

Meeting Minutes

Board of Water and Sewage Commissioners

Monday, September 12, 2005, 12:00 P.M. PRESENT: Paul Adamski, Eugene Tubbs, Dave Eckholm, and Ed Bancker.

ALSO PRESENT: Marla Cummings, Jeremy Cramer, Joel Lemke, Jaime Zdroik and Pat Planton of S.E.H.

EXCUSED ABSENCE: John Wandrey

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I. ADMINISTRATION

1. Approval of minutes of the August 9, 2005 meeting.

II. ACCOUNTING

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4. Report on water distribution operations.

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V. ADJOURNMENT

I. ADMINISTRATION

1. Approval of minutes of the August 9, 2005 meeting.

Motion made by Eugene Tubbs, seconded by Ed Bancker to approve the minutes of the August 9, 2005 Water & Sewage Commission meeting.

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

2. Consideration of claims for the Water and Sewage Treatment Utilities.

Paul Adamski presented the statement of claims for the Water Utility for August. The balance on hand after the August 9, 2005 meeting was \$1,694,328.79; the bank deposits since the August 9, 2005 meeting is \$428,819.43. Checks issued since the August 9, 2005 meeting numbered 39607 through 39680 were in the amount of \$615,912.42. Checks numbered 39681 through 39704 for \$569,813.34 were presented for action on September 12, 2005. The net balance on hand September 12, 2005 was \$937,422.46.

Motion made by Dave Eckholm, seconded Ed Bancker to approve the water utility claims for the month of August 2005 as audited and read.

Ayes all. Nays none. Motion carried.

Paul Adamski also presented the statement of claims for the Sewage Treatment Utility for August. The balance on hand after the August 9, 2005 meeting was \$1,478,572.59; the bank deposits since the August 9, 2005 meetings were \$173,565.73. Checks issued since the August 9, 2005 meeting numbered 24496 through 24536 were in the amount of \$110,409.06. Checks numbered 24537 through 24553 for \$12,296.42 were presented for action on September 12, 2005. The net balance on hand September 12, 2005 was \$1,529,432.84.

Motion made by Ed Bancker, seconded by Eugene Tubbs to approve the sewage utility claims for the month of August 2005 as audited and read.

Ayes all. Nays none. Motion carried.

III. WATER OPERATIONS

3. Consideration of the Wellfield Chemical Building bids.

Pat Planton from S.E.H. Inc. explained to the Commission there were four bids received for the wellfield chemical building. The prices are lower so it was beneficial to re-bid this project. The low bid was by Boldt Construction Co. in the amount of \$493,000.

Motion made by Dave Eckholm, seconded by Eugene Tubbs to approve the low bid from Boldt Construction Co. in the amount of \$493,000.00 to build the wellfield chemical building.

Ayes all. Nays none. Motion carried.

Pat stated the chemical building should be complete by the end of February.

4. Report on water distribution operations.

The report was distributed.

A total of 77 valves were operated in August 2005.

A total of 0 business properties have been checked for backflow preventors in August 2005 for a total of 49 in 2005.

Joel Lemke stated the projects are all complete except for the tie-ins at the new utility bridge.

5. Report on water supply operation.

Our pumpage in August was 276,702,000 gallons, an increase of 10,823,000 gallons of water from August 2004.

6. Discussion and action on Well 4 D.N.R. compliance letter.

Pat Planton explained that a thorough televised inspection of the casing in Well 4 will be done later on this week to look for possible cracks in the casing.

This item is tabled until next months meeting when more information will be available.

7. Discussion and action on computer server equipment and software.

Joel Lemke explained that the software on the GIS server is old and no longer supported by Microsoft so if repairs are needed it could cost thousands to fix. The current server is five years old.

Motion made by Ed Bancker, seconded by Eugene Tubbs to approve the quotes from Berbee in the amounts of \$3,940.01 for hardware, and \$2,275.61 for the upgrade to the Windows 2003 operating system and all related licenses for a grand total of \$6,215.62.

Ayes all. Nays none. Motion carried.

IV. SEWAGE TREATMENT OPERATIONS

8. Discussion and action on Thermographic Imaging.

Eric Niffenegger requested to have W.P.S. do thermographic imaging of the electrical equipment at the wells, booster station and wastewater plant. This service is used to locate hot spots that are caused by loose wires or malfunctioning equipment. This would avoid future problems with a short or excessive heat buildup which will often cause failure or a fire.

Motion made by Eugene Tubbs, seconded by Ed Bancker approving Wisconsin Public Service to do thermographic imaging of the electrical equipment at the wells, booster station and wastewater plant for the total amount of \$1,755.00.

Ayes all. Nays none. Motion carried.

9. Discussion and action on sludge storage tank mixer.

The wastewater plant has been successful at reducing the water content of the biosolids, thereby reducing the number of biosolid loads going out to the farm fields. The drawback of making the biosolids thicker is that a dry mat is forming on the surface of the tank. This mat is very hard to incorporate with the use of the original mixing system. To increase the size of the six mixers it would cost approximately \$24,000 each. The treatment plant staff experimented with air mixing and found this approach promising. So an air driven mixer was brought in for testing. StemDrive mixers are made in Britain and are used in Europe but nowhere in the U.S. This unit did a nice job of mixing the surface mat; therefore, Eric Niffenegger requested this test unit be purchased for \$6,615.

Motion made by Dave Eckholm, seconded by Eugene Tubbs to approve the purchase of the StemDrive air mixer in the amount of \$6,615.

Ayes all. Nays none. Motion carried.

10. Report on sewage treatment operations.

B.O.D. (4.18 ppm), Phosphorus (0.626 ppm) and Suspended Solid (4.31 ppm), limits were met for the month of August 2005.

Next month's meeting will be held on Monday, October 10, 2005 starting at 12:00 p.m

V. ADJOURNMENT

Motion made by Dave Eckholm, seconded by Eugene Tubbs to adjourn.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED

12:34 pm

BOARD OF WATER AND SEWAGE COMMISSIONERS
EUGENE TUBBS, SECRETARY

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