

City of Stevens Point Meeting Minutes

Board of Water and Sewage Commissioners

Monday, February 9, 2009, 12:00 p.m. PRESENT: Eugene Tubbs, Jim Cooper, and Carl Rasmussen.

ALSO PRESENT: Kim Halverson, Brenda Thomas, Joel Lemke, Rob Molski, Eric Niffenegger, Jaime Zdroik, and Angel Gebeau of Earth Tech/AE COM.

EXCUSED ABSENCE: Paul Adamski and Mae Nachman

Index of these Minutes:

I. ADMINISTRATION

1. Approval of minutes of the January 12, 2009 meeting.

II. ACCOUNTING

2. Discussion and action on claims for the Water and Sewage Departments.

III. WATER OPERATIONS

3. Report on water distribution operations.

4. Report on water supply operations.

IV. SEWAGE TREATMENT OPERATIONS

5. Report on Collection System Maintenance.

6. Report on sewage treatment operations.

V. ADJOURNMENT

I. ADMINISTRATION

1. Approval of minutes of the January 12, 2009 meeting.

Motion made by Jim Cooper, seconded by Carl Rasmussen to approve the minutes of the January 12, 2009 Water & Sewage Commission meeting.

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

2. Consideration of claims for the Water and Sewage Treatment Utilities.

Eugene Tubbs presented the statement of claims for the Water Utility for January. The balance as of January 1st, 2009 was \$2,112,177.19; the bank deposits recorded in January 2009 were \$847,866.42. Checks issued since the January 12th, 2009 meeting numbered 42822 through 42858 were in the amount of \$595,365.86. Checks numbered 42859 through 42887 for \$37,792.20 were presented for action on February 9th, 2009. The net balance on hand February 9th, 2009 was \$2,326,885.55.

Motion made by Carl Rasmussen, seconded by Jim Cooper to approve the water utility claims for the month of January 2009 as audited and read.

Ayes all. Nays none. Motion carried.

Eugene Tubbs also presented the statement of claims for the Sewage Treatment Utility for January. The balance as of January 1st, 2009 was \$1,905,260.58; the bank deposits recorded in January 2009 were \$497,939.01. Checks issued since the January 12th, 2009 meeting numbered 26645 through 26682 were in the amount of \$119,347.74. Checks numbered 26683 through 26713 for \$36,761.69 were presented for action on February 9th, 2009. The net balance on hand February 9th, 2009 was \$2,247,090.16.

Motion made by Carl Rasmussen, seconded by Jim Cooper to approve the sewage utility claims for the month of January 2009 as audited and read.

Ayes all. Nays none. Motion carried.

III. WATER OPERATIONS

3. Report on water distribution operations.

Kim stated the Fourth Avenue Street Project will be done this year. An informational meeting for the public is scheduled for March 12th, 2009 at 6:00 p.m. at St. Peters School.

Kim also stated there has been an increase in the number of freeze ups this year. There were 28 freeze ups last month compared to 2 in January of 2008.

The report was distributed.

A total of 0 valves were operated in 2009.

4. Report on water supply operations.

Our pumpage in January was 153,663,000 gallons, a decrease of 6,489,000 gallons of water from January 2008.

IV. SEWAGE TREATMENT OPERATIONS

5. Report on Collection System Maintenance.

Rob stated everything is going well. There was less flushing done in January due to the cold temperatures.

The sewer report for the month of January was reviewed by the Commission.

6. Report on sewage treatment operations.

Eric stated the plant is running well. A small amount of ferric chloride is being used in the phosphorus treatment process due to the cold weather. They try to do it biologically but the cold weather hampers that process.

B.O.D. (4.05 ppm), Phosphorus (1.20 ppm) and Suspended Solid (4.55 ppm) limits were met for the month of January 2009.

The next Water & Sewage Commission meeting will be March 9th, 2009 at noon.

#### V. ADJOURNMENT

Motion made by Jim Cooper to adjourn the meeting.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED

12:10 p.m.

BOARD OF WATER AND SEWAGE COMMISSIONERS

EUGENE TUBBS, SECRETARY

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