

Meeting Minutes

Board of Water and Sewage Commissioners

Tuesday, June 7, 2005, 3:00 P.M. PRESENT: Paul Adamski, Eugene Tubbs, Dave Eckholm, Ed Bancker and John Wandrey.

ALSO PRESENT: Kim Halverson, Joel Lemke, Marla Cummings, Jaime Zdroik, and Roger Trzebiatowski - 7th District Alderperson.

Index of these Minutes:

I. ADMINISTRATION

1. Approval of minutes of the April 11, 2005 meeting.
2. Discussion and action on meeting days and times.

II. ACCOUNTING

3. Consideration of claims for the Water and Sewage Treatment Utilities.

III. WATER OPERATIONS

4. Report on water distribution operations.
5. Report on water supply operations.
6. Discussion and action on maintenance to water tower on Water Street.
7. Discussion on Well 4 Rehabilitation and action on Wells 6 and 9.
8. Consideration of abandoning vertical well on Patch St.
9. Report on leak detection services.
10. Report on D.N.R. Waterworks Inspection Report.

IV. SEWAGE TREATMENT OPERATIONS

11. Report on sewage treatment operations.
12. Consideration of replacing carpeting in the treatment plant office.
13. Consideration of bids for the influent screen replacement contract.
14. Consideration of 2004 Compliance Maintenance Annual Report and Resolution.

V. ADJOURNMENT

I. ADMINISTRATION

1. Approval of minutes of the April 11, 2005 meeting.

Motion made by John Wandrey, seconded by Eugene Tubbs to approve the minutes of the April 11, 2005 Water & Sewage Commission meeting.

Ayes all. Nays none. Motion carried.

2. Discussion and action on meeting days and times.

The Commission decided to keep the meetings scheduled for 12:00 p.m. on the second Monday of the month.

No action taken.

II. ACCOUNTING

3. Consideration of claims for the Water and Sewage Treatment Utilities.

Paul Adamski presented the statement of claims for the Water Utility for April/May. The balance on hand after the April 11, 2005 meeting was \$1,203,508.27; the bank deposits since the April 11, 2005 meeting (April Statement) is \$858,943.41 & bank deposits since the April 11, 2005 (May Statement) is Not Available. Checks issued since the April 11, 2005 meeting numbered 39233 through 39384 were in the amount of \$900,891.69. Checks numbered 39385 through 39402 for \$36,966.28 were presented for action on June 7, 2005. The net balance on hand June 7, 2005 was (Not Available).

Motion made by Ed Bancker, seconded Eugene Tubbs to approve the water utility claims for the months of April/May 2005 as audited and read.

Ayes all. Nays none. Motion carried.

Paul Adamski also presented the statement of claims for the Sewage Treatment Utility for April/May. The balance on hand after the April 11, 2005 meeting was \$2,059,142.78; the bank deposits since the April 11, 2005 meetings (April Statement) were \$314,558.58 & bank deposits since the April 11, 2005 meeting (May Statement) is Not Available. Checks issued since the April 11, 2005 meeting numbered 24305 through 24382 were in the amount of \$1,197,387.37. Checks numbered 24383 through 24395 for \$83,220.09 were presented for action on June 7, 2005. The net balance on hand June 7, 2005 was (Not Available).

Motion made by John Wandrey, seconded by Ed Bancker to approve the sewage utility claims for the month of April/May 2005 as audited and read.

Ayes all. Nays none. Motion carried.

III. WATER OPERATIONS

4. Report on water distribution operations.

The report was distributed.

A total of 8 valves were operated in April 2005.

A total of 36 valves were operated in May 2005.

A total of 0 business properties have been checked for backflow preventors in April 2005 for a total of one in 2005.

A total of 8 business properties have been checked for backflow preventors in May 2005 for a total of one in 2005.

Kim stated construction is going well. Whitetail is complete. Joel stated water and sewer was installed on Bonnie Bay Ct. and the South Side project is through Phase 1.

5. Report on water supply operation.

Our pumpage in April was 207,250,000 gallons, a decrease of 2,282,000 gallons of water from April 2004.

Our pumpage in May was 208,395,000 gallons, a decrease of 19,207,000 gallons of water from May 2004.

Kim stated Collector Wells International, Inc. completed the inspection of Well 10. It is running well and their only recommendation was to re-inspect in five years.

Kim also stated we are having trouble getting a safe bacteriological sample at Well 4. Well 4 has been shocked with a large dose of chlorine and then sampled again. If the samples continue to come back unsafe, we will have the species determined and take measures to get it taken care of. We are assuming it is an iron bacteria that is affecting the sample results. Iron bacteria is not a health concern.

6. Discussion and action on maintenance to water tower on Water Street.

Dixon Engineering, Inc. prepared a detailed report on the maintenance inspection for the water tower on Water Street. Dixon's report stated the wet interior coating could be done in five to eight years if the cathodic protection system is reinstalled and maintained.

Kim stated the D.N.R. 2005 Annual Waterworks Inspection letter recommended we implement any recommendations outlined in the reservoir inspection report completed by Dixon Engineering, Inc. Kim said we could have Dixon Engineering prepare the documents, bid out the project and try to have it completed this year. The only problem is we could not start until after Labor Day and she is not sure what the weather will be like in October. Kim said we could also have Dixon get two bids from each company one for fall and one for spring. Kim said another option is to do nothing, but she strongly recommends we at least replace the cathodic protection system this year.

