

Meeting Minutes

Board of Water and Sewage Commissioners

Monday, November 14, 2005, 12:00 P.M. PRESENT: Paul Adamski, Eugene Tubbs, Dave Eckholm, Ed Bancker and John Wandrey.

ALSO PRESENT: Kim Halverson, Marla Cummings, Eric Niffenegger, Joel Lemke, Jaime Zdroik and Pat Planton of S.E.H.

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9. Report on wages for non-represented employees.

10. Adjourn into closed session approximately 12:40 p.m. pursuant to Wisconsin Statue 19.85(1) (c) to update Commissioners on bargaining for Local 205 Bakery Confectionary Tobacco Workers & Grain Millers union contract.

VI. ADJOURNMENT

I. ADMINISTRATION

1. Approval of minutes of the September 12, 2005 meeting.

Motion made by Dave Eckholm, seconded by Eugene Tubbs to approve the minutes of the October 10, 2005 Water & Sewage Commission meeting.

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

2. Consideration of claims for the Water and Sewage Treatment Utilities.

Paul Adamski presented the statement of claims for the Water Utility for October. The balance on hand after the October 10, 2005 meeting was \$937,696.02; the bank deposits since the October 10, 2005 meeting were \$1,214,779.98. Checks issued since the October 10, 2005 meeting numbered 39774 through 39863 were in the amount of \$823,615.14. Checks numbered 39864 through 39898 for \$83,441.42 were presented for action on November 14, 2005. The net balance on hand November 14, 2005 was \$1,245,419.44.

Motion made by John Wandrey, seconded Ed Bancker to approve the water utility claims for the month of October 2005 as audited and read.

Ayes all. Nays none. Motion carried.

Paul Adamski also presented the statement of claims for the Sewage Treatment Utility for October. The balance on hand after the October 10, 2005 meeting was \$1,435,141.55; the bank deposits since the October 10, 2005 meetings were \$510,957.83. Checks issued since the October 10, 2005 meeting numbered 24446 through 24639 were in the amount of \$90,966.01. Checks numbered 24640 through 24669 for \$28,144.16 were presented for action on November 14, 2005. The net balance on hand November 14, 2005 was \$1,826,989.21.

Dave Eckholm would like an itemization of what was spent so far in regards to the possible future treatment of the Village of Whiting sewage.

Motion made by Ed Bancker, seconded by Eugene Tubbs to approve the sewage utility claims for the month of October 2005 as audited and read.

Ayes all. Nays none. Motion carried.

III. WATER OPERATIONS

3. Report on water distribution operations.

The report was distributed.

A total of 95 valves were operated in October 2005.

A total of 5 business properties have been checked for backflow preventors in October 2005 for a total of 54 in 2005.

Kim stated that Joel has been inspecting the water main construction of the Stora Enso utility bridge and found some concerns with the brackets securing the pipes. Joel explained the problems and stated more brackets are being added to the pipes.

4. Report on water supply operation.

Our pumpage in October was 214,108,000 gallons, an increase of 14,048,000 gallons of water from October 2004.

Kim stated Stora Enso will be shutting down one of its machines and Barb will provide Kim with billing information as to how that will impact us.

5. Discussion and action on Well 4.

Pat Planton from S.E.H. was present to provide the Commission with an update on Well 4.

Pat explained the D.N.R. has given us permission to use Well 4 on a temporary basis but it would have to be taken off-line immediately if e-coli was detected. Pat stated the D.N.R. wants to have a meeting to discuss alternatives and to draft a consent order for signature by the utility. An engineering report needs to be submitted to the D.N.R. by May 1, 2006 discussing a permanent solution to meet compliance requirements even though the only current problem at Well 4 is bacteriological with raw water samples before filtration and treatment.

In a discussion with a representative from the D.N.R., Pat was made aware of a new technology being tested called Pulse UV. The current technology for UV reactors for water treatment are effective for Coliform bacteria, Cryptosporidium, and Giardia but would not be effective for the inactivation of 4-log viruses required by NR809. So along with the UV, the water would have to go through a CT (concentration x's time) tank following filtration. The new Pulse UV technology being tested provides much higher dosages by the UV reactor and can possibly treat 4-log viruses without the use of a CT Tank.

