

Meeting Minutes

Board of Water and Sewage Commissioners

Monday, March 14, 2005, 12:00 P.M. PRESENT: Paul Adamski, Eugene Tubbs, and John Wandrey.

ALSO PRESENT: Kim Halverson, Eric Niffenegger, Marla Cummings, Joel Lemke, Jaime Zdroik, and Roger Trzebiatowski - 7th District Alderperson Candidate.

EXCUSED ABSENCE: Dave Eckholm and Ed Bancker

Index of these Minutes:

I. Administration

1. Approval of minutes of the February 14, 2005 meeting.

II. ACCOUNTING

2. Consideration of claims for the Water and Sewage Treatment Utilities.

III. WATER OPERATIONS

3. Discussion and recommendation on Town of Hull Fire Department request for water service.

4. Report on water distribution operations.

5. Report on water supply operations.

6. Discussion and action on maintenance to water tower on Water Street.

7. Discussion and action on well rehabilitation.

IV. SEWAGE TREATMENT OPERATIONS

8. Report on sewage treatment operations.

V. ADJOURNMENT

PLEASE NOTE: The next Water and Sewage Commission meeting will be April 11, 2005.

I. ADMINISTRATION

1. Approval of minutes of the February 14, 2005 meeting.

Motion made by Eugene Tubbs, seconded by John Wandrey to approve the minutes of the February 14, 2005 Water & Sewage Commission meeting.

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

2. Consideration of claims for the Water and Sewage Treatment Utilities.

Paul Adamski presented the statement of claims for the Water Utility for February. The balance on hand after the February 14, 2005 meeting was \$1,521,848.51; the bank deposits since then were \$332,398.64. Checks issued since the February 14, 2005 meeting numbered 39049 through 39101 were in the amount of \$210,997.43. Checks numbered 39102 through 39139 for \$416,983.46 were presented for action on March 14, 2005. The net balance on hand March 14, 2005 was \$1,226,266.26.

Motion made by John Wandrey, seconded by Eugene Tubbs to approve the water utility claims for the month of February as audited and read.

Ayes all. Nays none. Motion carried.

Paul Adamski also presented the statement of claims for the Sewage Treatment Utility for February. The balance on hand after the February 14, 2005 meeting was \$1,830,975.25; the bank deposits since then were \$160,980.51. Checks issued since the February 14, 2005 meeting numbered 24213 through 24234 were in the amount of \$34,566.74. Checks numbered 24235 through 24254 for \$24,227.06 were presented for action on March 14, 2005. The net balance on hand March 14, 2005 was \$1,933,161.96.

Motion made by Eugene Tubbs, seconded by John Wandrey to approve the sewage utility claims for the month of February as audited and read.

Ayes all. Nays none. Motion carried.

III. WATER OPERATIONS

3. Discussion and recommendation on Town of Hull Fire Department request for water service.

Kim stated the Fire Chief from the Town of Hull wrote a letter to their Town Chairman, John Holdridge, stating they have never had drinkable water supply at their fire station and have not been able to operate the water heater due to the makeup of the groundwater in that area. The Town Chairman, John Holdridge made a request to the Mayor asking for service.

The way the ordinance is currently written would not allow the connection because the ordinance only lists specific addresses. They weren't one of the addresses listed and could only be serviced if they annexed.

Paul Adamski explained to the Commissioners that requests of this nature are usually turned down but the Mayor and Kim feel an exception should be made for a couple of reasons. The Town of Hull Fire Department is first to respond to back-up the City Fire Department and service is already there. Also, this would show intergovernmental cooperation without setting a precedent because it is a municipal building. If the occupancy of this building changes and it is no longer the Town of Hull Fire Department, then the service would be terminated.

Kim also stated they would be charged the \$2,000 water service fee.

Motion made by John Wandrey, seconded by Eugene Tubbs to recommend approval of the ordinance change to allow the Town of Hull to connect to City water without be annexed.

Ayes all. Nays none. Motion carried.

4. Report on water distribution operations.

The report was distributed.

A total of 5 valves were operated in February 2005.

A total of 0 business properties have been checked for a backflow preventor in February 2005 for a total of one in 2005.

Kim stated we have had only three water main breaks for the year so far.

5. Report on water supply operation.

Our pumpage in February was 200,438,000 gallons, an increase of 9,056,000 gallons of water from February 2004.

6. Discussion and action on maintenance to water tower on Water Street.

Discussion was held regarding the rehabilitation of the 1,000,000 gallon water tower on Water Street. Dixon Engineering prepared a letter containing recommendations for the rehabilitation based upon an inspection completed by Liquid Engineering. The letter consisted of recommendations for the exterior and interior coatings, weld repairs, and cost estimates. The total estimated cost is \$500,000. The estimated cost with cathodic replacement and no interior coating replacement is \$370,000.

Roger Trzebiatowski asked the Commission what the cost would be to build a new 1,000,000 gallon water tower. An estimated cost could be \$2,000,000 or more.

The Commissioners would like Kim to ask Dixon Engineering the following questions:

Can the rehabilitation be completed in three stages?

If it can be completed in stages, can they prepare a list showing the maintenance items in their stages according to their priority?

Is it more cost effective to do this in stages or all at one time?

What would it cost for them to do testing needed?

The Commissioners would also like an estimate on how the rates would be impacted by borrowing the money to complete the maintenance.

Kim will bring this item back at next month's meeting with the information requested.

7. Discussion and action on well rehabilitation.

The Commission received a report from John Jansen of Acquifer Science & Technology explaining the rehabilitation of Well 8 and recommendations for further well rehabilitation procedures. The recommendation is to consider rehabilitation of Wells 4, 6, and 9 in the near future.

John Wandrey stated the wells are a very important part in the operation of the Water Department; therefore, planned maintenance on the wells is a necessity.

Kim stated the last time the wells were worked on was in 1993.

According to staff, Well 4 started surging which is a sign that it is starting to become plugged.

Kim stated the well meters will be calibrated on April 6, 2005 and capacity information will also be compiled at that time.

The Commissioners would like two separate bids from each company, one bid for having all wells completed at one time and another bid with the wells being completed in stages, one every year.

## V. SEWAGE TREATMENT OPERATIONS

8. Report on sewage treatment operations.

Eric stated the new sampling location is still working well.

B.O.D. (5.32 ppm), Phosphorus (0.975 ppm) and Suspended Solid (6.27 ppm), limits were met for the month of February 2005.

Next month's meeting will be held on Monday, April 11, 2005 at 12:00 p.m.

## VI. ADJOURNMENT

Motion made by John Wandrey, seconded by Eugene Tubbs to adjourn.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED

12:50 pm

BOARD OF WATER AND SEWAGE COMMISSIONERS

EUGENE TUBBS, SECRETARY

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Bottom of Form