

Meeting Minutes

Monday, August 11, 2008

City Water Department, 300 Bliss Ave.

PRESENT: Mayor Andrew Halverson, C/T John Schlice, City Engineer Alex Saunders and Tricia Church; Alderpersons: Randy Stroik, Amy Heart, Brian Brooks, Hans Walther and Norman Myers Sr.

OTHERS PRESENT: Directors John Gardner and Kim Halverson, City Attorney Louis Molepske, City Assessor James Siebers, Fire Chief John Zinda, Human Resources Manager Lisa Jakusz, City Transit Susan Lemke, Police Captain James Dowling, Superintendent of Streets Dennis Laidlaw, Airport Manager Corey Marschke, Gene Kemmeter - PC Gazette, Meredith Thorn - Stevens Point Journal, Alderpersons: Mike Wiza, George Hanson, Jeremy Slowinski, Marge Molski, Roger Trzebiatowski, and Jerry Moore, Reid Rocheleau, MaryAnn Leszewski, John Thompson, Jeremy Beaudry.

Mayor Andrew Halverson called the meeting of the Board of Public Works to order on August 11, 2008 at 8:02 PM. The meeting was held at The City Water Department Conference Room, 300 Bliss Avenue, Stevens Point, WI 54481.

Index of these Minutes:

1. Parking Meter Report for July 2008: A. Meter/Permit Collection. B. Permits.
2. Traffic Study #TS-05-08; Consideration/Action to amend stop signs on Plover and Shaurette Streets.
3. Traffic Study #TS-06-08; Consideration/Action to amend No Parking signs on West Whitney.
4. Discussion of Airport Management.
5. Airport Manager's Report.
6. Director's Report: A. Airport. B. Engineering. C. Streets.
7. Adjournment.

1. Parking Meter Report: (Attachment)

- Meter/Permit Collection
- Permits

There was no discussion regarding the Parking Meter Report.

C/T Schlice moved, seconded by Alderperson Stroik to accept the August 2008 Parking Meter Report and place it on file.

Ayes all; nays none; motion carried.

2. Traffic Study #TS-05-08; Consideration/Action to amend stop signs on Plover and Shaurette Streets; (Attachment)

Alderperson Stroik moved, seconded by Alderperson Myers to accept the amendment of stop signs for the redesign of the intersection where Plover and Shaurette Streets meet up the Division Street for more appropriate traffic control.

There were no questions or discussion regarding this traffic study.

Ayes all; nays none; motion carried.

3. Traffic Study #TS-06-08; Consideration/Action to amend No Parking signs on West Whitney; (Attachment)

Mayor Halverson explained that we have already done a temporary mayoral order issuing the no parking signs on this section of road.

Alderperson Stroik moved, seconded by Alderperson Walther to accept No Parking on the west side of West Whitney Street from West Cornell Street to West Clark Street.

Jim Siebers mentioned owning property in this area and asked if we ever looked at extending the no parking from the alley on West Whitney down the south side of West Cornell Avenue to West River Drive. He thinks this is also a potential problem area. Alex Saunders indicated that it is not something we looked at as part of this study, but could be looked at internally.

Captain Dowling said we did not look at it as part of this traffic study. This traffic study is intended to address a potential problem with a parking issue and the increased use of the KASH Playground. Engineering Department is looking into paving and striping the parking area which will hopefully alleviate some of the parking problems. Extending the no parking all the way around the bend is something we can definitely look into again.

Ayes all; nays none; motion carried.

4. Discussion of Airport Management.

Mayor Halverson read the letter of resignation he received from the current Airport Manager, Corey Marschke. Corey's last day will be on November 6, 2008. Mayor Halverson explained the plan him and C/T Schlice have been discussing regarding filling this position. We would like to move forward with a dual recruitment action that would allow for the creation of a full-time city position of Airport Manager; but, simultaneously we would also like to do a request for proposals at the same time.

C/T Schlice wanted to add one of the reasons for this discussion is the last two times we went out looking at contracted service for an airport manager, it took some time and by the time we received answers back, we are looking at two, three or even four months down the road. To be an airport manager under a contract basis requires some financial resources that maybe not a lot of people have because of things like payroll, liability insurance etc. that associated with running a business so we would like to look at a dual-track proposal to see if we can get the best candidate to run the airport.

C/T Schlice moved, seconded by Alderperson Myers to accept moving forward on a two-track approach to fill the slot of the airport manager position both as a contract basis and employee basis.

Alderperson Heart questioned if there are any additional responsibilities we would have to take on as a city by having this as a full time employee versus having this contracted out? C/T Schlice answered the difference would be with an employee we will have the benefit costs, but we are trying to keep it close to what it would be if we went either direction. If it is contracted out they would only get so much and if it is employee filled they would get so much salary plus benefits.

Ayes all; nays none; motion carried.

5. Airport Manager's Report: (Attachment)

Mayor Halverson commented to Corey what a remarkable job he has done running the airport and that we are sad to see him leave.

Alderson Stroik moved, seconded by Alderson Walther to accept the Airport Manager Report and place it on file.

Corey Marschke gave an update from his report. We received the final FAA approval and are in full function now. Also, the ILS construction components are on site and they are putting in the forms. Also, phase II of the Eagle Scout merit along with the tetrahedron projects are completed.

Ayes all; nays none; motion carried.

6. Director's Report: (Attachment)

- Stevens Point Airport
- Engineering
- Streets

Alex Saunders gave updates on Joe's report and is open for questions.

Alderson Heart asked if we are still planning on having the Commuter Trail Under I39 finished this fall. Alex indicated that they will be starting that project this fall. The wall designs take time and have to go through Engineering with the structure and it takes a bit longer on the analysis side for that reason.

Alderson Stroik voiced some concerns from a couple residents living on Plover Street regarding the landscaping job being done and tire markings on the new concrete driveways and sidewalks. Alex answered the tire marks fade out very quickly and it is part of the nature of the way they have to do the work. They are replacing the topsoil and it is better to do that kind of work on paved surfaces so you don't contaminate by putting topsoil into the road bed. We have looked at it and the black marks will fade.

Mayor Halverson questioned when they will be putting the second layer of asphalt on Plover and Shaurette Streets. Alex answered they finished raising the manholes and the asphalt patching from that and the second layer of asphalt will be put on immediately following the landscaping and topsoil. The topsoil needs to be in before they can finish the final layer of asphalt so they do not mar the surface. Alex indicated that this should take place in the next week to week and a half.

Alderson Stroik moved, seconded by Alderson Brooks to accept the Director's Report and place it on file.

Ayes all; nays none; motion carried.

7. ADJOURNMENT: Mayor Halverson adjourned the August 11, 2008 Board of Public Works meeting at 8:23 p.m.

The meeting minutes reproduced on this website are derived from the computer files used to produce the official minutes for the City of Stevens Point, but are unofficial. The minutes on this web site cannot be certified under s. 889.08, Wis. Stats., and cannot be considered prima facie evidence under s. 889.04, Wis. Stats. Certain tables, maps, and other documents that are a part of the official minutes are not included in the files reproduced on this website. Please consult the printed minutes, available in the City Clerk's Office, for the official text. The decisions made by City of Stevens Point boards, committees, and commissions (other than the Police & Fire Commission) are advisory only and are not binding on the City until affirmed at a meeting of the Common Council. Some of the minutes on this web site might not be approved by the Common Council as of today.

Bottom of Form