

City of Stevens Point Meeting Minutes

Police and Fire Commission

Tuesday, November 3, 2009, 4:32 p.m. Present: Commissioners Nuck, Rice, Schleih, and Wescott

Commissioner Taylor, excused

Also Present: Administrative Director Jeff Morris; Police Chief Kevin Ruder; Fire Chief John Zinda, Alderperson Mary Stroik, Alderperson Randy Stroik, Alderperson Roger Trzebiatowski, Victor Kedrowski, Art Dahms

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2. People to be heard and announcements

Alderperson Roger Trzebiatowski voiced a concern over the projected savings identified in the reorganization plan in the fall of 2008 relating to both police and fire personnel. He said he doesn't feel the savings have ever materialized.

Director Morris will prepare a cost analysis of the projected savings and be prepared to discuss the issue at the December PFC meeting.

3. Approval of Minutes - October 6, 2009

Commissioner Rice moved, seconded by Commissioner Wescott, to approve the minutes of the October 6, 2009 meeting, with agenda Item Number 10 to read as follows:

Director Morris handed out copies of the draft emergency medical services contract between the City, Amherst, and Portage County for the period January 1st 2010 through December 31st 2012. Director Morris then made an oral presentation to the Commission about the status of the negotiations in order to keep the Commissioners informed about the process and progress towards achieving a final resolution of the negotiations. The Commission felt strongly they needed to remain an active observer to the process and that nothing in the contract should take from any of the rights and obligations assigned to the Commission under state statute 62.13, any City ordinances, or any collective bargaining agreements between the City and Local 484 representing the certain employees of the Stevens Point Fire Department.

Discussion ensued about the contract in general.

Ayes, all; nays, none. Motion carried.

4. Confirmation of Bills

Commissioner Wescott moved, seconded by Commissioner Nuck, to accept the confirmation of the October 2009 Police Department bills.

Ayes, all; nays, none. Motion carried.

Commissioner Rice moved, seconded by Commissioner Wescott, to accept the confirmation of the October 2009 Fire Department bills.

Ayes, all; nays, none. Motion carried.

5. Police Chief's Report Read Report

Chief Ruder reported:

- **The Department has sought and received input from all members of the Department reference the development of a Facebook Web page.** Officer Bethany Reed and Officer Joe Quisler will be presenting the page to members of administration in the next week or two. A final draft will be available for review and comment at the December Police and Fire Commission meeting.
  - **The first community participated Citizens Academy will be concluding at 6:00 p.m. on November 3, 2009, with a graduation ceremony to be held in Conference Rooms A and B of the Police Department.** The comments received by the participants have been very positive. The next academy is scheduled to begin in May 2010.
  - **On October 26, 2009 a special meeting of the Finance Committee reviewed the budget for the city.** Alderperson Wiza questioned the projected savings identified in the reorganization plan of 2008 related to personnel costs within the Department. Alderperson Slowinski voiced his concern over the wage increases of non-represented personnel determined by the city management pay plan.
- Commissioner Nuck moved seconded by Commissioner Wescott, to approve the Police Chief's Report for October 2009.

Ayes, all; nays, none. Motion carried.

6. Fire Chief's Report Read Report

Chief Zinda reported:

- **Firefighters from the Department participated in mutual aid training with Plover, Whiting and Hull Fire Departments.** This was a classroom session that reviewed past fire scenes where our Departments responded together. New protocols and procedures were discussed that will improve responses and safety.
  - **The Portage County Highway Department inquired if the Stevens Point Fire Department would be their dedicated confined space rescue team** when they enter permits required spaces. These spaces are in the metro area just outside the city limits. They do not enter these spaces often (approximately two times for the remainder of the year) and even though they have their own tripod and retrieval systems used by the employees, they are required to have a rescue team on standby. The Chief agreed to provide this service to them on a temporary basis with on-duty personnel. This issue will be placed as an agenda item for discussion and approval at a future meeting.
  - **Both new apparatus are in service, with the 100' platform responding from station 2 and the 75' ladder responding from station 1.** Two of the old vehicles have been sold. The revenue from the sale of these vehicles will be used to refurbish the 2000 American LaFrance ladder.
  - **Assistant Chief Kujawa has completed the H1N1 protocol which included fit testing the entire Department for N-95 respirator masks.** This included a mandatory health questionnaire that was administered and reviewed by Saints Health Services for Business.
- Commissioner Wescott moved, seconded by Commissioner Nuck, to approve the Fire Chief's report for October 2009.

Ayes, all; nays, none. Motion carried.

#### 7. Administrative Director's Report

Director Morris reported:

- **The Director handed out the finalized questions for the Public Safety survey. A preliminary assessment will be discussed at the December PFC meeting. A final report will be provided at the January 2010 PFC meeting.**
- **Director Morris handed out copies of "Portage County Ambulance Service Provider Agreement with the City of Stevens Point and the Amherst Fire and Safety Commission for 2010-2012". The County Board passed the three year contract at their meeting on November 2nd by a vote of 28-0.**
- **Effective December 1, 2009 the Records Division will resume reporting Police Department activity on a monthly basis. The new reporting will be geographic based, will account for time of day and day of week occurrence. The data will show a three year comparison (2007, 2008 and 2009) of the major crime, disorder and traffic related calls for service. The first reports will be divided into three geographic displays; the first will be by the three SPPD patrol areas; the second will be by the 11 Common Council districts; and the third will be by the five zones of residence that will be collected during the upcoming public survey. The reports will show both call for service and related arrest data. In the future, reports will be customized based on feedback from the Commission to target specific geographic areas and or crime calls for service. Beginning in March 2010 the same call profile will be produced for all fire and EMS calls for service. We will develop a custom list of fire and EMS calls for service that depicts different types of fire and EMS calls by severity.**

Commissioner Wescott moved, seconded by Commissioner Nuck, at approve the Administrative Director's report for October 2009.

Ayes, all; nays, none. Motion carried.

#### 8. Adjournment

The meeting adjourned at 5:55 p.m.

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