

Meeting Minutes

Board of Water and Sewage Commissioners

Monday, February 14, 2005, 12:00 P.M. PRESENT: Paul Adamski, Eugene Tubbs, Ed Bancker and John Wandrey.

ALSO PRESENT: Kim Halverson, Eric Niffenegger, Marla Cummings, Jaime Zdroik, Pat Platon of SEH and Roger Trzebiatowski - 7th District Alderperson Candidate.

EXCUSED ABSENCE: Dave Eckholm

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I. Administration

1. Approval of minutes of the January 10, 2005 meeting.

II. ACCOUNTING

2. Consideration of claims for the Water and Sewage Treatment Utilities.

3. Discussion and action on renewing MEG (Water) membership.

4. Consideration of Chemical Bids.

III. WATER OPERATIONS

5. Report on water distribution operations.

6. Report on water supply operations.

7. Discussion and action on Well 9 Chemical Room and treatment equipment.

IV. SEWAGE TREATMENT OPERATIONS

8. Report on replacement bar screen equipment.

9. Report on sewage treatment operations.

10. Report on Village of Whiting wastewater treatment.

11. Adjourn into closed session approximately 1:00 P.M. pursuant to Wisconsin statutes 19.85 (1)(d) to consider strategies for crime detection or prevention.

12. Reconvene into open session approximately 30 minutes after adjourning into closed session for possible action on crime detection or prevention.

V. ADJOURNMENT

PLEASE NOTE: The next Water and Sewage Commission meeting will be March 14, 2005.

I. ADMINISTRATION

1. Approval of minutes of the January 10, 2005 meeting.

Motion made by John Wandrey, seconded by Ed Bancker to approve the minutes of the January 10, 2005 Water & Sewage Commission meeting.

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

2. Consideration of claims for the Water and Sewage Treatment Utilities.

Paul Adamski presented the statement of claims for the Water Utility for January. The balance on hand after the January 10, 2005 meeting was \$1,433,764.19; the bank deposits since then were \$686,995.62. Checks issued since the January 10, 2005 meeting numbered 38940 through 39010 were in the amount of \$474,339.19. Checks numbered 39011 through 39048 for \$124,572.11 were presented for action on February 14, 2005. The net balance on hand February 14, 2005 was \$1,521,848.51.

The Commissioners would like it noted that check number 39039 in the amount of \$29,881.43 was for the purchase of Springbrook's Financial and Payroll modules. The amount also included some training for these modules.

The descriptions for some of the checks were for more than one item which was confusing. Kim told the Commission we would address that.

Motion made by Eugene Tubbs, seconded by John Wandrey to approve the water utility claims for the month of January as audited and read.

Ayes all. Nays none. Motion carried.

Paul Adamski also presented the statement of claims for the Sewage Treatment Utility for January. The balance on hand after the January 10, 2005 meeting was \$1,615,612.64; the bank deposits since then were \$317,713.68. Checks issued since the January 10, 2005 meeting numbered 24147 through 24190 were in the amount of \$50,232.17. Checks numbered 24191 through 24212 for \$52,118.90 were presented for action on February 14, 2005. The net balance on hand February 14, 2005 was \$1,830,975.25.

Motion made by Ed Bancker, seconded by John Wandrey to approve the sewage utility claims for the month of January as audited and read.

Ayes all. Nays none. Motion carried.

The Commissioners reviewed the report completed by Marla showing the payback for Springbrook versus Sentry. The Commissioners would like this report brought back again in a year showing the actual costs versus estimated original costs.

Roger Trzebiatowski questioned whether these figures included annual updates. Marla stated the annual updates are included in the maintenance package.

3. Discussion and action on renewing MEG (Water) membership.

Last year, Kim was requested by the Commission to bring this item back before paying 2005 membership fees in order to see if she felt it was actually beneficial to continue being a member of this group.

Kim stated she was voted onto the steering committee so she now has direct input into what this group will lobby the legislators for and feels it is a valuable membership.

Motion made by John Wandrey, seconded by Ed Bancker to rejoin the Municipal Environmental Group (MEG-Water) for one more year in the amount of \$2,000 and continue to evaluate the benefits of belonging to this group.

Ayes all. Nays none. Motion carried.

4. Consideration of Chemical Bids.

Motion made by Eugene Tubbs, seconded by John Wandrey to approve the bid from Hawkins Inc. for Chlorine - \$4,653.00; Sodium Hypochlorite - \$6,968.00; Hydroflousilicic Acid - \$5,226.00; and Caustic Potash Flake - \$1,770.00 and the bid from Kemiron for Ferric Chloride in the amount of \$4,607.20.

