

Meeting Minutes

Board of Public Works

Monday, April 14, 2008

Lincoln Center, 1519 Water St. PRESENT: Mayor Andrew Halverson, C/T Schlice, Director F. Joseph Euclide and Tricia Church; Alderpersons: Randy Stroik, Amy Heart, Brian Brooks, Hans Walther and Norman Myers Sr.

OTHERS PRESENT: Directors John Gardner, Tom Schrader and Kim Halverson, City Clerk John Moe, Fire Chief Mark Barnes, Police Chief Jeff Morris, SPPD Kristi Ahrens, City Attorney Louis Molepske, City Assessor James Siebers, Airport Manager Corey Marschke, Streets Superintendent Dennis Laidlaw, Mayoral Assistant Kelley Pazdernik, Gene Kemmeter - Gazette, Jason Zencka - S.P. Journal, Tom Burch - American Asphalt, Phil Branham, Jim DeWeerd, Jaime Klasinski, Bill Ebert, Reid Rocheleau; Alderpersons: George Hanson, Jeremy Slowinski, Marge Molski, Roger Trzebiatowski, and Jerry Moore.

Mayor Andrew Halverson called the meeting of the Board of Public Works to order on April 14, 2008 at 7:08 PM. The meeting was held at The Lincoln Senior Center Conference Room, 1519 Water Street, Stevens Point, WI 54481.

Index of these Minutes:

1. Parking Meter Report for March 2008: A. Meter/Permit Collection. B. Permits.
2. Consideration/Action to award the K.B. Willett Lighting Project #10-08 to Disher Electric for the amount of \$25,590.00.
3. Consideration/Action to award the 2008 Plover and Shaurette Street Project #02-08 to Integrity Grading and Excavating in the amount of \$631,099.00.
4. Consideration/Action to approve the Engineering Firm for the Water Street Project.
5. Consideration/Action for Neighborhood Garden Network (NGN) to use vacant City property locations at Water Tower site and intersection at 3rd and Sixth Streets.
6. Consideration/Action to purchase a Hyundai Sonata from Scaffidi Motors for a Parking Enforcement Vehicle.
7. Consideration/Action to purchase a 2006 water tank truck for the Parks Department.
8. Consideration/Action to amend Chapter 4.16 of the City Ordinance.
9. Consideration/Action for an amendment to the "Minimum Standards" Ordinance for the Stevens Point Municipal Airport.
10. Consideration/Action for the Airport Manager's Report.
11. Consideration/Action for Phil Brennom and Jim DeWeerd to give fly-in updates.
12. Discussion regarding future funding recommendation for street repairs and reconstruction.
13. Director's Report: A. Airport. B. Engineering. C. Streets.

It was announced by Mayor Halverson that item number 3 and item number 8 were pulled from the Agenda.

1. Parking Meter Report; (Attachment)

Meter/Permit Collection

Permits

There were no questions or discussion regarding the Parking Meter Report.

C/T Schlice moved, seconded by Alderperson Stroik to accept the March 2008 Parking Meter Report and place it on file.

Ayes all; nays none; motion carried.

2. Consideration/Action for Bid Contract #10-08; to award the K.B. Willett Lighting Project #10-08 to Disher Electric in the amount of \$25,590.00; (Attachment)

Director Euclide stated out of the six bids received, Disher Electric came in with the lowest bid of \$25,590.00 and the Engineering and Parks Departments recommend awarding this contract to them.

Director Schrader stated that these are the original lights. We are also getting a Focus on Energy grant that will be about \$6,000.00. The payback is about 2-1/2 years; we'll be saving \$10,000.00 - \$12,000.00 per year.

Alderperson Walther moved, seconded by Alderperson Brooks to award the K.B. Willett Lighting Project #10-08 to Disher Electric in the amount of \$25,590.00.

Ayes all; nays none; motion carried.

4. Consideration/Action to approve the Engineering Firm for the Water Street Project; (Attachment)

Director Euclide explained we received quotes from six different consulting firms and the most favorable was from Earth Tech in the amount of \$79,900.00. We originally estimated this project would cost approximately \$100,000.00. This is to be a D.O.T. funded project with the City paying 100% cost on Engineering.

Alderperson Stroik moved, seconded by Alderperson Myers to tentatively approve Earth Tech as being the consultant for the amount of \$79,900.00 pending C/T Schlice on funding.

Ayes all; nays none; motion carried.

5. Consideration/Action for Neighborhood Garden Network (NGN) to use vacant City property locations at Water Tower site and intersection at Third and Sixth Streets; (Attachment)

Alderperson Brooks questioned if the City needed these locations at any time to be used for something else if the leases could be terminated? Director Euclide answered yes that it can be set up that way and that was confirmed by City Attorney Molepske.

Alderperson Molski questioned the City paying for water being used at these locations. Bill Ebert came to the podium to speak regarding their intentions. This service is for area residents that don't have the room where they reside to have a garden. He went on to explain the reasons these sites were chosen and the Water Tower site was chosen because of its visibility and the Third and Sixth Street site because of the size. He said that they were pleased to find out there was water at the Water Tower site and they would be more than happy to pay for a meter to be on and pay for the water that would be used to take care of the garden. The Third and Sixth Street site the soil is different and in fact swampy and won't be as big of a need for water but also there's a good size garage that for not too much money they could put gutters and a down spout to put rain barrels to get rain water.

Alderson Heart moved, seconded by Mayor Halverson for the Neighborhood Garden Network to use vacant City lots particularly the locations at the Water Tower city and the intersection at Third and Sixth Streets.