Another option explained by Pat was the option of blending Well 5 either at Well 4 or at Well 5. Nitrate levels at Well 5 have been getting higher over the years and it was recommended in our 2001 Master Plan to blend Well 5 with Well 4 sometime in the future. This would consist of building a blending tank and using a higher dosage of chlorine and extending the contact time with the chlorine in order to kill viruses.

Paul Adamski was concerned with the public reactions on using UV technology for treating the water. Pat explained the big benefit to using UV is that it decreases the amount of chemicals being put in the water to treat it. This technology may even be required in the future.

Eugene Tubbs wanted to know when it was expected we would have to shut down Well 5 due to the nitrate levels. The projected time limit back in the 2001 Master Plan was three to five years.

Pat Planton recommends we investigate the new Pulse UV technology.

The Commission would like Pat Planton to research the alternatives and come back with a few different plans.

6. Discussion and action on Well 9 Chemical Room Project.

Pat Planton provided an update to the Commissioners on the Well 9 Chemical Room Project and to explain the change order.

The project is on schedule for substantial completion in February 2006. The concrete will be finished this week.

Contractors for the project brought it to the attention of Pat that in the instruction to bidders this project was stated to be tax exempt and it should have said taxable. Therefore, the contractors did not include sales tax on the equipment needed. Tax would have been \$15,703.50 added to the original bid price but Boldt Construction is allowing the Water Department to buy some of the equipment directly which will save \$5,693.52 in sales tax.

Motion made by John Wandrey, seconded by Eugene Tubbs to approve the change order for the Well 9 Chemical Room Project.

Ayes all. Nays none. Motion carried.

7. Discussion and action on 2006 Master Plan.

Kim explained that a master plan is completed every five years as part of the department's strategic planning. Earth Tech has done the three previous master plans. Pat Planton was employed with Earth Tech and was involved with all three previous master plans.

Pat Planton is now employed with S.E.H.

Kim is requesting Pat Planton of S.E.H. prepare the 2006 Master Plan due to his familiarity with our system and the fact that his quote was less than the price for the 2001 study.

Motion made by John Wandrey, seconded by Eugene Tubbs to approve S.E.H. to prepare the 2006 Master Plan for the amount of \$25,000.00.

Ayes all. Nays none. Motion carried.

IV. SEWAGE TREATMENT OPERATIONS

8. Report on sewage treatment operations.

Eric stated the plant is running well. The bio solids hauling for the season is almost complete. The bio solids had to be hauled to a different area because the farmers had a hard time getting their crops off of the fields.

B.O.D. (3.84 ppm), Phosphorus (0.59 ppm) and Suspended Solid (3.82 ppm), limits were met for the month of October 2005.

V. PERSONNEL

9. Report on wages for non-represented employees.

Kim explained that all non-represented employees will not be getting a wage increase next year per the Mayor. This is due to budget cuts precipitated by the new state levy law. This effects four employees.

10. Adjourn into closed session approximately 12:40 p.m. pursuant to Wisconsin Statue 19.85(1)(c) to update Commissioners on bargaining for Local 205 Bakery Confectionary Tobacco Workers & Grain Millers union contract.

Motion made by Paul Adamski, seconded by Eugene Tubbs to adjourn into closed session.

Roll Call: Ayes: Paul Adamski, Dave Eckholm, Eugene Tubbs, Ed Bancker, and John Wandrey.

Nays: None. Motion carried.

Discussion was held regarding union negotiations.

Motion made by Dave Eckholm, seconded by Eugene Tubbs to adjourn into open session.

Roll Call: Ayes: Paul Adamski, Dave Eckholm, Eugene Tubbs, Ed Bancker, and John Wandrey.

Nays: None. Motion carried.

Next month's meeting will be held on Monday, December 12, 2005 starting at 12:00 p.m

VI. ADJOURNMENT

MEETING ADJOURNED

1:15 pm

BOARD OF WATER AND SEWAGE COMMISSIONERS

EUGENE TUBBS, SECRETARY

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