

Meeting Minutes

Board of Public Works

Monday, October 13, 2008

Lincoln Center, 1519 Water St. PRESENT: Mayor Andrew Halverson, C/T John Schlice, City Engineer Alex Saunders and Tricia Church;

Alders: Randy Stroik, Amy Heart, Brian Brooks, Hans Walther

OTHERS PRESENT: Directors John Gardner and Tom Schrader, City Attorney Louis Molepske, City Clerk John Moe, Fire Chief John Zinda, Human Resource Manager Lisa Jakusz, City Transit Susan Lemke, Police Chief Jeff Morris, Police Captain James Dowling, City Water Department Joel Lemke, Meredith Thorn - Stevens Point Journal, Mary Ann Laszewski, John Thompson, Jeremy Beaudry, Dave Olson, Kathleen Sanky.

Alders: Mike Wiza, George Hanson, Jeremy Slowinski, Marge Molski, Roger Trzebiatowski, and Jerry Moore.

Mayor Andrew Halverson called the meeting of the Board of Public Works to order on October 13, 2008 at 6:37 PM. The meeting was held at The Lincoln Center Conference Room, 300 Bliss Avenue, Stevens Point, WI 54481.

Index of these Minutes:

1. Parking Meter Report for September 2008: A. Meter/Permit Collection B. Permits
2. Consideration/Action for Traffic Study #TS-09-08; to amend the Thirty Minute Parking and Bus Stop Ordinances by the YMCA.
3. Consideration/Action for Traffic Study #TS-10-08; to amend, create and repeal the parking around McKinley School Ordinance.
4. Consideration/Action for arrangement of duties to airport committee.
5. Consideration/Action for the cooperative agreement between WISDOT and City of Stevens Point for GPS CORS Station at Airport.
6. Consideration/Action for Airport Leases.
7. Airport Manager's Report.
8. Director's Report: A. Airport B. Engineering C. Streets
9. Adjournment.

1. Parking Meter Report for September 2008: (Attachment)

- Meter/Permit Collection
- Permits

There was no discussion or questions regarding the September 2008 Parking Meter Report.

C/T Schlice moved, seconded by Alderperson Stroik to accept the September 2008 Parking Meter Report and place it on file.

Ayes all; nays none; motion carried.

2. Traffic Study #TS-09-08; Consideration/Action to amend the Thirty Minute Parking and Bus Stop Ordinances by the YMCA; (Attachment)

Director Euclide explained the YMCA requested this because the entrance and exit area the child care program uses has changed where they drop off and pick up the children that utilize the bus services. Children that are riding the bus will have a shorter distance to walk which means they can be supervised more easily.

Alderperson Heart moved, seconded by Alderperson Walther to accept the amendment to the Thirty Minute Parking and Bus Stop Ordinances by the YMCA.

Ayes all; nays none; motion carried.

3. Traffic Study #TS-10-08; Consideration/Action to amend, create and repeal parking changes around McKinley School Ordinance; (Attachment)

Deputy Police Chief Jim Dowling explained the safety reasons for the changes to this Ordinance. There was an accident involving a child that was seriously injured after being dropped off in this area. For this reason, an officer was assigned every day to report on the traffic and pedestrian flow patterns. With the information we gathered, we met with the principle of McKinley School and the District Supervisor and received several recommendations from their stand point. This proposal is what we consider the first step to see if this does what we would like to accomplish for the safety of the children before we would do anything more restrictive. The parking area that is being limited by this ordinance is primarily used by teachers. They are looking at creating parking in the vacant lot they now have or on Blaine Street. This would create a larger drop off area on Cleveland Avenue and we are hoping the parents will utilize that. The principal has been out talking with parents who bring their kids to school and use other areas to get them to use Cleveland Avenue instead as the drop off area.

Alderperson Stroik mentioned that he has three children that attend McKinley School and it is very congested at drop off and pick up times. He feels this may be a good start for a solution to the problem.

Alderperson Stroik moved, seconded by Alderperson Brooks to accept the amendment, create and repeal the parking around McKinley School Ordinance.

Alderperson Wiza mentioned that if teachers are looking for more places to park, they could maybe use the old Normington's parking lot or the area by South Point Restaurant.

Ayes all; nays none; motion carried.

