

City of Stevens Point Meeting Minutes

Board of Public Works

Monday, June 8, 2009, 6:30 p.m.

Lincoln Center, 1519 Water St.

Present: Mayor Andrew Halverson, C/T John Schlice, Director Donald Popoff and Tricia Church; Alderpersons: Tom Mallison(1), Hans Walther(2), Michael O'Meara(3) and Brian Brooks(10).

Also Present: Directors: Tom Schrader, Kim Halverson, and John Gardner; City Attorney Louis Molepske, City Clerk John Moe, Stevens Point Police Chief Kevin Ruder, Stevens Point Police Department Jeff Morris, City Assessor Jim Siebers; Staff Members - Kelly Pazdernik and Alex Saunders, P.E.; Gene Kemmeter - PC Gazette, Meredith Thorn - Stevens Point Journal, David Polzin - Cover-All, Tim Schertz - 1265 Main Street, Suite 101, Ken Butterfield - 904 Clark Street, Michelle Bjella - 1908 Lynda Lane, Holly Plaza - Stevens Point, Brenda LaBarge - Stevens Point; Jason Pierce and Jacob Peterson

Alderpersons: Jeremy Slowinski(6), Marge Molski(8), Randal Stroik(9), and Jerry Moore(11).

Mayor Halverson called the meeting of the Board of Public Works to order on June 8, 2009 at 6:54 PM. The meeting was held at The Lincoln Center Conference Room, 1519 Water Street, Stevens Point, WI 54481.

Index of these Minutes:

1. Parking Meter Report for May 2009 A) Meter/Permit Collection B) Permits
2. Consideration/Action to award the Salt Shed Project #13-09 (bid opening at 11:00 A.M. on June 8, 2009, results to be handed out)
3. Consideration/Action for TS-06-09; Traffic Study to amend the Stop Sign Ordinance on Jefferson Street at East Avenue
4. Consideration/Action for TS-07-09; Traffic Study to place No Parking Signs on Wilshire Blvd. from Prais Street to a point 700 feet south of Prais Street on both east and west sides
5. Consideration/Action for TS-08-09; Traffic Study to place Stop Signs on First Street at its intersection with Maria Drive for both north and southbound traffic
6. Consideration/Action to purchase a utility cart for the Parks Department
7. Consideration/Action to contract with Bushman Electric for electronic message board and Fire Station #1 sign amount not to exceed \$25,000.00
8. Consideration/Action on request for Llamas in the City
9. Ditching Project Update
10. Airport Manager's Report
11. Director's Report A) Engineering B) Streets
12. Adjournment.

1. Parking Meter Report for May, 2009 Parking Meter Report

A) Meter/Permit Collection

B) Permits

There was no discussion regarding the May, 2009 Parking Meter Report.

C/T Schlice moved, seconded by Alderperson O'Meara to accept the May, 2009 Parking Meter Report and place it on file.

Ayes all; nays none; motion carried.

2. Consideration/Action to award the Salt Shed Project #13-09 (bids were opened at 11:00 A.M. on June 8th, results were passed out at the meeting) Salt Shed Plan | Salt Shed Bid

Director Popoff explained the results of the bid opening. The project we had originally bid out came in at \$400,000.00. However, our budget is only at \$350,000.00. We had alternate bid items in the contract, including an alternate for other building structures. Alternate #1 for Ellis Stone was listed as a Cover-All building with a deduction of \$160,000.00. We recommended awarding the contract to Ellis Stone. Alternates will be reviewed with the intention of accepting Ellis Stones alternate #1 deduct and others in order to make the project fit our budget.

Alderperson O'Meara moved, seconded by Alderperson Mallison to accept the recommendation to award the Salt Shed Storage Project #13-09 to Ellis Stone Construction to include the alternate bid.

Ayes all; nays none; motion carried.

3. Consideration/Action for TS-06-09; Traffic Study to amend the Stop Sign Ordinance on Jefferson Street at East Avenue TS-06-09 with Map

There were no questions or discussion regarding the Traffic Study Ordinance.

Alderperson Brooks moved, seconded by Mayor Halverson to accept amending the Stop Sign Ordinance on Jefferson Street at East Avenue.

Ayes all; nays none; motion carried.

4. Consideration/Action for TS-07-09; Traffic Study to place No Parking Signs on Wilshire Blvd. from Prais Street to a point 700 feet south of Prais Street on both east and west sides TS-07-09 with Map

Alderperson Brooks questioned if this was mainly directed to teachers that are parking on the street vs. the newly created parking lot? Mayor agreed that is the problem in this area and the parking on the roads, 15-20 cars per day for a nine month at a time stretch, is the new reason for the deterioration and compaction of the ditches.