Ayes all; nays none; motion carried.

6. Consideration/Action to purchase a Hyundai Sonata from Scaffidi Motors in the amount of \$17,768.00 for a Parking Enforcement Vehicle; (Attachment)

Director Euclide explained this was brought up last month and we were asked to bring it back with more details on the process and alternatives that were looked at. Dennis Laidlaw looked at over 10 different vehicles in the process. It was recommended to purchase the 2008 Hyundai Sonata from Scaffidi Motors in the amount of \$17,768.00.

There was some discussion regarding the decision and most were satisfied with the research that Dennis Laidlaw did.

Alderson Stroik moved, seconded by Alderson Walther to approve the purchase of a Hyundai Sonata from Scaffidi Motors in the amount of \$17,768.00 for a Parking Enforcement Vehicle.

Ayes all; nays none; motion carried.

7. Consideration/Action to purchase a 2006 GMC TT7500 Water Tanker Truck for the Parks Department in the amount of \$93,000.00; (Attachment)

Director Euclide opened up to explain the Parks Department 1987 Tanker Truck is in dire need of replacement and has been requested in the budget for several years and has been postponed.

Dennis Laidlaw explained why this is the truck we should purchase. The Truck is a brand new 2006 GMC TT7500 with a cab over which is something that is important when driving for sharp turning on the ice. We would receive the same warranty as a new truck with a savings of almost \$10,000.00.

Mayor Halverson moved, seconded by C/T Schlice to purchase a 2006 GMC TT7500 Water Tanker Truck for the Parks Department in the amount of \$93,000.00.

Ayes all; nays none; motion carried.

9. Consideration/Action for an amendment to the "Minimum Standards" Ordinance for the Stevens Point Municipal Airport; (Attachment)

Director Euclide opened up to explain the Airport Manager's requesting permission to perform propeller maintenance. This would not include changing any fluids.

Alderson Stroik asked who would actually be doing the repairs. Corey Marschke came up to the podium to speak. He said it would be him doing the repairs, he is trained and certified by the equipment that he owns and maintains this equipment. It will not conflict with his duties as he will have an employee come in to cover the time that he would be away from the desk or on time when he is not on duty (after 4:00 P.M.).

Alderson Heart moved, seconded by Mayor Halverson to approve the amendment to the "Minimum Standards" Ordinance for the Stevens Point Municipal Airport; (Attachment)

Ayes all; nays none; motion carried.

10. Consideration/Action for the Airport Manager's Report; (Attachment)

There were no questions or discussion regarding the Airport Manager's Report.

Alderson Stroik moved, seconded by Alderson Myers to accept the Airport Manager Report and place it on file.

Ayes all; nays none; motion carried.

11. Consideration/Action for Phil Branham and Jim DeWeerd to give fly-in updates; (Attachment)

Jim DeWeerd took the podium to explain what the intention for this is. This is an event where people fly in from all around the region to visit and spend the day to see airplanes and learn about aviation. This is only made possible by the City and several donors and businesses throughout the City. Attached in the packet is a flyer that has been donated by AIG. There will be food, beverages, music, and various plane displays. Pacelli Sports and particularly the hockey program will be providing the brats and hamburgers. Boy Scouts will be helping with parking cars in safety vests. The airport will be closed for 2.5 hours and any area air traffic will be routed around to do the air show. We need to provide fuel for these planes to fly in for this event which means the City will be donating roughly 250 gallons of fuel at cost to be used to get to the show or performances.

C/T Schlice moved, seconded by Mayor Halverson to approve the fly-in updates.

Ayes all; nays none; motion carried.

12. Discussion regarding future funding recommendation for street repairs and reconstruction; (Attachment)

Director Euclide explained our streets and infrastructure and how we come up with where our roads are today. Deterioration can be projected if current conditions are properly assessed and make adjustments for the normal day to day maintenance and repairs that we do. The computer study that was first done in 2005 projected our rating at an average of 86, but currently the program is telling us that we have dropped our conditions to an average 81. In 2005 and 2006 council didn't authorize any additional borrowing for streets. 2007 was the first year since we started this study that council authorized borrowing 1 million dollars and again this year another 1 million. If we don't increase the funding from 1 million to at least 2 million dollars per year, we will be looking at further reductions in the average pavement rating at the end of 5 years, down to an average of 78. But, by making the additional investments, we might be able to climb back up to an average of 81 (where we are at now).

Mayor Halverson explained the bottom line is the City will be experiencing a tremendous amount of decisions that are going to have to be made, some of which will cost a great deal of money. One of which are the condition of our roads. If we don't stop the progress and digression of the quality of our streets now and set priority that says we are going to re-invest now, the City could face a financial crisis that we aren't going to be able to get out of.

Tom Burch with American Asphalt took the podium to explain the difference between going with asphalt versus going with concrete. He argued that there are discrepancies in the program and asphalt is cheaper to go with then concrete. If you go with an industry approved program, concrete will cost on an average of \$10,000.00 more per year. He is willing to come back if the board will invite him to do a presentation on a life cycle cost analysis.

13. Director's Report; (Attachment)

Stevens Point Airport

Engineering

Streets

There were no questions or discussion regarding the Director's Report.

C/T Schlice moved, seconded by Alderperson Brooks to accept the Director's Report and place it on file.

Ayes all; nays none; motion carried.

ADJOURNMENT: Mayor Halverson adjourned the April 14, 2008 Board of Public Works meeting at 8:08 PM.

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