

Meeting Minutes

Board of Water and Sewage Commissioners

Monday, April 11, 2005, 12:00 P.M. PRESENT: Paul Adamski, Eugene Tubbs, and John Wandrey.

ALSO PRESENT: Kim Halverson, Eric Niffenegger, Joel Lemke, Jaime Zdroik, Joe Euclide - Director of Public Works, Roger Trzebiatowski - 7th District Alderperson and Marty Van Ells - Municipal Well and Pump.

EXCUSED ABSENCE: Dave Eckholm and Ed Bancker

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PLEASE NOTE: The next Water and Sewage Commission meeting will be April 11, 2005.

I. ADMINISTRATION

1. Approval of minutes of the March 14, 2005 meeting.

Motion made by John Wandrey, seconded by Eugene Tubbs to approve the minutes of the March 14, 2005 Water & Sewage Commission meeting.

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

2. Consideration of claims for the Water and Sewage Treatment Utilities.

Paul Adamski presented the statement of claims for the Water Utility for March. The balance on hand after the March 14, 2005 meeting was \$1,226,266.26; the bank deposits since then were (Not Available). Checks issued since the March 14, 2005 meeting numbered 39140 through 39204 were in the amount of \$307,647.74. Checks numbered 39205 through 39232 for \$61,963.08 were presented for action on April 11, 2005. The net balance on hand April 11, 2005 was (Not Available).

Motion made by Eugene Tubbs, seconded John Wandrey by to approve the water utility claims for the month of March as audited and read.

Ayes all. Nays none. Motion carried.

Paul Adamski also presented the statement of claims for the Sewage Treatment Utility for March. The balance on hand after the March 14, 2005 meeting was \$1,933,161.96; the bank deposits since then were \$201,605.99. Checks issued since the March 14, 2005 meeting numbered 24255 through 24286 were in the amount of \$52,137.04. Checks numbered 24287 through 24304 for \$23,488.13 were presented for action on April 11, 2005. The net balance on hand April 11, 2005 was \$2,059,142.78.

Motion made by Paul Adamski, seconded by Eugene Tubbs to approve the sewage utility claims for the month of March as audited and read.

Ayes all. Nays none. Motion carried.

3. Consideration of cost sharing aerial photo expense with the City.

Joe Euclide, Director of Public Works, wrote a letter requesting the Water Department pay \$100,000, 1/3 of the project cost for photogrammetric services from AeroMetric Inc.

Joe showed the Commissioners examples of the aerial photos AeroMetric would be taking with the digital aerial camera. The new aerial photos would be at a three inch pixel, our current aerial photo is at a six inch pixel. The orthophotos would also show contours and terrain modeling which would include mapping of all recognizable physical features such as buildings, roads, sidewalks, trees, manholes, catch basins, fire hydrants, street lights, and etc. Joe explained that the features can be linked to the existing databases because of the photos being in a digital format.

The Commissioners questioned how we would benefit from the new orthophotos and what would the cost savings be. Joe explained if all the departments had this information it would improve the planning of projects between departments.

Roger Trzebiatowski asked Joe Euclide if the infrared capabilities of the new digital camera would be able to spot a slow leak in the sewer or water supply system. Joe could not tell him definitively but believes it would not.

John Wandrey does see value in it, but feels that other departments would have greater benefit from having the digital aerial photo and therefore feels the Water Department should not have to pay 1/3 of the cost.

Roger Trzebiatowski stated the benefit to the Water Department would be that after everything is incorporated we would have all the elevations and would know where all the other utilities lie.

Kim stated one benefit no one has mentioned is we currently don't have sewer information available on computer for use when our servicemen are

doing locates.

Motion made by John Wandrey to pay the requested amount of \$100,000, 1/3 of the project cost for photogrammetric services from AeroMetric Inc.

No second was made to the motion. Motion failed.

No action was taken at this time. The Commission would like to see what the Finance Committee and City Council decide.

III. WATER OPERATIONS

4. Report on water distribution operations.

The report was distributed.

A total of 56 valves were operated in March 2005.

A total of 0 business properties have been checked for backflow preventors in March 2005 for a total of one in 2005.

Kim stated the Whitetail Subdivision construction project has been started. The Southside project is scheduled for April 18.

5. Report on water supply operation.

Our pumpage in March was 207,774,000 gallons, an increase of 9,106,000 gallons of water from March 2004.

Kim said we had a record high in March,

6. Discussion and action on maintenance to water tower on Water Street.

Motion made by John Wandrey, seconded by Eugene Tubbs to approve Dixon Engineering, Inc. to perform a maintenance inspection in the amount of \$2,895.00.

Ayes all. Nays none. Motion carried.

7. Discussion and action on well rehabilitation.

There were two quotes for the rehabilitation of wells 4, 6, and 9. One quote was from Water Well Solutions in the amount of \$32,643 and the other quote was from Municipal Well and Pump in the amount of \$39,463. John Jansen from Aquifer Science & Technology reviewed both quotes and feels both contractors are qualified to do the work.

Well 8 rehabilitation was done by Municipal Well and Pump and the results were excellent. Marty from Municipal Well and Pump was present at the meeting and explained to the Commission that they did not charge for any extra work completed at Well 8 and hoped that would be considered when making their decision. Municipal Well and Pump is familiar with the nature of our wells from working on Well 8. Also, sand pumping and bailing was not included in the RFP and that is included in their quote.

Motion made by John Wandrey, seconded by Eugene Tubbs to have Municipal Well and Pump go ahead with the rehabilitation of Well 4 in the amount of \$13,842 and if the results received are similar to Well 8 then we would schedule the rehabilitation of the remaining two wells for a total price of \$39,463 for all three wells.

Ayes all. Nays none. Motion carried.

IV. SEWAGE TREATMENT OPERATIONS

8. Report on sewage treatment operations.

B.O.D. (4.21 ppm), Phosphorus (1.094 ppm) and Suspended Solid (5.72 ppm), limits were met for the month of March 2005.

John Wandrey commented on the loadings being down and said the D.N.R. must be happy.

Eric stated the D.N.R. is pleased with the decrease.

Kim informed the Commissioners that Eric and the wastewater staff are currently working on a cogeneration project that would consist of using our excess methane gas for power and potential heat.

Eric and Kim will be researching this more and visiting existing places where this process is being used. Even though this is very preliminary, Kim wanted the Commission to be informed about it. We want to take our time to make sure it would work here.

9. Consideration of replacing carpeting in the treatment plant office.

The Commission would like this item tabled until next month once all quotes have been received.

Next month's meeting will be held on Thursday, May 12, 2005 starting at 11:00 a.m. with a working lunch to discuss new financial statements with the regular Commission meeting starting at 12:00 p.m.

June's meeting will be held on Friday, June 10, 2005 at 12:00 p.m.

VI. ADJOURNMENT

Motion made by John Wandrey, seconded by Eugene Tubbs to adjourn.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED

1:29 pm

BOARD OF WATER AND SEWAGE COMMISSIONERS

EUGENE TUBBS, SECRETARY

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