

City of Stevens Point Meeting Minutes

Board of Public Works

Monday, July 13, 2009, 6:30 p.m.

Lincoln Center, 1519 Water St.

Present: Mayor Andrew Halverson, C/T John Schlice, Interim Director Alex Saunders and Tricia Church; Alderpersons: Tom Mallison(1), Hans Walther(2), Michael O'Meara(3), Roger Trzebiatowski(7), and Brian Brooks(10).

Also Present: Directors: Tom Schrader and John Gardner; City Attorney Louis Molepske, City Clerk John Moe, Police Chief Kevin Ruder, Police Department Jeff Morris, City Assessor Jim Siebers; Superintendent of Streets Dennis Laidlaw, Airport Manager Joe Wheeler, Water Department Joel Lemke, other City staff members - Kelly Pazdernik, Carrie Freeberg, David Hansen - AECOM, David Glodowski - Gremmer & Associates, Jim Metko - Yum! Brands Inc., Jeff Metz - RE Enterprises LLC, Brian Randall - Friebert, Finerty & St. John S.C., Mike Mangin - McDonald's, Mike Mead - Project Manager, Gene Kempter - PC Gazette, City of Stevens Point Residents: Marla Souik, Dan Bobzin, Ralph Olsen, Carole and Gerald Hobson, Bruce Miller, Bob Woehr, Sue Reinhardt, Celia Check, Rick Zahn, Ed Wolfe.

Alderpersons: Jeremy Slowinski(6), Marge Molski(8), Randy Stroik(9), and Jerry Moore(11).

Mayor Halverson called the meeting of the Board of Public Works to order on July 13, 2009 at 6:52 PM. The meeting was held at The Lincoln Center Conference Room, 1519 Water Street, Stevens Point, WI 54481.

Index of these Minutes:

1. Parking Meter Report for June 2009 A) Meter/Permit Collection B) Permits
 2. Consideration/Action for the 2009-10 Sidewalk Repair/Replacement Project
 3. Consideration/Action for Traffic Study #TS-09-09; to amend the number of parking spaces in Municipal Parking Lot #22
 4. Consideration/Action for the approval of license agreement regarding parking stalls #54 and #55 in Municipal Parking Lot #22 for the use of garbage and recycling containers
 5. Consideration/Action for the design concepts and the license agreement to occupy right-of-way on frontage road
 6. Consideration/Action to begin construction on frontage road improvements once final design is completed for an amount not to exceed \$275,000.00.
 7. Consideration/Action to award the 2009 Municipal Roofing Project #17-09 to NCW Exteriors, Inc. out of Marion, WI in an amount not to exceed \$253,435.00
 8. Consideration/Action to award the Fiber Optic Network Communications Project #04-09 to Underground Piercing in the amount of \$418,164.03
 9. Consideration/Action for the amendment to AECOM Contract for the construction services on the Business Park Drive & County HH Project not to exceed \$19,750.00
 10. Discussion on the swale projects
 11. Airport Manager's Report
 12. Director's Report A) Engineering B) Streets
 13. Adjournment.
1. Parking Meter Report for June, 2009
A) Meter/Permit Collection
B) Permits

There was no discussion regarding the June, 2009 Parking Meter Report.

C/T Schlice moved, seconded by Alderperson O'Meara to accept the June, 2009 Parking Meter Report and place it on file.

Ayes all; nays none; motion carried.

2. Consideration/Action for the 2009-10 Sidewalk Repair/Replacement Project Memo | List

Alderperson Stroik had a couple complaints in his district regarding bad sidewalk on Zinda Drive the entire length in front of Jackson School.

Alderperson Mallison moved, seconded by Alderperson Walther to accept the 2009-10 Sidewalk Repair/Replacement Project.

Alderperson Mallison asked if we could look at the time limits between of when the concrete is poured and when getting the dirt next to it replaced when there are tripping hazards. Alex Saunders responded that we can try to accelerate the backfilling on future projects.

Ayes all; nays none; motion carried.

3. Consideration/Action for Traffic Study #TS-09-09; Traffic Study to amend the number of parking spaces in Municipal Parking Lot #22

There were no questions or discussion regarding the Traffic Study Ordinance.

Alderperson O'Meara moved, seconded by Alderperson Brooks to accept the Traffic Study #TS-09-09 to amend the number of parking spaces in Municipal Parking Lot #22.

Ayes all; nays none; motion carried.

4. Consideration/Action for approval of license agreement regarding parking stall #54 and #55 in the Municipal Parking Lot #22 for the use of garbage and recycling containers Lot 22 License

Mayor Halverson explained the license agreement is being requested from the property owners in this area.

There were no questions or other discussion regarding this Traffic Study Ordinance.

C/T Schlice moved, seconded by Alderperson Brooks to accept the license agreement regarding parking stall #54 and #55 in the Municipal Parking Lot #22 for the use of garbage and recycling containers.

