

Meeting Minutes

Board of Water and Sewage Commissioners

Monday, November 13, 2006, 12:00 P.M.

PRESENT: Paul Adamski, Eugene Tubbs, Dave Eckholm and James Cooper.

ALSO PRESENT: Kim Halverson, Brenda Thomas, Eric Niffenegger, Jaime Zdroik and Eugene Szymkowiak.

EXCUSED ABSENCE: Mae Nachman

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I. ADMINISTRATION

1. Approval of minutes of the October 9, 2006 meeting.
2. Discussion on high water bill for 872 W. Oakridge Lane.

II. ACCOUNTING

3. Consideration of claims for the Water and Sewage Departments.

III. WATER OPERATIONS

4. Report on water distribution operations.
5. Report on water supply operations.
6. Report on Well 6 rehabilitation.
7. Discussion and action on Well 7 rehabilitation.

IV. SEWAGE TREATMENT OPERATIONS

8. Report on sewage treatment operations.

I. ADMINISTRATION

1. Approval of minutes of the October 9, 2006 meeting.

Motion made by Eugene Tubbs, seconded by Jim Cooper to approve the minutes of the October 9, 2006 Water & Sewage Commission meeting.

Abstention: Dave Eckholm

Ayes: Eugene Tubbs, Jim Cooper, & Paul Adamski

Nays none.

Motion carried.

2. Discussion on high water bill for 872 W. Oakridge Lane.

Eugene Szymkowiak was present to address the Commission regarding his water bill. Eugene thanked the Commission for allowing him to be on the agenda.

Eugene stated his bill this quarter tripled compared to the same quarter last year. Bob Timdal from the Water Department checked the house for leaks but found nothing. The meter was pulled and tested. The meter tested fine.

Eugene stated that Kim Halverson explained to him that if the water meter tested fine then an adjustment would not be able to be made as per Wisconsin Public Service Commission regulations.

Paul Adamski suggested to Eugene to contact the Wisconsin Public Service Commission if he wanted to pursue this further.

II. ACCOUNTING

3. Consideration of claims for the Water and Sewage Treatment Utilities.

Paul thanked Brenda for the additional information added to the Water & Sewer Claims.

Paul Adamski presented the statement of claims for the Water Utility for October. The balance on hand as of September 30, 2006 \$1,630,279.58; the bank deposits since September 30, 2006 were \$1,116,480.95. Checks issued since the October 9, 2006 meeting numbered 40768 through 40823 were in the amount of \$1,529,607.05. Checks numbered 40824 through 40852 for \$88,155.04 were presented for action on November 13, 2006. The net balance on hand November 13, 2006 was \$1,000,827.89.

Motion made by Dave Eckholm, seconded Eugene Tubbs to approve the water utility claims for the months of October 2006 as audited and read.

Ayes all. Nays none. Motion carried.

Paul Adamski also presented the statement of claims for the Sewage Treatment Utility for October. The balance on hand as of September 30, 2006 was \$1,829,773.23; the bank deposits since the September 30, 2006 were \$416,047.53. Checks issued since the October 9, 2006 meeting numbered 25263 through 25292 were in the amount of \$210,454.21. Checks numbered 25293 through 25311 for \$54,750.95 were presented for action on November 13, 2006. The net balance on hand November 13, 2006 was \$1,865,636.91.

Motion made by Dave Eckholm, seconded by Eugene Tubbs to approve the sewage utility claims for the month of October 2006 as audited and read.

Ayes all. Nays none. Motion carried.

III. WATER OPERATIONS

4. Report on water distribution operations.

The report was distributed.

A total of 105 valves were operated in October 2006.

A total of 0 business properties have been checked for backflow preventors in October 2006 for a total of 35 in 2006.

Eugene asked Kim if we are abandoning any of the old monitoring wells. Kim stated we would abandon any if found.

5. Report on water supply operation.

Our pumpage in October was 183,272,000 gallons, a decrease of 30,836,000 gallons of water from October 2005.

Kim stated Stora Enso's consumption was down 28,000,000 gallons in October. Kim e-mailed Stora Enso to see if their production was down for that week.

Kim also stated Stora Enso had a meter running next to our meter and it was not registering correctly. The meter has now stopped and we are looking into getting a 10" Neptune meter instead of a Metron meter. The Metron meters only go up to 8" in size. Stora Enso uses more water than the Metron meters can register.

6. Report on Well 6 rehabilitation.

Kim stated Well 6 had not been rehabbed since 1993. The equipment for the repairs needed for Well 6 have been ordered. Kim also stated that before the rehabilitation Well 6 had a capacity of 90 gallons per foot of drawdown and after rehabilitation the well is producing at a specific capacity of 225 gallons per foot of drawdown equating to a 250 percent improvement in capacity. Well 6 rehabbed very well. Kim would like Pat Planton of S.E.H. to look at scheduling the rehabilitation of the wells more often in the Master Plan.

7. Discussion and action on Well 7 rehabilitation.

Kim is recommending that Well 7 be rehabbed as well. Well 7 has not been rehabbed since 1993 also. Municipal Well & Pump finished Well 6 and then will be doing Well 9 as previously approved. Since Municipal Well & Pump are already here, they could do Well 7 towards the end of December.

Motion made by Eugene Tubbs, seconded by Dave Eckholm to approve the rehabilitation of Well 7 by Municipal Well & Pump in the amount of \$13,680.

Ayes all. Nays none. Motion carried.

IV. SEWAGE TREATMENT OPERATIONS

8. Report on sewage treatment operations.

Eric stated the plant is running well. The phosphorus levels are up a little bit but this is nothing unusual.

When repairing the digester roof they found another roof underneath the existing roof that had asbestos. So they patched the roof up for the winter and will re-bid the project for removal of the asbestos and roof repair in spring.

B.O.D. (4.90 ppm), Phosphorus (1.10 ppm) and Suspended Solid (5.67 ppm) limits were met for the month of October 2006.

The next Water & Sewage Commission meeting will be December 11, 2006 at noon.

V. ADJOURNMENT

Motion made by Jim Cooper to adjourn.

MEETING ADJOURNED

12:39 p.m.

BOARD OF WATER AND SEWAGE COMMISSIONERS

EUGENE TUBBS, SECRETARY

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