

Meeting Minutes

Police & Fire Commission

August 12, 2008, 4:33 p.m.

Roll Call: Commissioners Meyer, Nuck, Rice and Schleih

Commissioner Taylor, excused

Also Present: Fire Chief Zinda, Deputy Police Chief Dowling, Captain Ruder, Deputy Chief Kujawa, J.B. Moody, Joe Gemza, Ben Schultz

Index of these minutes:

1. Roll Call

2. People to be heard and announcements

3. Adjourn into Closed Session (approximately 4:30 p.m.) pursuant to Wis. Stats. Sec. 19.85 (1) (c) for the following: (a) Probationary Firefighter/Paramedic interview

4. Reconvene into open session (approximately 4:45 p.m.) for possible action on item 3 (a).

5. Approval of Minutes - July 15, 2008

6. Confirmation of Bills

7. Discussion regarding aerial truck purchase agreement between the City of Stevens Point and Village of Plover

8. Discussion, with possible action, allowing the Stevens Point Fire Department to contract for services to assist management due to staff shortage

9. Fire Chief's Report

10. Police Chief's Report

11. Adjournment

2. People to be heard and announcements

J.B. Moody presented the commission with more details regarding the "Fill the Boot" Drive to benefit the Muscular Dystrophy Association. The proposed date for the collection of money to fill the boot would be Friday, August 29th and would be done by off-duty fire personnel. The MDA holds a liability insurance policy for one million dollars per occurrence that covers firefighters involved with the Fill the Boot Drive.

J. B. Moody was asked to discuss the details with City Attorney Molepske. J.B. Moody will contact St. Piotrowski to distinguish the safest intersection to select for the drive.

3. Adjourn into closed session (approximately 4:30 p.m.) pursuant to Wis. Stats. Sec. 19.85 (1) (c) for the following:

a. Probationary Firefighter/Paramedic interview

Commissioner Meyer moved, seconded by Commissioner Nuck, to adjourn into closed session.

Ayes: Meyer, Nuck, Rice, Schleih

Nays: None. Motion carried.

4. Reconvene into open session (approximately 4:45 p.m.) for possible action on item 3 (a).

Commissioner Nuck moved, seconded by Commissioner Meyer, to reconvene into open session.

Ayes: Meyer, Nuck, Rice, Schleih

Nays: None. Motion carried.

Commissioner Nuck moved, seconded by Commissioner Meyer, to approve Firefighter/Paramedic Benjamin Schultz to regular status upon the successful completion of his probationary period.

Ayes: Meyer, Nuck, Rice, Schleih

Nays: None. Motion carried.

5. Approval of Minutes

Commissioner Nuck moved, seconded by Commissioner Rice, to approve the minutes of the July 15, 2008 meeting.

Ayes, all; nays, none. Motion carried.

6. Confirmation of Bills

Commissioner Nuck moved, seconded by Commissioner Meyer, to accept the confirmation of the July 2008 Police Department bills.

Ayes, all; nays, none. Motion carried.

Commissioner Meyer moved, seconded by Commissioner Rice, to accept the confirmation of the July 2008 Fire Department bills.

Ayes, all; nays, none. Motion carried.

The Commission would like to encourage the city to consolidate purchases of Information Technology supplies to improve IT support and coordination of IT efficiencies and effectiveness.

There was a discussion that IT support may be different for the Police Department and Fire Department than other city departments.

7. Discussion regarding aerial truck purchase agreement between City of Stevens Point and Village of Plover

The commission discussed the Cooperative Agreement to Provide Fire Suppression and Rescue Aerial Service between the City of Stevens Point and the Village of Plover.

The Commission supports the concept of the agreement subject to the review of the below recommended changes:

Page 1, Section A, Item 1: In addition to buildings larger than four-plex residential units, it should include a reference to all commercial/non-residential structures.

Page 2, Section A, Item 4: Move the last sentence (bolded) "The Village shall provide staffing for the aerial platform truck with a minimum of three (3) personnel" to Page 3, Section B, Item 2. This would be the last sentence in this paragraph.

