

Meeting Minutes

Police & Fire Commission

April 15, 2008, 4:32 p.m.

Roll Call: Commissioners Meyer, Nuck, Rice, Schleih and Taylor

Also Present: Police Chief Morris, Fire Chief Barnes, J.B. Moody, Glynn Novak

Index of these minutes:

2. People to be heard and announcements

3. Adjourn into Executive Session (approximately 4:30 p.m.) pursuant to Wis. Stats. Section 19.85 (1) (c) and (e) for the following: a. Interview, recommendation of probationary Firefighter/Paramedic to regular status b. Discussion of current labor agreement negotiations - Fire Department

4. Reconvene into Open Session (approximately 5:15 p.m.) for possible action on items 3(a) and 3(b).

5. Approval of Minutes - March 11, 2008

6. Confirmation of Bills

7. Police Chief's Report

8. Fire Chief's Report

9. Adjournment

2. People to be heard and announcements

None.

3. Adjourn into Executive Session (approximately 4:30 p.m.) pursuant to Wis. Stats. Sections 19.85 (1) (c) and (e) for the following:

a. Interview, recommendation of probationary Firefighter/Paramedic to regular status.

b. Discussion of current labor agreement negotiations - Fire Department

Commissioner Meyer moved, seconded by Commissioner Nuck, to adjourn into Executive session.

Ayes: Commissioners Meyer, Nuck, Rice, Schleih and Taylor

Nays, none. Motion carried.

4. Reconvene into Open Session (approximately 5:15 p.m.) for possible action on items 3(a) and 3(b).

Commissioner Nuck moved, seconded by Commissioner Meyer, to reconvene into open session.

Ayes: Commissioners Meyer, Nuck, Rice, Schleih and Taylor

Nays, none. Motion carried.

Commissioner Taylor moved, seconded by Commissioner Meyer, to approve Firefighter/Paramedic Glynn Novak to regular status upon the successful completion of his probationary period.

Ayes: Commissioners Meyer, Nuck, Rice, Schleih and Taylor

Nays, none. Motion carried.

5. Approval of Minutes - March 11, 2008

Commissioner Meyer moved, seconded by Commissioner Nuck, to approve the minutes of the March 11, 2008 meeting.

Ayes, all; nays, none. Motion Carried.

6. Confirmation of Bills

Commissioner Nuck moved, seconded by Commissioner Taylor, to accept the confirmation of the March 2008 Fire Department bills.

Ayes, all; nays, none. Motion carried.

Commissioner Meyer moved, seconded by Commissioner Nuck, to accept the confirmation of the March 2008 Police Department bills.

Ayes, all; nays, none. Motion carried.

7. Police Chief's report:

Chief Morris reported:

- **The crime/call for service review through March of 2008 reveals a consistent rate for incidents this year as compared to 2007. Accidents are down by 63 compared to the same period in 2007. There were another two deaths resulting from accidental prescription drug overdoses. Burglary and theft are both up slightly.**
- **There is nothing new to report regarding the Strategic Direction Plan.**
- **The overtime grievance has been set for a special PFC meeting on April 29, 2008 at 4:00 p.m. in the City Conference Room.**
- **The study of the voice radio system infrastructure for the Police Department and portions of the Fire Department is complete. An initial review was held at the Mayor's weekly Wednesday Director's meeting. A copy will be provided at the meeting on April 15th.**
- **The Police Department budget for 2008 is being spent according to plan. So far overtime expenditures are very low.**
- **The transition training for the new handguns started Monday, April 14th and should be completed by Thursday, April 17th.**
- **Officer Dana Williams volunteered to host the 3rd Annual Midwest Regional Chapter of the National Association of Women Law Enforcement Executives training session in Stevens Point on April 11, 2008. Officer Williams should be commended for going above and beyond to bring this event to the City of Stevens Point. Outstanding job Officer Williams!!!!**
- **The 2007 Annual Review report was completed last week and included in your packets. The staff worked very hard to create documents that serve to highlight the past year.**
- **The latest consultant's report for the Justice Center Project is complete and a copy will be forwarded to all Commissioners once the report is officially received by the Portage County Board.**
- **The Police Department will be meeting with the School District and interested parties to develop a final plan regarding the permanent closure or decision to leave open East Avenue between Jefferson and Oak Streets. The final decision will be the responsibility of the Common Council with direction from the Police Department and the School District.**
- **A copy of Captain Dowling's report on the status of the state group that is the accrediting body for law enforcement agencies in Wisconsin will**

be distributed at the meeting.

- The information technology program continues to see regular progress to full implementation and integration of all systems.
- The Chief has been asked by Chuck Graham, AODA Coordinator of the Stevens Point School District, to attend and participate in the National Social Norms training conference in July of 2008. The District has a grant which covers all expenses for his participation in this valuable training opportunity.

Commissioner Nuck moved, seconded by Commissioner Rice, to approve the Police Chief's report for March 2008.

Ayes, all; nays, none. Motion carried.

#### 8. Fire Chief's Report

Chief Barnes reported:

- The Chief reported on the status of Station #2.
- Mayor Halverson responded to the Village of Park Ridge's proposal for fire protection services.
- There was a public educational presentation by Emergency Services Consulting, Inc. discussing the various methods of consolidations, mergers, and contracting for fire protection services on March 26, 2008 at 7:00 p.m. at Sentry Theater. The slides from the program are available at: <http://www.esci.us/resource-library.html>.
- The Department submitted two federal Assistance to Firefighters Grants (AFG). One is for a replacement aerial truck in the amount of \$850,000.00. The second is for a regional emergency vehicle traffic light preemption system in the amount of \$355,047.00.
- The City is continuing to work with the Village of Plover to establish an initial aid agreement for aerial service. Chief Barnes and City Attorney Molepske are working to draft language for this agreement.
- Mass Casualty Equipment Cache. Work is being done to evaluate how to recoup costs should the unit be called to regions outside of Portage County and work is also being completed to design a storage garage for Station #2 that will hold this trailer.
- Fire Department staff is working with the City Planning Department and Inspection Department to recommend a change in the city ordinance language to the existing ban on all outdoor furnaces.
- Copies of various informational EMS reports have been included in this month's PFC packet.
- Aerial truck specifications are currently being developed. Quotes will be requested in May with evaluation and recommendation for acceptance in June. The truck's delivery could be as much as one year later.
- The City is expecting a final draft from the audit of the Fire Department by Virchow Krause very soon.
- Mayor Halverson has directed the Fire Department to immediately begin the process to fill the vacancy of the Training and Safety Officer Position.
- The Chief is working with the Portage County Teen Leadership Program and Ellen Ethreim of SPASH will job shadow with the Chief on April 11th.

Commissioner Meyer moved, seconded by Commissioner Nuck, to approve the Fire Chief's report for March, 2008.

Ayes, all; nays, none. Motion carried.

#### 9. Adjournment

The meeting adjourned at 6:20 p.m.

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