

Meeting Minutes

Board of Public Works

Monday, November 10, 2008

Lincoln Center, 1519 Water St. PRESENT: Mayor Andrew Halverson, C/T John Schlice, Director F. Joseph Euclide and Tricia Church; Alderpersons: Norman Myers(1), Hans Walther(2), Amy Heart(5), Randy Stroik(9), and Brian Brooks(10).

OTHERS PRESENT: Directors John Gardner, Kim Halverson and Tom Schrader, City Attorney Louis Molepske, City Clerk John Moe, Fire Chief John Zinda, Human Resource Manager Lisa Jakusz, Police Chief Jeff Morris, PC Gazette - Gene Kemmeter, David Hansen - Earth Tech/AECOM, Mary Ann Laszewski, Kurt Schien, Eric Schroeckenthaler, Brad Kalsow, Reid Rocheleau. Alderpersons: George Hanson(3), Mike Wiza(4), Jeremy Slowinski(6), Roger Trzebiatowski(7), Marge Molski(8), and Jerry Moore(11).

Mayor Andrew Halverson called the meeting of the Board of Public Works to order on November 10, 2008 at 6:00 PM. The meeting was held at The Lincoln Center Conference Room, 1519 Water Street, Stevens Point, WI 54481.

Mayor Halverson noted that item 3 (Consideration/Action to purchase a Sreco Versa Vac Trailer Mounted Vacuum System with Hydro Excavating capabilities from Envirotech Equipment Company LLC in the amount of \$98,000.00) and item 5 (Consideration/Action to hire Revelations Architects/Builders (Bill Yudchitz) for the design of the Salt Storage Shed) will be pulled from agenda due to changes being made and the size of the projects and will most likely be addressed in December.

Index of these Minutes:

1. Parking Meter Report for October 2008: A. Meter/Permit Collection B. Permits
2. Consideration/Action to award the 2008 Rock Crushing Project.
3. Consideration/Action to purchase a Sreco Versa Vac trailer mounted vacuum system with hydro excavating capabilities from Envirotech Equipment Company LLC in the amount of \$98,000.00.
4. Consideration/Action to approve Phase I of the Communications Tower for the Police Department in the total amount of \$179,301.00.
5. Consideration/Action to hire Revelations Architects/Builders (Bill Yudchitz) for the design of the Salt Storage Shed.
6. Consideration/Action to hire AECOM (formerly Earth Tech) for preliminary design services for Storm Water Facility to meet the requirements of the DNR 216.
7. Consideration/Action to hire AECOM (formerly Earth Tech) for Business Park/County HH Design.
8. Consideration/Action for new Fire Apparatus quotes.
9. Airport Manager's Report.
10. Director's Report: A. Airport B. Engineering C. Streets
11. Adjournment.

1. Parking Meter Report for October 2008; (Attachment)

A. Meter/Permit Collection

B. Permits

There was no discussion or questions regarding the October 2008 Parking Meter Report.

C/T Schlice moved, seconded by Alderperson Stroik to accept the October 2008 Parking Meter Report and place it on file.

Ayes all; nays none; motion carried.

2. Consideration/Action to award the 2008 Rock Crushing Project to Duffek Sand & Gravel in the amount of \$191,250.00 (Attachment)

Director Euclide explained that approximately every other year we do this contract for crushing rock and rubble at the Whiting Avenue Pit. We fund it through the pavement improvement program. The low bid came in from Duffek Sand and Gravel for 75,000 tons at \$2.55 per ton for a total of \$191,250.00. The Engineering estimate for this project was approximately \$200,000.00.

Alderperson Stroik moved, seconded by Alderperson Walther to award the 2008 Rock Crushing Project to Duffek Sand & Gravel in the amount of \$191,250.00.

C/T Schlice asked if we were to go buy this material without doing our own crushing, how much more would we pay. Director Euclide answered he would have to check to make sure but it is somewhere around \$4-5.00 per ton.

Ayes all; nays none; motion carried.

4. Consideration/Action to approve Phase I of the Communications Tower for the Police Department in the amount of \$179,301.00 (Attachment)

Alderperson Slowinski questioned the 12 x 16 foot concrete building because the dollar amount seems kind of high for a 12 x 16 building. Chief Morris answered it is a building that is designed to withstand storms and tornados and is equipped with steel doors.

Alderperson Walther moved, seconded by Alderperson Myers to approve Phase I of the Communications Tower for the Police Department in the amount of \$179,301.00.

Alderperson Trzebiatowski questioned the hand written \$4,300.00 amount from Disher Electric for the Electric Generator. Chief Morris answered that Disher Electric did not have their quote submitted in time for the packet to be put together so, Marty Skibba hand wrote the amount in but they came in higher than Fleet Farm anyway.

Ayes all; nays none; motion carried.

6. Consideration/Action to hire AECOM (formerly Earth Tech.) for preliminary design services for Storm Water Facility to meet the requirements of the NR 216 (Attachment)

Director Euclide commented that he covered it in his report and is open for questions.