Alderperson Brooks moved, seconded by Alderperson Mallison to place No Parking Signs on Wilshire Blvd. from Prais Street to a point 700 feet south of Prais Street on both east and west sides (attachment)

Ayes all; nays none; motion carried.

5. Consideration/Action for TS-08-09; Traffic Study to place Stop Signs on First Street at its intersection with Maria Drive for both north and southbound traffic TS-08-09 with Map

Alderson O'Meara expressed his bad feelings regarding this. He feels that if stop signs are put in, the traffic on through street increases and if there is no accident history we should not be changing this intersection. He doesn't feel this would achieve what we are trying to accomplish.

Police Chief Ruder explained that the Traffic Safety Sub-Committee was developed to look at each and every school district in Portage County to determine any kind of safety concerns. Each sub-committee then involves a staff from the particular school that would be impacted. There was a few concerns brought up around the Madison School area and this was the first suggestion they made. This is currently an uncontrolled intersection and although there isn't an accident history, the safety sub-committee thought there was a potential. This is one of the few uncontrolled intersections we have left in the City.

Alderson Mallison expressed that in his opinion; it does not sound safe to have an uncontrolled intersection by a school and does not think we should wait for something to happen to have a reason to put up a sign.

Alderson Mallison moved, seconded by Alderson Walther to approve placing Stop Signs on First Street at its intersection with Maria Drive for both the northbound and southbound traffic.

Ayes majority; nays minority; motion carried.

6. Consideration/Action to purchase a utility cart for the Parks Department Cushman Quotes

Director Schrader explained that the current utility cart was purchased in 2000 and the only time it does not get used is December, January, February and early March. Starting in March, it is the main tool for fertilizing, aerating, and pesticide spraying. It is used on the Green Circle quite often and is also equipped with turf tires so it is one of the few vehicles that is allowed on the turf field at Goerke Park.

Alderson Slowinski questioned if this is going to be an additional one? Director Schrader answered we looked at trading it in but we can only get \$2,000.00 for it. His recommendation is to keep it at this point till it dies. He would like to move it to Iverson Park where it will get limited use.

Alderson O'Meara moved, seconded by Alderson Brooks to accept the purchase of a utility cart for the Parks Department.

Ayes all; nays none; motion carried.

7. Consideration/Action to contract with Bushman Electric for electronic message board and Fire Station #1 sign amount not to exceed \$25,000.00 Message Board Memo

Director Popoff explained the three proposals that were received. Although Bushman Electric is a couple thousand dollars more expensive, we specifically looked at the L.E.D. light message area and looked at the amount of L.E.D. per pixel, the graphics and functionalities. City staff is recommending the Bushman Electric sign.

Alderson O'Meara mentioned looking at all the proposals, agrees the sign from Bushman Electric would be the best choice for this area.

Alderson O'Meara moved, seconded by Alderson Brooks to accept the contract with Bushman Electric for the electronic message board and sign at Fire Station #1 sign for an amount not to exceed \$25,000.00.

Ayes all; nays none; motion carried.

8. Consideration/Action on the request for Llamas on public parking lot Request for Llamas

Mayor Halverson explained the request and suggested adding stipulations on cleanliness and cages.

Alderson O'Meara moved to a conditional acceptance to bring Llamas downtown but if they screw up once, we reserve the right to have them moved out. Seconded by Alderson Mallison to accept the request with stipulations.

Alderson Brooks questioned if they need to be insured? Mayor Halverson answered that he talked to the City Attorney regarding this and he said as long as they are caged and kept relatively clean, there should be no liability concerns.

Ayes all; nays none; motion carried.

9. Update on the ditching project

Director Popoff gave a brief PowerPoint presentation to explain and update everyone on the ditching project areas and reasons for ditching.

10. Airport Manager's Report

There were no questions or discussion regarding the Airport Manager's Report.

C/T Schlice moved, seconded by Mayor Halverson to accept the Airport Manager's Report and place it on file.

Ayes all; nays none; motion carried.

10. Director's Report

- A) Engineering
- B) Streets

Director Popoff did a brief highlight on a few items from his report.

Alderson O'Meara moved, seconded by Alderson Brooks to accept the Director's Report and place it on file.

Ayes all; nays none; motion carried.

11. ADJOURNMENT: Mayor Halverson adjourned the June 8, 2009 Board of Public Works meeting at 7:42

P.M.

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