

City of Stevens Point Meeting Minutes

Board of Water and Sewage Commissioners

Monday, November 9, 2009, 12:00 p.m. PRESENT: Eugene Tubbs, Jim Cooper, Mae Nachman and Carl Rasmussen.

ALSO PRESENT: Mayor Andrew Halverson, Kim Halverson, Brenda Thomas, Joel Lemke, Rob Molski, Jeremy Cramer, Jaime Zdroik, and Angel Gebeau of AECOM.

EXCUSED ABSENCE: Paul Adamski

Index of these Minutes:

I. ADMINISTRATION

1. Approval of minutes of the October 7, 2009 meeting.
2. Presentation by Mayor Andrew Halverson on Public Works reorganization.

II. ACCOUNTING

3. Discussion and action on claims for the Water and Sewage Departments.

III. WATER OPERATIONS

4. Report on water distribution operations.

5. Report on water supply operations.

IV. SEWAGE TREATMENT OPERATIONS

6. Discussion and action on staff recommendation for engineering services for Biogas Project.

7. Report on Collection System Maintenance.

8. Report on sewage treatment operations.

V. ADJOURNMENT

I. ADMINISTRATION

- .1. Approval of minutes of the October 7, 2009 meeting.

Motion made by Mae Nachman, seconded by Carl Rasmussen to approve the minutes of the October 7th, 2009 Water & Sewage Commission meeting.

Ayes all. Nays none. Motion carried.

2. Presentation by Mayor Andrew Halverson on Public Works reorganization.

A presentation was given by Mayor Halverson to the Commission regarding the reorganization of Public Works. A question and answer session was held after the presentation.

II. ACCOUNTING

3. Consideration of claims for the Water and Sewage Treatment Utilities.

Eugene Tubbs presented the statement of claims for the Water Utility for October. The balance as of October 1st, 2009 was \$1,180,663.60; the bank deposits recorded in October 2009 were \$1,124,035.53. Checks issued since the October 7th, 2009 meeting numbered 43497 through 43547 were in the amount of \$843,383.98. Checks numbered 43548 through 43577 for \$79,512.01 were presented for action on November 9th, 2009. The net balance on hand November 9th, 2009 was \$1,381,803.14.

Motion made by Carl Rasmussen, seconded by Jim Cooper to approve the Water Utility claims for the month of October 2009 as audited and read.

Ayes all. Nays none. Motion carried.

Eugene Tubbs also presented the statement of claims for the Sewage Treatment Utility for October. The balance as of October 7th, 2009 was \$1,353,610.27; the bank deposits recorded in October 2009 were \$714,589.92. Checks issued since the October 7th, 2009 meeting numbered 27139 through 27181 were in the amount of \$208,789.58. Checks numbered 27182 through 27199 for \$27,546.81 were presented for action on November 9th, 2009. The net balance on hand November 9th, 2009 was \$1,831,863.80.

Motion made by Mae Nachman, seconded by Jim Cooper to approve the Sewage Utility claims for the month of October 2009 as audited and read.

Ayes all. Nays none. Motion carried.

III. WATER OPERATIONS

4. Report on water distribution operations.

Joel stated the crew is getting ready for some of the winter maintenance operations. Joel highlighted the fact that we are getting closer to our goal of reading more meters using our radios verses W.P.S. reading them electronically.

Kim stated the underground portion of the Patch St./Industrial Park Road Project was completed last Friday at 5:00 p.m. The project was finished way in advance of what was projected.

Kim stated there are some issues with the lining project in regards to some bends in the water main near the cemetery.

The lift station project has been going well.

Kim also stated this week they will be interviewing and hopefully hiring for the Water Distribution Superintendent position.

The water operations report was distributed and reviewed.

A total of 380 valves have been operated in 2009.

5. Report on water supply operations.

Our pumpage in October was 145,927,000 gallons, a decrease of 22,282,000 gallons of water from October 2008.

IV. SEWAGE TREATMENT OPERATIONS

6. Discussion and action on staff recommendation for engineering services for Biogas Project.

Kim said the staff recommendation provided in the meeting information has now changed due to information received while doing background checks. Staff recommendation now is Donohue & Associates at \$169,903.00. That price may vary because we might not need as many site visits as they have in their proposal.

Kim stated she and Eric have been discussing that in addition to the engineering services for the Biogas Project they would like the engineering firm chosen to design a pipe line that would allow high strength waste to go directly into the digesters in order to produce more methane that could eventually be sold back to the grid. This pipe line was not included in the R.F.P..

Motion made by Jim Cooper, seconded by Carl Rasmussen, to accept the staff recommendation to hire Donohue & Associates for \$169,903 for Engineering Services for the Biogas Project.

Ayes all. Nays none. Motion carried.

7. Report on Collection System Maintenance.

Rob stated the crew is concentrating on televising the sanitary main on the north side of town. Mayor Halverson said televising is a main priority so we know what sanitary mains need to be replaced.

The Commissioners would like to see some of the televising videos and pictures of the sanitary mains.

The sewer report for the month of October was reviewed by the Commission.

8. Report on sewage treatment operations.

Eric stated the plant is running well. They are continuing to receive the mercury surveys.

B.O.D. (3.24 ppm), Phosphorus (1.05 ppm) and Suspended Solid (3.56 ppm) limits were met for the month of October 2009.

The next Water & Sewage Commission meeting will be on Monday, December 14th, 2009 at noon.

V. ADJOURNMENT

Motion made by Mae Nachman to adjourn the meeting.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED

12:58 p.m.

BOARD OF WATER AND SEWAGE COMMISSIONERS
EUGENE TUBBS, SECRETARY

The meeting minutes reproduced on this website are derived from the computer files used to produce the official minutes for the City of Stevens Point, but are unofficial. The minutes on this web site cannot be certified under s. 889.08, Wis. Stats., and cannot be considered prima facie evidence under s. 889.04, Wis. Stats. Certain tables, maps, and other documents that are a part of the official minutes are not included in the files reproduced on this website. Please consult the printed minutes, available in the City Clerk's Office, for the official text. The decisions made by City of Stevens Point boards, committees, and commissions (other than the Police & Fire Commission) are advisory only and are not binding on the City until affirmed at a meeting of the Common Council. Some of the minutes on this web site might not be approved by the Common Council as of today.