

Meeting Minutes

Police & Fire Commission Minutes

March 9, 2004, 4:34 p.m. Roll Call Commissioners Boylan, Judy, Pazdernik and Taylor

Commissioner Meyer, excused

Also Present Fire Chief Barnes, Mayor Gary Wescott, Captain Dowling, Alderperson Jack Barr, Alderperson David Sowieja, UWSP Police Chief Bill Rowe Fire Department Personnel: Deputy Chief Engebretson, Dennis Zvara, Kevin Lempke, Kerry Taylor and Brian Spence

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2. Adjourn into EXECUTIVE SESSION (approximately 4:30 p.m.) pursuant to Wis. Stats. section 19.85 (1) (b), (c) and (e) for the following:

- a. Probationary firefighter/paramedic interview
 - b. Interview recommendation, with possible action, of promotion to Motor Pump Operator
 - c. Update on Police Chief recruitment process
 - d. Fire Department personnel issue
3. Reconvene into OPEN SESSION (approximately 5:30 p.m.) for possible action on items 2(a) and 2(b)
4. People to be heard and announcements
 5. Approval of Minutes - February 10, 2004
 6. Confirmation of Bills
 7. Police Chief's report
 8. Fire Chief's report
 9. Adjournment
2. Executive Session

Adjourn into EXECUTIVE SESSION (approximately 4:30 p.m.) pursuant to Wis. Stats. ss. 19.85 (1) (b), (c) and (e) for the following:

- a. Probationary Firefighter/Paramedic interview
- b. Interview recommendation, with possible action, of promotion to Motor Pump Operator
- c. Discussion, with possible action, Police Chief recruitment process
- d. Fire Department personnel issue

Commissioner Boylan, yes
Commissioner Judy, yes
Commissioner Pazdernik, yes
Commissioner Taylor, yes

Ayes, all; nays, none. Motion carried.

3. Open Session

Reconvene into open session (approximately 5:30 p.m.) for possible action on items 2 (a), 2 (b) and 2 (c).

Commissioner Boylan, yes
Commissioner Judy, yes
Commissioner Pazdernik, yes
Commissioner Taylor, yes

Ayes, all; nays, none. Motion carried.

Item No. 2 (a): Probationary Firefighter/Paramedic Interview

Commissioner Boylan moved, seconded by Commissioner Taylor, to approve Brian Spence to regular status after the completion of his probationary period.

Commissioner Boylan, yes
Commissioner Judy, yes
Commissioner Pazdernik, yes
Commissioner Taylor, yes

Ayes, all; nays, none. Motion carried.

Item No. 2 (b): Interview recommendation, with possible action, of promotion to Motor Pump Operator

Commissioner Taylor moved, seconded by Commissioner Boylan, to approve Kerry Taylor to the position of Motor Pump Operator at the Fire Department.

Commissioner Boylan, yes
Commissioner Judy, yes
Commissioner Pazdernik, yes
Commissioner Taylor, yes

Ayes, all; nays, none. Motion carried.

Item No. 2 (c): Discussion, with possible action, Police Chief recruitment process

Commissioner Taylor moved, seconded by Commissioner Pazdernik, to approve Captain Linda McCulley as Interim Police Chief.

Commissioner Boylan, yes
Commissioner Judy, yes
Commissioner Pazdernik, yes
Commissioner Taylor, yes

Ayes, all; nays, none. Motion carried.

4. People to be heard and announcements

None.

5. Approval of Minutes

Commissioner Pazdernik moved, seconded by Commissioner Boylan, to approve the minutes of the February 10, 2004 meeting.

Ayes, all; nays, none. Motion carried.

6. Confirmation of Bills

Commissioner Boylan moved, seconded by Commissioner Pazdernik, to approve the confirmation of the February 2004 bills.

Ayes, all; nays, none. Motion carried.

7. Police Chief's Report

Captain Dowling reported:

- **February's statistical reports were reviewed.**
 - **Operational and capital budget recaps were reviewed.**
 - **The Department received seventeen (17) completed supplemental applications. Interviews are scheduled for March 18, 19 and 24.**
 - **An investigation continues regarding an incident involving the discharge of a firearm at Baldwin Signs.**
 - **Detective Blader was activated by the Wisconsin Air National Guard to active duty effective March 15, 2004 and ending June 15, 2004.**
- Another Detective in the Investigation Bureau is on family leave. Commissioner Boylan moved, seconded by Commissioner Taylor, to extend authority to the Interim Chief to make any necessary temporary adjustments to the staff at the Police Department to keep it running smoothly.

Ayes, all; nays, none. Motion carried.

Commissioner Taylor moved, seconded by Commissioner Boylan, to approve the Police Chief's report for February, 2004.

Ayes, all; nays, none. Motion carried.

8. Fire Chief's Report

Chief Barnes reported:

- **Monthly statistical reports were reviewed.**
 - **Operational and capital budgets were reviewed.**
 - **Firefighter/Paramedic Ryan McCaffrey will begin employment with the Fire Department on March 15th 2004.**
 - **The Fire Department has applied for a \$10,000 grant for a volatile organic chemicals diagnostic tool through Portage County's Weapons of Mass Destruction funding.**
 - **The Department is developing a health and fitness grant application which is due April 1st 2004. Grant awards start in July.**
 - **The Chief distributed a report summary from 2000 to the present which details Fire Department and Police Department website hit usage.**
 - **A discussion was held regarding the status of the replacement ambulance.**
 - **The Department received a visit from State Inspector Carl Frisk. The Fire Department remains the only Department in the State with special orders allowing only one inspection per year. The final evaluation will be in 2005.**
 - **The Chief briefed the Commission on the possibility of two Fire Department personnel being called to active military duty.**
- Commissioner Boylan moved, seconded by Commissioner Taylor, to approve the Fire Chief's report for February, 2004.

Ayes, all; nays, none. Motion Carried.

9. Adjournment

The meeting adjourned at 5:34 p.m.

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