

Meeting Minutes

Board of Water and Sewage Commissioners

Monday, March 12, 2007, 12:00 P.M.

PRESENT: Paul Adamski, Eugene Tubbs, Jim Cooper, Mae Nachman and Carl Rasmussen.

ALSO PRESENT: Kim Halverson, Eric Niffenegger, Brenda Thomas, Joel Lemke and Jaime Zdroik.

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I. ADMINISTRATION

1. Approval of minutes of the February 12, 2007 meeting.

II. ACCOUNTING

2. Consideration of claims for Water and Sewage Treatment Utilities.

III. WATER OPERATIONS

3. Report on water distribution operations.

4. Report on water supply operations.

5. Report on Well 9 rehabilitation.

IV. SEWAGE TREATMENT OPERATIONS

6. Report on receiving the state D.N.R. 2007 Lab of the Year Award.

7. Report on sewage treatment operations.

V. ADJOURNMENT

The next Water and Sewage Commission meeting will be April 9, 2007.

I. ADMINISTRATION

1. Approval of minutes of the February 12, 2007 meeting.

Motion made by Mae Nachman, seconded by Eugene Tubbs to approve the minutes of the February 12, 2007 Water & Sewage Commission meeting.

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

2. Consideration of claims for the Water and Sewage Treatment Utilities.

Paul Adamski presented the statement of claims for the Water Utility for February. The balance on February 1, 2007 was \$1,823,773.04; the bank deposits recorded in February 2007 were \$428,421.20. Checks issued since the February 12, 2007 meeting numbered 41077 through 41161 were in the amount of \$300,214.39. Checks numbered 41162 through 41182 for \$13,617.86 were presented for action on March 12, 2007. The net balance on hand March 12, 2007 was \$1,562,173.28.

Motion made by Jim Cooper, seconded Carol Rasmussen to approve the water utility claims for the months of February 2007 as audited and read.

Ayes all. Nays none. Motion carried.

Paul Adamski also presented the statement of claims for the Sewage Treatment Utility for February. The balance on February 1, 2007 was \$2,289,806.86; the bank deposits recorded in February 2007 were \$180,157.69. Checks issued since the February 12, 2007 meeting numbered 25449 through 25479 were in the amount of \$86,566.80. Checks numbered 25480 through 25491 for \$4,374.83 were presented for action on March 12, 2007. The net balance on hand March 12, 2007 was \$2,313,572.27.

Motion made by Eugene Tubbs, seconded by Mae Nachman to approve the sewage utility claims for the month of February 2007 as audited and read.

Ayes all. Nays none. Motion carried.

III. WATER OPERATIONS

3. Report on water distribution operations.

The report was distributed.

A total of 132 valves were operated in 2007.

A total of 0 business properties have been checked for backflow preventors in February 2007 for a total of 11 in 2007.

4. Report on water supply operation.

Kim explained the decreases seen on the monthly water supply operation reports for 2006 were originally thought to be due to less usage by Stora Enso but what was found while doing the end of the year reporting was that ever since the new chemical treatment building went on line February of last year, the computer system that registers the flows at each well were not reporting the pumpage correctly.

Kim is working on how to properly adjust the pumpages for 2006.

Paul wants this as an agenda item for next month.

Our pumpage in February was 163,834,000 gallons, an increase of 19,282,000 gallons of water from February 2006.

5. Report on Well 9 rehabilitation.

Kim stated that Well 9 rehabbed very well. The piping and staging at Well 9 were very unusual. The parts have been ordered to repair the pump at

Well 9 which should improve efficiency considerably.

IV. SEWAGE TREATMENT OPERATIONS

6. Report on receiving the state D.N.R. 2007 Lab of the Year Award.

The Commissioners congratulated Eric and staff for receiving the 2007 Lab of the Year Award. Kim stated that she, Eric, Jeremy, Dan and Dave will be accepting the award at the ceremony held in Madison on March 28th.

7. Report on sewage treatment operations.

Eric stated the plant is running well.

B.O.D. (4.66 ppm), Phosphorus (0.903 ppm) and Suspended Solid (5.76 ppm) limits were met for the month of February 2007.

The next Water & Sewage Commission meeting will be April 9, 2007 at noon.

V. ADJOURNMENT

Motion made by Mae Nachman, seconded by Jim Cooper to adjourn the meeting.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED

12:13pm

BOARD OF WATER AND SEWAGE COMMISSIONERS
EUGENE TUBBS, SECRETARY

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