Page 3, Section C: Review and clarify the language when this contract becomes "in force" and its duration. The contract should be in force when

it is signed. The duration of the aerial service starts after the aerial fire truck is delivered and put into service.

8. Discussion, with possible action, allowing the Stevens Point Fire Department to contract for services to assist management due to staff shortage Commissioner Meyer moved, seconded by Commissioner Rice, to allow the Stevens Point Fire Department to contract for services to assist management due to staff shortage. Chief Zinda will communicate to the commission and Mayor Halverson the approximate number of hours for contracted work and a general description of the management projects to be completed. Chief Zinda estimated the contracted rate of pay to be \$25.00 to \$30.00 per hour. The contracted services will be paid from the budgeted salary account of the vacant training officer position. Chief Zinda will update the commission in September on the contracted projects and will re-evaluate the contracted services in a few months.

Ayes, all; nays, none. Motion carried.

9. Fire Chief's report:

Fire Chief Zinda reported:

- The Chief reported on the Status of Station #2.
  - The initial Aerial Aid Agreement with the Village of Plover is being drafted by City Attorney Louis Molepske.
  - The City Planning and Code Enforcement Department will provide a draft ordinance regarding the change to outdoor solid fuel burning furnaces.
  - The internal aerial truck specifications committee is continuing their review. An E-1 100 foot aerial platform was brought to the Fire Department for a demonstration and inspection on July 24 and an E-1 75 foot ladders was demonstrated on July 24.
  - An order for 33 Drager PSS 7000 SCBA will be placed on July 22nd. Expected delivery is in September.
  - Recruitment is complete and a new eligibility list is being developed with initial interviews to be scheduled for September or October.
  - The Fire Department Long Term Planning Committee is working on a new mission statement and strategic direction.
  - The Department is in the process of contracting with Indianhead Technical College for one hour of ambulance and one hour of fire apparatus simulation training per member utilizing the mobile driver training simulator.
  - The Department is in the process of developing a training schedule for early 2009 which will be administered by MSTC.
  - The Chief discussed the drawdown of sections of the Wisconsin River which is scheduled for Thursday, August 14th.
- Commissioner Rice moved, seconded by Commissioner Meyer, to accept the Fire Chief's report for July 2008.

Ayes, all; nays, none. Motion carried.

10. Police Chief's report:

Deputy Police Chief Dowling reported:

- The past month has seen increased activity in the downtown area primarily on the weekends. Complaints of erratic driving and littering in the Shopko lot have been noted and area officers having been partaking in regular enforcement activity.
  - The Department has begun relocating some equipment to the former Water Department storage building by the Water Street water tower. The Department met with representatives of the Street Department and Engineering Department to create a plan for a smooth transition. The PD will be taking over a heated bay for the SWAT bus. Other bays will be utilized for storage of impounded vehicles. The Engineering Department is taking measurements and will create a cost estimate for adding additional bays to this building.
  - The Department is preparing for the start of school. Radar speed signs have been installed on Division Street immediately north and south of the intersection with Franklin Street. Sgt. Skibba has been in touch with the manufacturer of the signs to determine if they can fabricate longer cables which would put the signs themselves higher and out of the reach of pedestrians.
  - Officer Al Raasoch will assume the PSL duties at P.J. Jacobs Jr. High. Former PSL Uitenbroek will return to the patrol shift.
  - Downtown and Core patrols have been scheduled into October.
  - The PD will be in contact with the Old Main Association in the near future concerning the return of students to off-campus housing in the area.
  - All elementary schools will receive attention for traffic problems. In-house personnel will be temporarily added to the patrol force to create a visible presence. Jefferson School will receive additional attention due to the recent parking changes to that area.
- Commissioner Nuck moved, seconded by Commissioner Meyer, to accept the Police Chief's report for July 2008.

Ayes, all; nays, none. Motion carried.

11. Adjournment

The meeting adjourned at 6:55 p.m.

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