Eugene Tubbs is concerned with doing the project this fall, because we could be running into winter.

Motion made by John Wandrey seconded by Eugene Tubbs to replace the cathodic protection system for the approximate cost of \$18,000.00. The Commissioners gave Kim permission to get the system fixed for the estimated cost unless the actual cost is higher than 10%. She needs to bring the item back for action if it is.

Kim will be dealing with Dixon in regards to the antenna recommendations.

Motion made by Eugene Tubbs seconded by Ed Bancker to approve the completion of all recommendations listed in Dixon's Engineering's Water Tower Maintenance Inspection Report for an estimated cost of \$321,000.00 with the work to be bid for a Spring 2006 start. This does not include the wet interior coating.

Motion made by Ed Bancker, seconded by Eugene Tubbs to approve Dixon Engineering, Inc. to prepare the bid specifications for the maintenance of the water tower in the amount of \$3,350.00.

Ayes all. Nays none. Motion carried.

7. Discussion on Well 4 Rehabilitation and action on Wells 6 and 9.

Kim stated Well 4 rehabilitated very well. Kim recommends we complete the rehabilitation of Wells 6 and 9 in the fall.

8. Consideration of abandoning vertical well on Patch St.

Estimates were received from Municipal Well & Pump and Roberts Irrigation Company for the abandonment of the vertical well on Patch St.

Kim recommends the low quote from Roberts Irrigation.

Motion made by John Wandrey, seconded by Ed Bancker to accept the quote from Roberts Irrigation Company in the amount of \$2,724.00 for the abandonment of the vertical well on Patch St.

Ayes all. Nays none. Motion carried.

9. Report on leak detection services.

Kim said Westrum Leak Detection performed their leak detection services right after we completed the city-wide hydrant flushing. The number of leaks were about ½ of last year. Most of the leaks found were hydrants not shut off completely. There were a couple of main line and service leaks also. All repairs have already been completed except for one on Michigan Avenue that will be repaired after the detour is complete for the Business 51 Project.

Joel explained how the leak detection was performed.

10. Report on D.N.R. Waterworks Inspection Report.

Kim stated the D.N.R. representative found nothing wrong and the only recommendation listed was to complete the recommendations provided in the reservoir inspection report completed by Dixon Engineering for the Water Street water tower.

V. SEWAGE TREATMENT OPERATIONS

11. Report on sewage treatment operations.

B.O.D. (3.81 ppm), Phosphorus (0.838 ppm) and Suspended Solid (4.75 ppm), limits were met for the month of April 2005.

B.O.D. (4.69 ppm), Phosphorus (1.058 ppm) and Suspended Solid (5.04 ppm), limits were met for the month of May 2005.

Kim said the plant is running well.

Kim stated she is very proud of Dan Ryskoski, one of the operators, for obtaining his full grade 4 D.N.R. certification. Kim said the phosphorus removal test is extremely difficult and a lot of people do not pass it the first time but Dan did.

Paul would like Kim to prepare a letter to Dan congratulating him on this accomplishment.

12. Consideration of replacing carpeting in the treatment plant office.

Quotes were received by CarpetsPlus, Carpet Craftsmen, and Duralum.

The quote received by CarpetsPlus was considerably lower than the other two quotes received. The Commission would like Kim to investigate whether CarpetsPlus is quoting for the same quality material the other two companies quoted for.

Motion made by Dave Eckholm, seconded by Eugene Tubbs to approve the low quote from CarpetsPlus in the amount of \$2,629.00 pending Kim's investigation.

Ayes all. Nays none. Motion carried.

13. Consideration of bids for the influent screen replacement contract.

Kim stated Strand prepared the bid documents which were requested by five companies. Out of the five companies, we received one bid on time from Staab Construction. The bid opening was scheduled for 11:00 a.m. and the representative from August Winters did not show up until 11:15a.m. Kim contacted the city attorney to see how this situation should be handled. The city attorney told Kim she could open the late bid from August Winters but she would have to return it back to them because it could not be accepted.

Motion made by Ed Bancker, seconded by John Wandrey to approve the bid from Staab Construction in the amount of \$299,700.00 for the influent screen replacement.

Ayes all. Nays none. Motion carried.

14. Consideration of 2004 Compliance Maintenance Annual Report and Resolution.

A copy of the 2004 eCMAR was provided to the Commissioners. Kim explained that it looks different this year because it is done online now and is due June 30, 2005. Eric has been working with the D.N.R. on a pilot program to be one of the first sewage plants to use the online version.

Kim stated we are again in the voluntary range. Points were generated due to the high loadings we had. The high loadings have been alleviated so action does not have to be taken.

Motion made by Dave Eckholm, seconded by Ed Bancker to approve the resolution for the Compliance Maintenance Annual Report.

Ayes all. Nays none. Motion carried.

Next month's meeting will be held on Monday, July 11, 2005 starting at 12:00 p.m

VI. ADJOURNMENT

Motion made by John Wandrey, seconded by Eugene Tubbs to adjourn.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED 3:55 pm

BOARD OF WATER AND SEWAGE COMMISSIONERS  
EUGENE TUBBS, SECRETARY

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Bottom of Form