Ayes all. Nays none. Motion carried.

II. WATER OPERATIONS

5. Report on water distribution operations.

The report was distributed.

A total of 24 valves were operated in January 2005.

A total of one business property has been checked for a backflow preventor in January 2005 for a total of one in 2005.

Kim said we have only had one water main break this winter so far. That water main break likely occurred because the main was shallow and laying on rock.

6. Report on water supply operation.

Our pumpage in January was 210,163,000 gallons, an increase of 7,072,000 gallons of water from January 2004.

Kim stated we had record pumpage in January.

7. Discussion and action on Well 9 Chemical Room and treatment equipment.

Kim stated the City of Wausau still hasn't decided on whether they are going to participate in the research project. Pat contacted the professor from the University of Madison that is working on the engineering and design portion of the project. The professor met with Pat and Kim and they visited each well site to take water samples for UV transmittance testing and to see what equipment would be needed if we took part in the research project.

Kim said they decided if we become part of this research project, we would not be installing the UV equipment on the two 30" mains due to the high costs involved and it was determined UV reactors would need to be put in each well building instead. For that reason, we can start on the Well 9 Chemical Room project as originally planned.

Pat Planton of SEH explained the UV/Virus Study; New Chemical Treatment Building Project; Project Schedule; and the engineering change order based on revised design concepts.

The Commission wants to make sure there is room for more chemicals if needed in the future.

Kim assured them we took that into consideration when discussing the design.

Motion made by John Wandrey, seconded by Ed Bancker to approve proceeding with the Well 9 Chemical Treatment Building Project for an estimated cost of \$375,000 plus SEH engineering fees in the amount of \$55,500.

Ayes all. Nays none. Motion carried.

V. SEWAGE TREATMENT OPERATIONS

8. Report on replacement bar screen equipment.

Eric stated the present bar screen is corroding badly and has holes in it. This is due to the corrosive atmosphere it is in. The new stair screen is **stainless steel and has 1/8" openings compared to the 1/2" openings we currently have. This should alleviate the clogging of pipes down stream.**

This project was approved in December 2003 in the amount of \$350,000.00. Construction should be completed this year.

The Commissioners would like to take a tour of the sewage treatment plant after this project is complete.

9. Report on sewage treatment operations.

Eric explained things they did in order to get the loadings to the plant down. In January they went around town and talked to major grocery stores, schools and CAP services who were apparently pouring milk and juice products in the sanitary sewer. After talking to them they noticed a reduction in BOD's and suspended solids of about 12%. Around the 21st of January they noticed the BOD's were going up a little bit. They investigated the location of the sampling area. They put an additional sampler in by drilling a hole into a new part of the channel and ran parallel samples. The new location provided more accurate samples. The new sample area was approved by the DNR.

B.O.D. (5.93 ppm), Phosphorus (1.21 ppm) and Suspended Solid (7.37 ppm), limits were met for the month of January 2005.

10. Report on Village of Whiting wastewater treatment.

A copy of the letter addressed to Charles Kell from the DNR dated February 2, 2005 regarding the Wastewater Facilities Plan for the Village of

Whiting was included in the packet for review.

This item was included on the agenda for the purpose of fully disclosing all information involved with this matter and would allow, if necessary, people attending the meeting to speak about this matter.

11. Adjourn into closed session approximately 1:00 P.M. pursuant to Wisconsin statutes 19.85 (1)(d) to consider strategies for crime detection or prevention.

Motion made by Paul Adamski, seconded by Eugene Tubbs to adjourn into closed session.

Roll Call: Ayes: Paul Adamski, Ed Bancker, Eugene Tubbs and John Wandrey.
Nays: None. Motion carried.

Discussion was held regarding crime detection and prevention.

12. Reconvene into open session approximately 30 minutes after adjourning into closed session for possible action on crime detection or prevention.

Motion made by John Wandrey, seconded by Eugene Tubbs to reconvene into open session.

Roll Call: Ayes: Paul Adamski, Ed Bancker, Eugene Tubbs and John Wandrey.
Nays: None. Motion carried.

Motion made by Eugene Tubbs, seconded by Ed Bancker to approve spending \$35,000 for crime detection and prevention.

Ayes all. Nays none. Motion carried.

Next month's meeting will be held on Monday, March 14, 2005 at 12:00 p.m.

VI. ADJOURNMENT

Motion made by John Wandrey, seconded by Eugene Tubbs to adjourn.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED

1:24 pm

BOARD OF WATER AND SEWAGE COMMISSIONERS

EUGENE TUBBS, SECRETARY

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