

City of Stevens Point Meeting Minutes

Police and Fire Commission

Tuesday, January 6, 2009, 4:32 p.m. Present: Commissioners Meyer, Nuck, Rice, Schleih and Taylor
(Commissioner Taylor appeared via telephone conference call)

Also Present: Administrative Director Morris, Fire Chief John Zinda, Mayor Andrew Halverson, Deputy Chief Dowling, Captain Ruder, Ben Uitenbroek, Reid Rocheleau, , Meredith - Stevens Point Journal

Mayor Andrew Halverson called the meeting of the Board of Public Works to order on January 12, 2009 at 6:25 PM. The meeting was held at The Lincoln Center Conference Room, 1519 Water Street, Stevens Point, WI 54481.

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4. Discussion, with possible action, administrative procedures of the Police and Fire Commission - Sections 1 through 3
5. Adjourn into closed session (approximately 5:15 p.m.) pursuant to Wis. Stats. Sec. 19.85 (1) (c) for considering employment, promotion, compensation or performance evaluation of a public employee
6. Reconvene into open session (approximately 6:00 p.m.) for possible action on selecting a police chief
7. Discussion, with possible action, one year extension of the 2008 Fire Department eligibility list
8. Discussion, with possible action, approval of the new entry level candidates that have completed their interviews
9. Discussion, with possible action, combining candidates on extended 2008 list with new candidates to form a 2009 eligibility list
10. Discussion, with possible action, future commission meeting dates
11. Adjournment
2. People to be heard and announcements

Reid Rocheleau addressed the commission regarding the process of selection of police chief. He inquired how many people had applied for the police chief position and whether the names of the applicants would be released at this time.

Commissioner Rice believes the subject is covered by 19.36 (10) Employee Personnel Records of Wisconsin State Statutes which reads "Employee personnel records unless access is specifically authorized shall not be released."

President Schleih said the names wouldn't be announced at this time.

3. Approval of Minutes - December 9, 2008

Commissioner Nuck moved, seconded by Commissioner Meyer, to approve the minutes of the December 9, 2008 meeting.

Commissioner Rice had a question relating to the changes made to the job descriptions at sections D and E. Commissioner Meyer said that the second from last bullet was added to section D which reads: "Free from any history of criminal behavior or lapses of ethical conduct which would suggest the person's moral character is not suitable for a position of high trust and confidentiality."

Ayes, all; nays, none. Motion carried.

4. Discussion, with possible action, administrative procedures of the Police and Fire Commission - Sections 1 through 3

The Commission discussed changes to Section 1 of the Administrative Procedures. Several minor changes were made to Sections 1.02, Commission Meetings; Section 1.03, Compensation of Police and Fire Commission Members; Section 1.05, Records of the Commission - Custodian of Records; and Section 1.07, Information Technology Network Administrator.

Sections 2 and 3 will not be discussed tonight due to time availability and will be discussed at the next commission meeting.

A discussion was also held regarding the residency requirement of the Chief of Police.

5. Adjourn into closed session (approximately 5:15 p.m.) pursuant to Wis. Stats. Section 19.85 (1) (c) for considering employment, promotion, compensation or performance evaluation of a public employee

Commissioner Nuck moved, seconded by Commissioner Meyer, to adjourn into closed session.

Ayes: Meyer, Nuck, Rice, Schleih and Taylor

Nays, none. Motion carried.

6. Reconvene into open session (approximately 5:45 p.m.) for possible action on Item No. 5

Commissioner Meyer moved, seconded by Commissioner Nuck, to reconvene into open session.

Ayes: Meyer, Nuck, Rice, Schleih and Taylor

Nays, none. Motion carried.

Two candidates were interviewed during closed session for the position of Police Chief. The two candidates are Deputy Chief Dowling and Captain Kevin Ruder.

Commissioner Schleih moved, seconded by Commissioner Rice, to extend a conditional offer of employment for appointment to the Chief of Police position to Kevin Ruder, with a six month probationary period effective Friday, January 9, 2009.

A formal conditional letter of employment will be forthcoming to Captain Ruder.

Ayes, all; nays, none. Motion carried.

COMMISSIONER TAYLOR LEFT THE MEETING

7. Discussion, with possible action, one year extension of the 2008 Fire Department eligibility list

Commissioner Meyer moved, seconded by Commissioner Nuck, to approve a one year extension of the 2008 Fire Department eligibility list which consists of two candidates.

Ayes, all; nays, none. Motion carried.

8. Discussion, with possible action, approval of the new entry level candidates that have completed their interviews

Commissioner Nuck moved, seconded by Commissioner Rice, to approve the new entry level candidates that have completed their interviews be added to the 2009/2010 eligibility list.

Ayes, all; nays, none. Motion carried.

9. Discussion, with possible action, combining candidates on extended 2008 list with new candidates to form a 2009 eligibility list.

Commissioner Rice moved, seconded by Commissioner Meyer, to combine the 2008 list (two candidates) to form a 2009 list (three candidates). There are a total of five candidates currently on the 2009 eligibility list.

Ayes, all; nays, none. Motion carried.

10. Discussion, with possible action, future commission meeting dates

Commissioner Schleihs would like to permanently change the commission's meeting date to the first Tuesday of every month.

11. Adjournment

The meeting adjourned at 8:07 p.m.

The meeting minutes reproduced on this website are derived from the computer files used to produce the official minutes for the City of Stevens Point, but are unofficial. The minutes on this web site cannot be certified under s. 889.08, Wis. Stats., and cannot be considered prima facie evidence under s. 889.04, Wis. Stats. Certain tables, maps, and other documents that are a part of the official minutes are not included in the files reproduced on this website. Please consult the printed minutes, available in the City Clerk's Office, for the official text. The decisions made by City of Stevens Point boards, committees, and commissions (other than the Police & Fire Commission) are advisory only and are not binding on the City until affirmed at a meeting of the Common Council. Some of the minutes on this web site might not be approved by the Common Council as of today.