

City of Stevens Point Meeting Minutes

Board of Public Works

Monday, January 12, 2009, 7:12 p.m.

Lincoln Center, 1519 Water St.

Present: Mayor Andrew Halverson, C/T John Schlice, Director Donald Popoff and Tricia Church; Alderpersons: Norm Myers Sr.(1), Hans Walther (2), Amy Heart(5), and Brian Brooks(10).

Also Present: Directors: John Gardner, Kim Halverson and Tom Schrader, City Attorney Louis Molepske, City Clerk John Moe, City Assessor James Siebers, Mayoral Assistant Kelley Pazdernik, Superintendent of Streets Dennis Laidlaw, Assistant Superintendent of Streets Bruce Peplinski, Stevens Point Police Department Kevin Ruder and Jeff Morris, Tom Mallison - City Board, Gene Kemmeter - PC Gazette, Meredith Thorn - Journal, David Hansen - AECOM, Reid Rocheleau.

Alderpersons: Mike Wiza(4), Jeremy Slowinski(6), Roger Trzebiatowski(7), Marge Molski(8), and Jerry Moore(11).

Mayor Andrew Halverson called the meeting of the Board of Public Works to order on January 12, 2009 at 6:25 PM. The meeting was held at The Lincoln Center Conference Room, 1519 Water Street, Stevens Point, WI 54481.

Index of these Minutes:

1. Parking Meter Report for December 2008 A) Meter/Permit Collection B) Permits
  2. Consideration/Action to purchase a new quad axle dump truck in the amount of \$141,000.00 from Scaffidi Motors (contingent upon borrowing).
  3. Consideration/Action to award the 2009 Tree Removal and Trimming Program to A Plus Tree Service in the amount of \$28,956.00.
  4. Brief update on County HH and Business Park Drive.
  5. Consideration/Action to supplement AECOM design contract for \$4,500.00 to include a review of Business Park Drive and Vern Holmes Drive intersection.
  6. Consideration/Action to supplement AECOM design contract for \$1,500.00 for Water Street Project for DOT required archeological survey.
  7. Plowing presentation with Dennis Laidlaw, Streets Superintendent and Bruce Peplinski, Assistant Streets Superintendent.
  8. Airport Manager's Report.
  9. Director's Report A) Airport B) Engineering C) Streets
  10. Adjournment.
1. Parking Meter Report for December 2008
    - A) Meter/Permit Collection
    - B) Permits

Reid Rocheleau questioned if we have looked into the parking situation at the Library where the spaces are are not being utilized. Mayor Halverson did not have any information at this time but would have the Police Department look into it as time allows.

C/T Schlice moved, seconded by Alderperson Walther to accept the December 2008 Parking Meter Report and place it on file.

Ayes all; nays none; motion carried.

2. Consideration/Action to purchase a new quad axle dump truck in the amount of \$141,000.00 from Scaffidi Motors contingent upon borrowing Attachment

Director Popoff explained this truck is to help the Streets Department in the removal of snow. The truck from Scaffidi Motors is more of a truck than the others that were quoted. It also has a larger box capacity which is a definite advantage for its use.

Mayor Halverson explained this truck has about approximately \$30,000.00 worth of options but it is a carryover.

Bruce Peplinski mentioned from the time his letter was submitted to the meeting, a \$4,000.00 rebate came into place so the total price is now \$137,000.00. Why they chose this truck from Scaffidi Motors is 1) they are a local dealer 2) it is significantly more truck than others we received quotes on and 3) the truck is on the lot and available right now vs. ordering a spec truck and having to wait six to eight months to get it.

Alderperson Brooks moved, seconded by Alderperson Walther to approve the purchase of the new quad axle dump truck in the amount of \$141,000.00 minus the \$4,000.00 rebate for a total of \$137,000.00 from Scaffidi Motors.

Ayes all; nays none; motion carried.

3. Consideration/Action to award the 2009 Tree Removal and Trimming Program to A Plus Tree Service in the amount of \$28,956.00 Attachment

Director Popoff explained that the award came with no irregularities and the amount is within budget.

Alderperson Heart moved, seconded by Alderperson Myers to award the 2009 Tree Removal and Trimming Program to A Plus Tree Service in the amount of \$28,956.00.

Ayes all; nays none; motion carried.

4. Brief update on County HH and Business Park Drive by David Hansen with AECOM

David Hansen explained the plans they have worked out for this intersection with a drawing he displayed on an easel. They have finished the traffic analysis on this intersection and from that analysis, they have come up with dual left turn lanes in the east bound direction and 500 feet long. There will also be dual left turn lanes going in the west bound direction into Cross Roads. One challenge that AECOM has identified is dual right turn lanes heading south out of the business park. He explained the plan for pedestrians to go around the outside of the pond because of space limitations.

