

Meeting Minutes

Board of Water and Sewage Commissioners

Friday, June 9, 2006, 12:00 P.M.

PRESENT: Paul Adamski, Eugene Tubbs, and Dave Eckholm.

ALSO PRESENT: Kim Halverson, Brenda Thomas, Eric Niffenegger, Joel Lemke, Jaime Zdroik, and Jim Cooper.

EXCUSED ABSENCE: Ed Bancker.

Index of these Minutes:

I. ADMINISTRATION

1. Approval of minutes of the May 8, 2006 meeting.
2. Consideration of contract with Cingular Wireless PCS, LLC - Antenna on Water St.

II. ACCOUNTING

3. Consideration of claims for the Water and Sewage Treatment Utilities.
4. Report on full judgment reduction by City Attorney.

III. WATER OPERATIONS

5. Report on water distribution operations.
6. Report on water supply operation.
7. Discussion and action on Water Street Tower painting.
8. Report on leak detection services.

IV. SEWAGE TREATMENT OPERATIONS

9. Report on sewage treatment operations.
10. Consideration of 2005 Compliance Maintenance Annual Report and Resolution.
11. Consideration of replacement of non-potable water strainer.

V. ADJOURNMENT

I. ADMINISTRATION

1. Approval of minutes of the May 8, 2006 meeting.

Motion made by Eugene Tubbs, seconded by Paul Adamski to approve the minutes of the May 8, 2006 Water & Sewage Commission meeting.

Ayes: Eugene Tubbs, Paul Adamski

Abstention: Dave Eckholm

Nays: None

Motion carried.

2. Consideration of contract with Cingular Wireless PCS, LLC-Antenna on Water St.

Motion made by Dave Eckholm, seconded by Eugene Tubbs to approve the contract with Cingular Wireless PCS, LLC to place their antenna on the Water Street elevated tank.

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

3. Consideration of claims for the Water and Sewage Treatment Utilities.

The Water Department balances for April were provided to the Commissioners. The bank deposits since the April 10th meeting were \$726,276.52. The net balance on May 8, 2006 was \$1,152,486.26.

Paul Adamski presented the statement of claims for the Water Utility for May. The balance on hand after the May 8, 2006 meeting was \$1,152,486.26; the bank deposits since the May 8, 2006 meeting were (Not Available). Checks issued since the May 8, 2006 meeting numbered 40361 through 40410 were in the amount of \$245,358.42. Checks numbered 40411 through 40438 for \$23,770.21 were presented for action on June 9, 2006. The net balance on hand June 9, 2006 was (Not Available).

Motion made by Dave Eckholm, seconded Eugene Tubbs to approve the water utility claims for the month of May 2006 as audited and read.

Ayes all. Nays none. Motion carried.

The Sewer Department balances for April were provided to the Commissioners. The bank deposits since the April 10th meeting were \$432,220.23. The net balance on May 8, 2006 was \$1,281,283.31.

Paul Adamski also presented the statement of claims for the Sewage Treatment Utility for May. The balance on hand after the May 8, 2006 meeting was \$1,281,283.31; the bank deposits since the May 8, 2006 meetings were (Not Available). Checks issued since the May 8, 2006 meeting numbered 25014 through 25046 were in the amount of \$69,937.64. Checks numbered 25047 through 25068 for \$62,062.00 were presented for action on June 9, 2006. The net balance on hand June 9, 2006 was (Not Available).

Motion made by Dave Eckholm, seconded by Eugene Tubbs to approve the sewage utility claims for the month of May 2006 as audited and read.

Ayes all. Nays none. Motion carried.

4. Report on full judgment reduction by City Attorney.

Kim explained that we were awarded full judgment of \$4,504.27 be paid by Teresa Chu for damages to a fire hydrant she hit. The City Attorney, Louis Molepske, Sr. made arrangements with Teresa Chu's attorney to pay a reduced amount of \$2,000 without consulting either Kim or the Mayor.

Kim wanted the Commission to be aware of this reduction.

III. WATER OPERATIONS

5. Report on water distribution operations.

The report was distributed.

A total of 104 valves were operated in May 2006.

A total of 4 business properties have been checked for backflow preventors in May 2006 for a total of 31 in 2006.

Kim stated Heffron Woods II Subdivision is complete and that College Ave. started this week. Joel stated they are currently working on sanitary on College Avenue.

6. Report on water supply operation.

Our pumpage in May was 202,808,000 gallons, a decrease of 5,587,000 gallons of water from May 2005.

7. Discussion and action on Water Street Tower painting.

The contractor, TMI Coatings, was originally told by Kim to paint the Water Street tower to match the Bliss Avenue tower. Due to miscommunication, the waves on the Water Street tower were not drawn to the same scale as the Bliss Avenue tower. TMI Coatings, agreed to redo the waves at cost which is \$11,557.

Motion made by Paul Adamski, seconded by Eugene Tubbs to approve TMI Coatings to redo the painting of the waves on the Water Street tower.

Ayes: Paul Adamski, Eugene Tubbs

Abstention: Dave Eckholm

Nays: None

Motion carried.

8. Report on leak detection services.

Kim believes having the leak detection done every year is worth it even from a conservation standpoint. The one main leak found by the Westrum Leak Detection turned out to be a service leak off of the main. The crew has been working on repairing the leaks found. Joel explained there are two manhole leaks left to repair. Only one leak repair required excavation.

Fewer leaks are being found every year.

IV. SEWAGE TREATMENT OPERATIONS

9. Report on sewage treatment operations.

B.O.D. (3.39 ppm), Phosphorus (1.178 ppm) and Suspended Solid (3.37 ppm), limits were met for the month of May 2006.

Eric explained that they were draining the supernate in order to dewater the biosolids. This can only be done certain times of the year and that would explain the increase in phosphorus levels.

10. Consideration of 2005 Compliance Maintenance Annual Report and Resolution.

The Wastewater Department received A's on all sections of the ECMAR for 2005. No action will be required by the D.N.R.

Motion made by Eugene Tubbs, seconded by Dave Eckholm to approve the resolution for the 2005 Compliance Maintenance Annual Report.

Ayes all. Nays none. Motion carried.

11. Consideration of replacement of non-potable water strainer.

Eric stated the existing one is worn out. They use non-potable water at the plant for certain things for example, cleaning. Using the non-potable water instead of using the city water is more economical and uses less City Water.

Motion made by Eugene Tubbs, seconded by Dave Eckholm to approve Crane Engineering to replace the non-potable water strainer in the estimated amount of \$11,274.00.

Ayes all. Nays none. Motion carried.

Next month's meeting will be held on Monday, July 10, 2006 starting at 12:00 p.m.

VI. ADJOURNMENT

Motion made by Dave Eckholm to adjourn.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED

12:25 pm

BOARD OF WATER AND SEWAGE COMMISSIONERS
EUGENE TUBBS, SECRETARY

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Bottom of Form