Ayes all; nays none; motion carried.

5. Consideration/Action for the design concepts and the license agreement to occupy the right-of-way on the frontage road License Agreements

Memo

Alex Saunders explained that we have looked at a number of alternatives and since that time have had a meeting with all the affected businesses to reach a consensus on what could be done to address the problems we see at Academy Avenue. The attached drawing says vacate but we did not keep it as was at Plan Commission, this is for license agreements only and not vacation. Academy Avenue has the third highest accident rate among intersections in the City.

Aldersperson O'Meara commented that he thinks this plan was well thought out and will help the traffic.

Aldersperson O'Meara moved that we approve this proposal with the stipulation that any company that would like to occupy the right-of-way with a structure or pavement other than driveways or landscaping to come back with a site plan before Public Works and the Common Council for approval.

Mayor Halverson asked the City Attorney for the terms of the negotiations for approval. Louis Molepske commented the only way we could do it would be to make it reservation within the permit. If we wish to put a road through there we reserve those rights in the future without further compensation to the licensee. Mayor Halverson asked why would I, as a business owner, want to agree to that accommodation, push all my access to the north and not have concrete ability to know that I would be able to utilize that right-of-way for a 20 or 30 year period of time.

Alex Saunders commented that the permits would be for no structures with the exception of signs that we would have control over where they may be placed and this would maintain any distance we need for utility improvements.

Aldersperson Trzebiatowski seconded the motion made by Aldersperson O'Meara.

Aldersperson Trzebiatowski commented that the Mayor referred to why a business person potentially look at a sight be interested in this agreement but, why would we, as stewards of the City that fund the property, be willing to enter into an agreement where we were not protecting the potential future development as well.

Aldersperson Stroik commented that if he was a business owner, he would be concerned with investing if they don't know if they can utilize that property. We have a curbed median in the middle of the road that can be utilized as an acceleration/deceleration lane if we need to. We should not be hindering these business owners with the worry of a license agreement.

Alex Saunders commented that if we were going to add acceleration/deceleration lanes, we would likely do a shift to the north and it is a possibility to go to mountable medians. David Glodowski with Gremmer & Associates added that as far as adding a twiddle (two left turn lanes) it is more conducive when you have numerous driveways at each business. At this location it is consolidated down to two to three spots so it would be more conducive to do a left turn lane and a right turn lane configuration.

Mike Mead, Project Manager with McDonald's Corporation, stated one of his concerns is the terms on the length of the lease. They have been considering whether or not they want to re-build the facility there in the next five years or so. The plan that was brought forward to Alex did include ten parking stalls in that licensed area that they would have to rely on because of this concept leaves us short ten parking stalls. They would also like to have direct access, at least as an entry point off Division Street for the trucks that deliver and the possibility of an easement to the east for delivery trucks exiting.

Ayes all; nays none; motion carried.

6. Consideration/Action to begin construction on the frontage road improvements once final design is completed for an amount not to exceed \$275,000.00 Redesign Memo | Plan

Aldersperson Mallison questioned if the final design will be brought back for approval. Mayor Halverson answered that the design itself will be finalized once Gremmer & Associates moves forward with an exact layout and a more specific design that will be vetted by staff and then before you.

C/T Schlice moved, seconded by Mayor Halverson to begin construction on the frontage road improvements once the final design is completed for an amount not to exceed \$275,000.00.

Ayes all; nays none; motion carried.

7. Consideration/Action to award the 2009 Municipal Roofing Project #17-09 to NCW Exteriors, Inc. out of Marion, WI in an amount not to exceed \$253,435.00 Final Bid Tab

Alex Saunders explained that this project combines several different roofing and tuck pointing projects that have budget numbers along with borrowing for the re-roofing of the garage that was included previously. The project as a whole came in within budget and that some individual roof projects came in a little over and under but C/T Schlice said we could accommodate this in our existing budgets including the borrowing for the municipal garage.

Aldersperson Brooks moved, seconded by Aldersperson Walther to award the 2009 Municipal Roofing Project #17-09 to NCW Exteriors, Inc. out of Marion, WI in an amount not to exceed \$253,435.00.

Ayes all; nays none; motion carried.

8. Consideration/Action to award the Fiber Optic Network Communications Project #04-09 to Underground Piercing in the amount of \$418,164.03 Final Bid Tab

C/T Schlice moved, seconded by Aldersperson Mallison to approve awarding the Fiber Optic Network Communications Project #04-09 to Underground Piercing in the amount of \$418,164.03.

Aldersperson Brooks questioned the huge difference in pricing. Joel Lemke from the Water Department explained that some of the prices were surprisingly low and some were surprisingly high and the budgetary estimated amount was at \$437,000.00. We brought in an engineer to work out the specifications for this project because we have never done anything of this scale before and everything has been going well so far.