Alderperson Heart questioned bike lanes. David Hansen explained his understanding from discussions with the DOT is when the HH Bridge is redone, which is going to be part of the Highway 10 Project, the bridge will be widened to accommodate at that time six lanes of traffic and a bike path.

Alderperson Heart explained her concerns about not putting a bike bath in as we do this project now.

Alderson Trzebiatowski question if Portage County was participating in this project along with us or have we asked them? Mayor Halverson explained that the County has actually constructed the intersection twice before, the Village of Plover has done it once before, and we have never done it. Also, we will be using the County's construction crews to do the work; it will save us approximately 15% on the entire project. We are anticipating using their project on CTH R and CTH HH to maximum the total grant value of one million dollars. So, in all actuality, the county is participating in this project as well.

Reid Rocheleau questioned the other exits going out to CTH R for Travel Guard Employees to use. David Hansen mentioned that they have talked to Travel Guard and that was one of the items that was brought up. Travel Guard is going to encourage their employees to utilize the three exits that are along CTH R. Another item that was brought up with Travel Guard is staggering schedules over the course of an hour so all the employees are not trying to come in and leave work at the same times.

5. Consideration/Action to supplement AECOM design contract for \$4,500.00 to include a review of Business Park Drive and Vern Holmes Drive intersection Attachment

Mayor Halverson explained the reason for this supplement: If we know that we are going to have issues with the intersection to the north (Vern Holmes Drive and Business Park Drive) and we have the opportunity to save fifty cents on the dollar, we want to take advantage of that.

Alderson Heart questioned if we could pull any of the funding for this out of TIF money because it is related to the same project? C/T Schlice answered the TIF money is for use on Travel Guard property only.

Alderson Heart expressed her disappointment in the project due to fact that we should have known that we would need to do something with this intersection at that time. Now we as a City have to pay for this project because of what we gave to Travel Guard. Mayor Halverson explained that we never anticipated this user in addition with Ministry Health Care. Both of these businesses fill out the projected traffic counts up to year 2020 in the business park.

C/T Schlice moved, seconded by Mayor Halverson to supplement AECOM design contract for \$4,500.00 to include a review of Business Park Drive and Vern Holmes Drive.

Ayes majority; nays minority; motion carried.

6. Consideration/Action to supplement AECOM design contract for \$1,500.00 for Water Street Project for DOT required archeological survey Attachment

Director Popoff explained this was something that came up during design, AECOM thought we would be exempt from this but we are not so we have to take a look at additional funding for it.

David Hansen explained when there is federal money involved, Cedar Corporation is the local program manager for the DOT and they have made the determination that we may be required to complete an archeological survey on this project.

Alderson Heart moved, seconded by Alderson Walther to supplement AECOM design contract for \$1,500.00 for Water Street Project for DOT required archeological survey.

Ayes all; nays none; motion carried.

7. Plowing presentation with Dennis Laidlaw, Streets Superintendent and Bruce Peplinski, Assistant Streets Superintendent.

Bruce Peplinski explained the maps displayed on the easel with the new A, B, and C Routes for plowing, sanding and salting. The reason for the new routes is due to the updated and added assets to the Streets Department. We are faster and more efficient with the new way of tackling all the City streets during and after snow falls. With this new system, no resident should have to travel more than approximately six blocks on an unplowed street before reaching a main street (A route) or secondary street (B route) that is plowed.

8. Airport Manager's Report

There was no discussion regarding the Airport Manager's Report.

C/T Schlice moved, seconded by Alderson Brooks to accept the Airport Manager Report and place it on file.

Ayes all; nays none; motion carried.

9. Director's Report

- A) Stevens Point Airport
- B) Engineering
- C) Streets

Director Popoff introduced himself. He mentioned that he is getting deeply involved in projects scheduled for this summer.

Alderson Brooks questioned the Fourth Avenue Project that is coming up again this summer? Director Popoff answered the contract will include concrete as the base bid with an asphalt alternative.

Alderson Trzebiatowski questioned how the communications tower project is coming along. Jeff Morris answered the tower parts are here and the building is expected to be on site next week but the contractor does not want to go up in the air when it is 20 below zero so it may be delayed slightly due to weather.

Alderson Brooks moved, seconded by Alderson Myers to accept the Director's Report and place it on file.

Ayes all; nays none; motion carried.

10. ADJOURNMENT: Mayor Halverson adjourned the January 12, 2009 Board of Public Works meeting at 7:12

P.M.

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