4. Consideration/Action for assignment of recommended duties for the newly created airport advisory committee; (Attachment)

Mayor Halverson read through the list Director Euclide put together for everyone to hear. Director Euclide mentioned he thought this list is a good start for a committee or subcommittee and recommended that items on the list can be changed or added by the board if needed.

Mayor Halverson mentioned as part of the motion that the Director of Public Works as well as the current airport manager would be in charge of gathering this particular group for meetings and allow them to vote to elect their own chair person. He also mentioned that either the airport manager should update the committee in his report and/or that the board should get a copy of the minutes when they meet.

Alderperson Stroik questioned item #5 (to act as an advisor for the airport manager). Does this mean the airport manager has to seek their approval before managing as he sees fit? Director Euclide responded that this would only be an advisor to the airport manager primarily when seeking advice on certain things.

Alderperson Brooks questioned if the committee needed to bring something to the board if it would go through this committee? Mayor Halverson

answered that anything that deals with the airport by ordinance would have to come through the Board of Public Works for approval.

Aldersperson Heart moved, seconded by Aldersperson Stroik to accept the assignment of recommended duties for the newly created airport advisory committee along with having a meeting scheduled for this committee within the next 30 days.

Ayes all; nays none; motion carried.

5. Consideration/Action for the cooperative agreement between WISDOT and City of Stevens Point for GPS CORS Station at the Stevens Point Airport.

Director Euclide explained that the state approached us regarding installing a GPS facility at our airport. It would be at the states expense and they would maintain it but City would be responsible for the energy used to run it. If we would allow them to do this, it would mean that we could abandon our current GPS Station. Currently we use our GPS Station to do all of our survey work. In return we will be able to use this GPS Station which is at a much higher resolution then our current system without having to maintain the equipment.

Aldersperson Stroik questioned if we are able to abandon our other station, we are saving the energy of shutting that one down and intern it is really a wash. Mayor Halverson answered that is correct so really it is to our advantage to pass this.

Aldersperson Stroik moved, seconded by Aldersperson Walther to accept the cooperative agreement between WISDOT and the City of Stevens Point for GPS CORS Station to be placed at the Stevens Point Airport.

Ayes all; nays none; motion carried.

6. Consideration/Action for Airport Hanger and Office Space Leases for Am I High Aviation, LLC.

Director Euclide explained that the City Attorney worked the details out with the Attorney for Am I High Aviation LLC. This does reflect prices comparable to what is available at other airports.

C/T Schlice moved, seconded by Mayor Halverson to accept the Airport Hanger and Office Space Leases for Am I High Aviation LLC.

Ayes all; nays none; motion carried.

7. Airport Manager's Report: (Attachment)

There were no questions or discussion regarding the Airport Manager's Report.

Aldersperson Stroik moved, seconded by Aldersperson Heart to accept the Airport Manager Report and place it on file.

Aldersperson Stroik questioned why the fuel numbers are down significantly from previous years. Director Euclide answered people are flying much less due to fuel costs being so high.

Ayes all; nays none; motion carried.

8. Director's Report: (Attachment)

- Stevens Point Airport
- Engineering
- Streets

Director Euclide is open for questions but wanted to mention that the ILS is very close to completion and we think later this month they are going to do a flight check on that.

Mayor Halverson mentioned that we have started the interview process to replace Director Euclide when he retires. There are two finalists that he wants to bring to the community within about a week or two to do personal interviews both of which initially were phone interviews. Also, tentative interviews for the airport manager's position are in progress.

Aldersperson Stroik questioned when the funding would be available for the signing for bicycles throughout the city. Director Euclide answered that should start next spring.

Mayor Halverson mentioned the nice job the Streets Crew did on the Wilshire Blvd. ditching and swale project. Aldersperson Molski mentioned that it's looking very nice with the grass is coming up but mentioned concerns when the teachers are going to be able to park there again how it's going to look. Mayor Halverson mentioned that we may have to go with No Parking in that area if the ditches start flattening out again due to parking there.

Aldersperson Stroik moved, seconded by Aldersperson Brooks to accept the Director's Report and place it on file.

Ayes all; nays none; motion carried.

9. ADJOURNMENT: Mayor Halverson adjourned the October 13, 2008 Board of Public Works meeting at 6:56 PM.

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