to pay for a new plow for the Airport.

Motion made by Ald. Molski, seconded by Ald. Moore to approve funding the equipment for the Airport.

Ayes: All Nays: None Motion carried.

5. CONSIDERATION OF FUNDING BUILDING MAINTENANCE PROJECTS - PUBLIC WORKS. Building Maintenance Request | C/T's Notes

C/T Schlice stated we are looking at \$170,000 worth of items. It is not cost effective to borrow for this as we can just roll it to a capital improvements budget next year. We are looking for authorization to upfront the money (borrow from ourselves) and reimburse the general fund back with the 2010 budget.

Ald. Mallison questioned the urgency of the programmable sign. He questioned if it could possibly wait rather than to buy it now to come out of next years budget.

Mayor Halverson stated we have not been taking any new orders for any banners in 2010. We will not be putting up any banners on Main Street

or Division Street as part of that. It was two people for two hours, getting cherry picker out, etc. and relatively unsafe and cost us a ton of money. We did some calculating and if two or three organizations rented the sign per week at about \$75 for a week, year round, we would have a payback of a \$38,000 sign in approximately three years, so with \$25,000 being the threshold for cost, payback would be that much sooner. So urgency is not the main reason, but this is just a time when we could do it because the electrical company is going to be there to put in a new service for the generator so they could cut the service to the new sign to get it prepped and ready to go.

Ald. Molski questioned if this sign would be on the ground rather than overhead.

Mayor Halverson answered it would be on the ground in front of the Fire Department, where the brown sign currently is. The design is yet to be determined, we are looking at some quotes and working with three different vendors to get general designs. That will all come back before the Board of Public Works to be approved as far as sign design. We are working with Bushman, Strafford Signs and Graphic House.

C/T Schlice stated that if the \$25,000 is approved now, it would not come back to Finance unless the dollar amount went over the \$25,000.

Motion made by Ald. Molski, seconded by Ald. Mallison to approve the funding for the Public Works building maintenance projects.

Ald. Moore questioned whether or not this needs to go in front of the Plan Commission because of the sign ordinance.

Mayor Halverson stated this is simply for the funding. It would be contingent on passing all the hurdles.

Ald. Stroik questioned if these are paid out of 2009, would that make us in the negative for 2009 since it is not being funded until the 2010 budget.

C/T Schlice stated that we would pass a resolution once we received all the final numbers. We would appropriate the money but we would reimburse ourselves next year.

Ald. Stroik questioned if that was legal and an allowable practice.

C/T Schlice stated it was and stated that we could go out and borrow the money, but by the time we go through all the costs, for such a short time, it is not worth it.

Ald. Molski asked if we are taking it from contingency.

C/T Schlice stated no, it would come out of the general reserve.

Ald. Wiza stated he does not think that this is a good way to spend the City's money. We have already cut numerous programs and services and questioned whether this sign is necessary. He suggested coming up with a new system for the banners rather than buying a sign out of next years money.

Mayor Halverson stated although he understands Ald. Wiza's concerns, there is no ability to raise revenue off from the current service we provide in putting up the banners. We may be spending \$25,000 right now, but it is going to pay for itself in a very quick period of time and over its lifespan, we will probably double or even triple the investment.

Ayes: All Nays: None Motion carried.

#### 6. DESIGNATION OF PORTAGE COUNTY GAZETTE AS OFFICIAL NEWSPAPER. Portage County Gazette Bid | C/T's Notes

Ald. Moore stated there was only one bid received and this action is needed for formal designation.

Motion made by Ald. Mallison, seconded by Ald. Stroik to approve the designation of Portage County Gazette as the official newspaper.

Ayes: All Nays: None Motion carried.

#### 7. RESOLUTION DECLARING OFFICIAL INTENT - PROJECTS 9-09 & 10-09. Official Intent Resolution | C/T's Notes

C/T Schlice stated we have had a resolution on file for several years, however when it comes to grants, we are required to reaffirm and approve the resolution.

Motion made by Ald. Molski, seconded by Ald. Stroik to approve the resolution declaring official intent for Projects 9-09 and 10-09.

Ayes: All Nays: None Motion carried.

#### 8. PUBLIC FACILITIES BLOCK GRANT APPLICATIONS. Block Grant Application | Citizen Participation Plan | C/T's Notes

C/T Schlice stated we are just looking for approval to submit public facilities grant applications.

Motion made by Ald. Mallison, seconded by Ald. Walther to approve the public facilities block grant applications.

Ayes: All Nays: None Motion carried.

#### 9. AUTHORIZED REPRESENTATIVES TO FILE APPLICATIONS FOR FINANCIAL ASSISTANCE. Authorized Representatives Resolution | C/T's Notes

C/T Schlice stated we did something similar to this last month authorizing the Mayor to sign as the authorized representative and this is just an extension of that to another program.

Motion made by Ald. Molski, seconded by Ald. Stroik to approve the authorized representatives to file applications for financial assistance.

Ayes: All Nays: None Motion carried.

10. CONSIDERATION OF AWARD FOR TDP CONTRACT. TDP Memo

C/T Schlice stated the recommendation is for the SRF Consulting Group.

Motion made by Ald. Stroik, seconded by Ald. Walther to approve the consideration of award for TDP contract.

Ald. Walther stated that he took part in the scoring group and feels very comfortable with the SRF Consulting Group. They not only scored the highest, but when the bids came in, they were the lowest, so he feels we are very fortunate.

Ayes: All Nays: None Motion carried.

11. APPROVAL OF PAYMENT OF CLAIMS. Claims for April | C/T's Notes

Motion made by Ald. Moore, seconded by Ald. Mallison to approve the payment of claims in the amount of \$528,968.92.

The claims were discussed.

Ayes: All Nays: None Motion carried.

12. ADJOURNMENT.

Adjournment at 7:29 p.m.

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