Mayor Halverson explained that it is within the budget and something we are going to have to prepare for and this is the least invasive for what we have to do to meet the requirements of the NR 216.

Alderson Brooks questioned if this is the only thing we are going to have to do to become compliant at this point? Director Euclide answered this and the two vacuum street sweepers.

C/T Schlice questioned if this would give us a range of options to do to minimally cover the requirements? Director Euclide answered that this is a preliminary design for a facility at that location to meet the needs of the NR 216 requirements.

C/T Schlice moved, seconded by Alderson Brooks to hire AECOM for preliminary design services for Storm Water Facility to meet the requirements of the NR 216.

Ayes all; nays none; motion carried.

7. Consideration/Action to hire AECOM (formerly Earth Tech.) for the Business Park/County HH Design in the amount of \$175,375.00 (Attachment)

Mayor Halverson explained there is a lengthy narrative from the Director in the packets and David Hansen with AECOM is here to answer questions. Director Euclide also explained as he mentioned in his report, this would include applying for the TEA Grant that would pay for approximately 50% of the project or maximum of \$1,000,000.00 in grant funds.

Alderson Heart questioned the part of the Earth Tech's responsibility is dependent upon receiving the grant? Director Euclide answered that we would do the application first but we have to have a lot of the design work completed before they accept the application. Alderson Heart also questioned when we can expect to hear back on whether or not we will receive the funding? Director Euclide answered he believed it would be sometime around March, David Hansen confirmed that.

Alderson Brooks questioned what kind of role the Village of Plover is going to take in this? Director Euclide answered the Village of Plover is partner with the County on the Brilowski Road/County HH Project so they would be sharing funding on that.

Alderson Heart questioned what would be done if we did not receive and grant money for this project? Mayor Halverson answered if we don't receive the TEA Grant we would have to scale back the project materially to be able to handle it individually from the City's perspective. We are going to have to get ready and plan for all the future growth. We will have to eventually do something in that area but it would not be as big as this project.

Alderson Trzebiatowski mentioned he hopes that there is a better job done at this intersection than was done at the intersection of County B and County R.

Alderson Stroik moved, seconded by Alderson Brooks to hire AECOM for the Business Park/County HH Design in the amount of \$175,375.00.

Ayes all; nays none; motion carried

8. Consideration/Action for new Fire Apparatus quotes (Attachment)

Alderson Brooks asked why it is more cost efficient to go with the quote of a vehicle that is \$100,000.00 more. Fire Chief Zinda answered that we have looked at everything very carefully and it basically comes down to the added options that our fire department needs and requirements to respond to Plover also. Pierce has local service and a better warranty that is what we need to keep these vehicles for 20-25 years.

Mayor Halverson mentioned a couple positive things about Pierce vs. the others that we quoted 1) they are a Wisconsin based company and 2) their track record with previous equipment.

Alderson Myers moved, seconded by Alderson Heart to accept the quote from Pierce on the new Fire Apparatus.

Ayes all; nays none; motion carried

9. Airport Manager's Report. (Attachment)

Mayor Halverson wanted to add that we have an offer for the Airport Manager by Mr. Joe Wheeler from Mississippi. He is currently the assistant manager of Greenville Aero Services. He will be starting on November 18, 2008. This will be discussed under the Personnel Committee Agenda to hire one full time position instead of two part time positions.

Alderson Stroik moved, seconded by Alderson Walther to accept the Airport Manager Report and place it on file.

Ayes all; nays none; motion carried.

10. Director's Report. (Attachment)

- A. Stevens Point Airport
- B. Engineering
- C. Streets

Director Euclide wanted to point out that discussions on the Fourth Avenue project with the University of Wisconsin, will be coming up.

Alderson Slowinski questioned the terms of the Quiet Zone and how it is going to work. Director Euclide answered since we have made improvements to the railroad crossings by putting up gates and other changes on Park Street, we have been waiting for the railroad to update the crossing inventory and submit it to the Federal Railroad Administration (FRA) for their review we expect that to happen soon after the first of the year. Once that is done, then the FRA will review and update their website. Once the website is updated, we may use the quiet zone calculator to determine the actual safety ratings for each crossing. It is possible to get a quiet zone based on an annual review by the FRA.

Alderson Myers thought it might be a good idea to put out a public announcement about getting garbage cans back up to houses after garbage has been picked up. He said he has come across a lot of garbage cans still out by the street the next day or even being stored there.

Mary Ann Laszewski took the podium to speak her opinion about the garbage cans being stored on the side of porches or side of houses. We should have to store them out of sight and should not be able to see the carts from the road.

C/T Schlice moved, seconded by Alderperson Myers to accept the Director's Report and place it on file.

Ayes all; nays none; motion carried.

11. ADJOURNMENT: Mayor Halverson adjourned the November 10, 2008 Board of Public Works meeting at 6:49 PM.

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Bottom of Form