Ayes all; nays none; motion carried.

9. Consideration/Action to amend the AECOM Contract for the construction services on the Business Park Drive & County HH Project not to exceed \$19,750.00 Change Order

Alex Saunders explained the original contract with AECOM was approved before the design was completed and this would allow them to finish out the contract project and the TEA Grant Application for us.

Alderson O'Meara moved, seconded by Alderson Walther to amend the AECOM Contract for the construction services on the Business Park Drive and County HH Project not to exceed \$19,750.00.

Ayes all; nays none; motion carried.

10. Update on the swale project Memo

Alex Saunders presented a brief summary to explain the reasoning behind this project. This project is intended to address issues with early degradation of our pavement and to address areas where we have routine calls for street flooding. We are trying to infiltrate the water into the ground. This is a low cost alternative to very deep ditches or very expensive storm sewer.

Marla Souik, 3610 Yvonne Drive expressed her concerns regarding swales on Yvonne Drive; she feels there are already swales down her road. She presented pictures of her road starting at Sunset Blvd. down to Indiana Avenue. Dennis Laidlaw indicated that he would review her property.

Ralph Olsen, 3117 Channel Drive expressed his concerns and explained his past of being an alderman and how things used to be done to keep up with the road pavement. In the past we used to do 11 miles of seal coating each year and it worked, we have now taken away seal coating for the last 7 or 8 years. Mayor Halverson explained that we have brought back nine miles of chip sealing this year. Mr. Olsen also expressed his concerns with the maintenance of our dry-wells, we are not keeping up with them and they are not working as they used to. Mayor Halverson explained that we are limited to the maintenance or improvements we can do to our dry-wells because of DNR Regulations.

Alderson Trzebiatowski commented that it sounds like some people are missing the whole concept of why we need swales. Currently we have what is NR216 Rules and our first step was in 2008 were we had to have a 20% reduction of sediment going into the rivers from water runoff. Coming up in 2013 we are going to have to a 40% reduction and that is going to be a big thing if we don't start doing something now. We are going to have to be looking at ways of capturing sediment, sand and other pollutants out of our storm water. We may be able to meet this reduction cheaper if we continue to use the swale method that has been used since the beginning of time to retain water.

Ed Wolfe, 2625 Sunset Blvd. expressed his concerns with putting swales in for safety measures with kids and cars, people walking on the sides of the road and parking.

Celia Check, 3138 Channel Drive expressed her concerns with how deep the swales are going to be. She hopes hers won't be as deep as what she saw on Indiana Avenue. Mayor Halverson responded that in the area she is talking about, they will not look as deep because of the lay of the land in the area where she lives.

Gerald Hobson, 3112 Channel Drive expressed his concerns with swales where he is because his house is the only house in that subdivision that is built on a rise. If they put swales in, his concern is that he is going to have a 4-6 foot drop-off in his front yard and grass doesn't grow up hill. He is also concerned with parking.

Alderson Brooks expressed his concerns being a home owner in an area that is scheduled for swaling because he doesn't feel there is a problem on his street or surrounding area.

Alderson O'Meara mentioned that maybe we could look at different methods in terms of taking care of water problems. He thought we could put together comparative costs and give the home owners a choice on what option they would like to go with and charge the added increment to the homeowners. Some people may be interested in paying to have their yards look better vs. the cheaper route we are automatically going with. Mayor Halverson said that could be something we could look at in the future.

Dennis Laidlaw expressed that we are not out to ruin anyone's yard, we are simply trying to get the water off the roads and preventing the shoulder and roads from acting like riverbeds. We are trying very hard to work with home owners and not disturb whatever we can.

Mayor Halverson explained that we are going to continue to chip seal and place swales on roadways that are being fully reconstructed. As of right now, Bush and Prais Streets will be the last two streets we will be doing yet this year.

11. Airport Manager's Report

There were no questions or discussion regarding the Airport Manager's Report.

Alderson Brooks moved, seconded by Alderson Mallison to accept the Airport Manager's Report and place it on file.

Ayes all; nays none; motion carried.

12. Director's Report

- A) Engineering
- B) Streets

Alderson Brooks questioned the American Reinvestment and Recovery Act for Minnesota Avenue. Mayor Halverson commented that it will be done and funded at 100% by the DOT. Alderson Brooks was happy to hear that and mentioned the residents will be even happier to hear that but questioned that perhaps we could do a survey on possible sidewalk along one side. Mayor Halverson said we could definitely look at that.

C/T Schlice moved, seconded by Alderson Walther to accept the Director's Report and place it on file.

Ayes all; nays none; motion carried.

13. ADJOURNMENT: Mayor Halverson adjourned the July 13, 2009 Board of Public Works meeting at 9:05 P.M.

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