

Meeting Minutes

Board of Water and Sewage Commissioners

Monday, September 8, 2008, 12:00 p.m.

PRESENT: Paul Adamski, Eugene Tubbs, Jim Cooper and Carl Rasmussen.

ALSO PRESENT: Kim Halverson, Brenda Thomas, Joel Lemke, Eric Niffenegger, Rob Molski, Jaime Zdroik, and Angel Gebeau of Earth Tech/AE COM.

UNEXCUSED ABSENCE: Mae Nachman

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I. ADMINISTRATION

1. Approval of minutes of the August 11, 2008 meeting.

II. ACCOUNTING

2. Consideration of claims for the Water and Sewage Departments.

III. WATER OPERATIONS

3. Report on water distribution operations.

4. Report on water supply operations.

IV. SEWAGE TREATMENT OPERATIONS

5. Consideration of purchasing lift station pump.

6. Report on Collection System Maintenance.

7. Report on sewage treatment operations.

8. Report on Annual D.N.R. Inspection.

V. ADJOURNMENT

I. ADMINISTRATION

1. Approval of minutes of the August 11, 2008 meeting.

Motion made by Carl Rasmussen, seconded by Jim Cooper to approve the minutes of the August 11, 2008 Water & Sewage Commission meeting.

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

2. Consideration of claims for the Water and Sewage Treatment Utilities.

Paul Adamski presented the statement of claims for the Water Utility for August. The balance as of August 1, 2008 was \$1,853,812.13; the bank deposits recorded in August 2008 were \$406,462.15. Checks issued since the August 11th, 2008 meeting numbered 42421 through 42466 were in the amount of \$263,670.99. Checks numbered 42467 through 42487 for \$129,709.90 were presented for action on September 8th, 2008. The net balance on hand September 8th, 2008 was \$1,866,893.39.

Motion made by Jim Cooper, seconded by Carl Rasmussen to approve the water utility claims for the month of August 2008 as audited and read.

Ayes all. Nays none. Motion carried.

Paul Adamski also presented the statement of claims for the Sewage Treatment Utility for August. The balance as of August 1, 2008 was \$1,658,014.19; the bank deposits recorded in August 2008 were \$169,536.37. Checks issued since the August 11th, 2008 meeting numbered 26352 through 26310 were in the amount of \$84,304.96. Checks numbered 26387 through 26401 for \$19,057.07 were presented for action on September 8th, 2008. The net balance on hand September 8th, 2008 was \$1,724,188.53.

Motion made by Jim Cooper, seconded by Carl Rasmussen to approve the sewage utility claims for the month of August 2008 as audited and read.

Ayes all. Nays none. Motion carried.

III. WATER OPERATIONS

3. Report on water distribution operations.

The report was distributed.

A total of 498 valves were operated in 2008.

4. Report on water supply operations.

Our pumpage in August was 280,542,000 gallons, an increase of 15,347,000 gallons of water from August 2007.

Kim stated this was the first month all year there was an increase in pumpage from last year.

Consumption history for the last eight years was provided to the Commission. This will be provided on a monthly basis. Kim stated pumpage hasn't been this low since 1996.

IV. SEWAGE TREATMENT OPERATIONS

5. Consideration of purchasing lift station pump.

Kim stated the lift station pump would be paid for out of the replacement fund. This would replace the lift station pump for the Harmony lift station off of Dubay.

Motion made by Eugene Tubbs, seconded by Jim Cooper to approve purchasing a lift station pump in the amount of \$7,097.10.

Ayes all. Nays none. Motion carried.

6. Report on Collection System Maintenance.

The sewer report for the month of August was reviewed by the Commission.

Rob Molski stated the sewer crew finished up cutting last month now they will start jetting. They have cut 82,603 feet in 2008 compared to 35,000 feet in 2007. They jetted 94,850 feet in 2008 compared to 20,842 feet in 2007.

They will be finishing up jetting this month and then they will be televising.

Kim stated we set an operational goal at the beginning of the year to cut and jet one third of the City. We will accomplish this goal and do some televising as well.

7. Report on sewage treatment operations.

Eric stated the plant is running well.

The sewage treatment reports were not available at the time of meeting.

8. Report on Annual D.N.R. Inspection.

Kim stated the plant had a great inspection again this year. No deficiencies were found and there are no items that need to be addressed.

The Commission and Kim congratulated Eric and staff and thanked them for their hard work.

The next Water & Sewage Commission meeting will be October 13th, 2008 at noon.

V. ADJOURNMENT

Motion made by Eugene Tubbs to adjourn the meeting.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED

12:15 p.m.

BOARD OF WATER AND SEWAGE COMMISSIONERS

EUGENE TUBBS, SECRETARY

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