

Meeting Minutes

Board of Water and Sewage Commissioners

Monday, February 13, 2006, 12:00 P.M. PRESENT: Eugene Tubbs, Dave Eckholm, John Wandrey, and Ed Bancker.

ALSO PRESENT: Kim Halverson, Marla Cummings, Eric Niffenegger, Joel Lemke, and Jaime Zdroik.

EXCUSED ABSENCE: Paul Adamski.

Index of these Minutes:

I. ADMINISTRATION

1. Approval of minutes of the January 9, 2006 meeting.

II. ACCOUNTING

2. Consideration of claims for the Water and Sewage Treatment Utilities.

3. Consideration of chemical bids.

4. Discussion and action on renewing MEG (water) membership.

III. WATER OPERATIONS

5. Report on Well 4.

6. Report on water distribution operations.

7. Report on water supply operations.

IV. SEWAGE TREATMENT OPERATIONS

8. Report on sewage treatment operations.

V. ADJOURNMENT

I. ADMINISTRATION

1. Approval of minutes of the January 9, 2006 meeting.

Motion made by Ed Bancker, seconded by John Wandrey to approve the minutes of the January 9, 2006 Water & Sewage Commission meeting.

Ayes: Ed Bancker, John Wandrey

Abstention: Dave Eckholm

Nays: None

Motion carried.

II. ACCOUNTING

2. Consideration of claims for the Water and Sewage Treatment Utilities.

Eugene Tubbs presented the statement of claims for the Water Utility for January. The balance on hand after the January 9, 2006 meeting was \$1,512,931.63; the bank deposits since the January 9, 2006 meeting were (Not Available). Checks issued since the January 9, 2006 meeting numbered 40047 through 40111 were in the amount of \$512,094.61. Checks numbered 40112 through 40142 for \$207,486.01 were presented for action on February 13, 2006. The net balance on hand February 13, 2006 was (Not Available).

Motion made by Dave Eckholm, seconded John Wandrey to approve the water utility claims for the month of January 2006 as audited and read.

Ayes all. Nays none. Motion carried.

Eugene Tubbs also presented the statement of claims for the Sewage Treatment Utility for January. The balance on hand after the January 9, 2006 meeting was \$1,708,816.89; the bank deposits since the January 9, 2006 meetings were (Not Available). Checks issued since the January 9, 2006 meeting numbered 24781 through 24830 were in the amount of \$190,229.99. Checks numbered 24831 through 24854 for \$76935.98 were presented for action on February 13, 2006. The net balance on hand February 13, 2006 was (Not Available).

Motion made by Ed Bancker, seconded by Dave Eckholm to approve the sewage utility claims for the month of January 2006 as audited and read.

Ayes all. Nays none. Motion carried.

3. Consideration of chemical bids.

Kim recommended Hawkins, Inc. as low bid for forms 1 and 2 for bulk Sodium Hypochlorite, Hydroflousilic Acid, Chlorine and Hydroflousilic Acid (30 drums). On form 3, Kim recommends Hawkins for Caustic Potash Flake and Alexander Chemical Corp. for Sodium Hypochlorite. Kim also requested the bids received for Ferric Chloride not be awarded. Ferric Chloride was not used at all last year and there is still 4,000 gallons on hand.

Motion made by Dave Eckholm, seconded by Ed Bancker to approve Hawkins, Inc. as low bid for bulk Sodium Hypochlorite(5,200 gals) - \$9,464.00, Hydroflousilic Acid(4,500 gals.) - \$8,325.00, Chlorine - \$6,806.25, Hydroflousilic Acid (30 gal drums) - \$853.20, and Caustic Potash Flake - \$1,116.00. Alexander Chemical for low bid on Sodium Hypochlorite (30 Drums) in the amount of \$1,260. The bids from PVS Technologies and Kemiron for Ferric Chloride will not be awarded.

Ayes all. Nays none. Motion carried.

4. Discussion and action on renewing MEG (water) membership.

Kim stated she was asked to bring this item back this year to discuss whether the membership has been worthwhile.

Kim stated she is on the steering committee for the Municipal Environmental Group. Kim believes this is a worthwhile group as it watches all proposed legislation for its affect to municipal utilities and gives us a voice to the legislators.

Motion made by Dave Eckholm, seconded by Ed Bancker to approve the Municipal Environmental Group (water) membership in the amount of \$2,000.

Ayes all. Nays none. Motion carried.

III. WATER OPERATIONS

5. Report on Well 4.

Kim stated that Pat Planton of S.E.H., Eric and she met with Ginger Hooper and Glenn Falkowski of the D.N.R. Kim notified them we have been receiving safe samples at Well 4 on both the raw and treated water since November 2005. Kim stated there was a monitoring well found near Well 4 that was 12 feet deep. Kim believes we could have been recontaminating Well 4 ourselves because when we would run the well it would run in the area of where the monitoring well was located and we kept getting bad samples back. Now Well 4 hasn't been used that much and so when the raw samples were taken they came back safe. Municipal Well & Pump chlorinated the monitoring well and the chlorine was coming back into Well 4. Municipal Well & Pump abandoned the monitoring well and samples have been safe since.

Well 4 has been on-line since the meeting with the D.N.R. representatives. According to the D.N.R., Pat Planton still has to provide them with a plan by May with what we will do if we start getting unsafe samples. If we continuing to have safe samples from Well 4 for a year the consent order is dropped.

Pat will be providing the Commission with his recommendations before May.

Kim and Eric will be attending a conference to learn more about a new kind of UV technology.

6. Report on water distribution operations.

The report was distributed.

A total of 5 valves were operated in January 2006.

A total of 13 business properties have been checked for backflow preventors in January 2006 for a total of 13 in 2006.

Kim stated probably due to the warm weather there haven't been any water main breaks this winter so far.

7. Report on water supply operation.

Our pumpage in January was 181,904,000 gallons, a decrease of 28,259,000 gallons of water from January 2005.

IV. SEWAGE TREATMENT OPERATIONS

8. Report on sewage treatment operations.

Eric stated the plant is running good. Eric provided the Commissioners with a biosolids spreading and cost history for their review.

B.O.D. (4.30 ppm), Phosphorus (1.10 ppm) and Suspended Solid (2.468 ppm), limits were met for the month of January 2006.

Next month's meeting will be held on Monday, March 13, 2006 starting at 12:00 p.m

VI. ADJOURNMENT

MEETING ADJOURNED

12:32 pm

BOARD OF WATER AND SEWAGE COMMISSIONERS

EUGENE TUBBS, SECRETARY

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Bottom of Form